



VILLAGE OF SUTTONS BAY
PLANNING COMMISSION
REGULAR MEETING
Meeting Minutes of June 17, 2026
420 N. Front Street
Suttons Bay, MI 49682

The meeting was called to order at 5:00 p.m. by Chairperson Hetler

Present: F. Smith, Pontius, Campbell, Hylwa, Feringa, Hetler
Absent: D. Smith
Staff present: Patmore & Petroskey
Guests: 1

Approval of Agenda

Feringa moved, F. Smith seconded, to approve the agenda as presented.
Ayes: 6, No: 0

Conflict of Interest: None

Approval of Minutes

Hylwa moved, Campbell seconded, CARRIED, to approve the Planning Commission meeting minutes of May 20, 2026 as presented. Ayes: 6, No: 0.

Public Comment/Written Communications: None

Old Business: None

New Business:

A. Planning Commission 2025 Annual Report:

Feringa moved, F. Smith seconded, to forward the planning commission report to the Village Council. Ayes: 6. No: 0.

B. Driveway Standards in Alleys:

The Planner provided draft language to the planning commission for review. Z.A. Patmore advised that he and the DPW Director would be reviewing the language. Planning Commission members discussed the following:

Village of Suttons Bay – 420 N Front Street – P O Box 395 – Suttons Bay, MI 49682 – 231.271.3051
suttonsbay@suttonsbayvillage.org

- Why driveways needed to be off an alley and not a major street?
- Why are some alleys paved and other are not –It was noted this is a Village Council question.
- The number of curb cuts/access to be addressed by DPW

Zoning Administrator Patmore stated additional recommendations will most likely be made after he meets with the DPW Director and Planner.

Public Comment: None

Reports

- a. Zoning Administrator Report: Items not specified.
- b. ZBA Report: None
- c. Village Council Updates:
 - Marina Ordinance – few changes

Good of the Order: Email received from Chamber relating to Sandwich Boards location on Village sidewalks. It was noted that they must be adjacent to and perpendicular to buildings

Announcements: Next Regular Meeting July 15, 2026

- Report on Driveway Standards – Discuss Master Plan Priorities.

Meeting Adjourned at 5:22pm

Motion by F. Smith to adjourn. Ayes: 6, No: 0

Meeting minutes drafted by Dorothy Petroskey, Clerk.