



ADMINISTRATION/PERSONNEL COMMITTEE
MEETING NOTES OF FEBRUARY 5, 2020

The meeting was called to order by Lutke at 8:11 a.m.

Present: Bahle, Christensen and Lutke
Staff present: Fay, Larrea and Miller
Guests: Deputy John Donohue

Reports

Deputy John Donohue reported a relatively quiet month; routine traffic stops, a retail fraud, and some issues with drugs and weapons at Suttons Bay Public Schools. Donohue stated he is very involved and at the school daily, and attends games when he can. Christensen appreciates Donohue's efforts and developing good relationships with students at the school. Bahle wondered about approaching the school for some cost sharing of the deputy's cost in the Village. Donohue stated new contracts in Glen Lake that are cost shared. Donohue is at training today; the Village does not pay for Donohue's monthly training day.

The Treasurer report was submitted by DeVol and can be found in this meeting packet.

Report VSB-2020-08 Land Division Ordinance - DRAFT

Larrea stated the current Land Division Ordinance is out dated, therefore it is being updated to conform with current Village laws and guidelines. It will also streamline the process, providing checklists and approval documents. A three-person committee has been formed to review the applications consisting of the Village Manager and Zoning Administrator, and the Township accessor. Committee recommends sending the proposed ordinance to Council.

Status Update – Other Committees

2020 Vehicle purchase – The General Service Committee is recommending approval to Council of the vehicle purchase.

USBR 35 Route Realignment – The General Service Committee is in support to Council of rerouting the path through the Village.

Broadway Street – Larrea and Miller contacted KAL excavating to discuss alternative solutions to forming a draining district, for the water issue on Broadway Street. KAL provided a rough estimate of \$19,000, plus the cost for tree removal, to take over the basin and install culverts and ditching. Easements would need to be obtained, which would also allow the Village to use the Vactor truck to keep things cleaned out. A few trees would have to be removed, with possible tree replacement. This option does not involve the township properties. Larrea stated money in the budget if this is the chosen option, however there may have to be some other

sacrifices. Both options will be presented to Council for consideration, noting the Village cost would be about the same. Larrea stated it would be a lot of work to create a drainage district. Lutke reiterated the importance of any future new builds to strictly follow guidelines so not to recreate the excess water situation.

Water Wheel Park – The General Service Committee is recommending moving forward to repair the stream and provide safety. Larrea would prefer to apply for grants to save Village money, perhaps apply to the tribe for a 2% grant.

The meeting adjourned at 8:36 a.m.

Meeting notes submitted by Shar Fay, Village Clerk.