



ADMINISTRATION/PERSONNEL COMMITTEE
MEETING NOTES OF AUGUST 3, 2022

The meeting was called to order at 8:11 a.m.

Present: Christensen, Lutke and Suppes
Staff present: Fay, Larrea, Miller and Deputy Donohue

Reports

The Treasurer report was submitted by DeVol and can be found in this meeting packet.

Deputy Donohue reported a busy summer, multiple DUI'S with motorists. There have been lots of people in the county but not as many incidents.

Public Comments

Kirk Moll had questions about short term rental permitting, specifically the moratorium to cap the number of STR's allowed and the transfer of a STR license. He is looking for definite answers. The Village is forming a committee to look at the STR ordinance.

VS B Report 2022-45 Law Enforcement Contract –

Larrea referred to his report found in the packet, and asked if there were any concerns moving forward. Committee stated improvement could be made on the enforcement of local police powered ordinances. The desire to keep Donohue as the Deputy assigned to the Village was also voiced.

VS B Report 2022-46 Manager's Report

Short Term Rental Ordinance

Larrea has kept a list of changes suggested to the STR Ordinance. He would like everyone's concerns to be addressed in the next draft, including parking, trash, the cluster of STR's, etc. A subcommittee, consisting of Christensen, Smith and Suppes will be there to weigh in and provide direction on amending the ordinance. Once a consensus has been made on the amendments, a public hearing will be scheduled.

Marina Park tree removal

Larrea referred to his report found in the packet. The arborist has recommended removing the other two standing willows in the next few years. The arborist is recommending red maples as replacement trees. Village staff is looking on Village property for red maples that can be dug up and moved to Marina Park.

Waterwheel Park

Prior to placing the flat rocks at Waterwheel Park, Larrea is wondering if there is any cultural significance to placing these rocks, such as in a circle, the number of rocks, etc. He stated

lots of changes will take place at Waterwheel Park in the next few years. Flat rocks will also be placed between the trees at the wedge for sitting.

Status Update

DPW Director Miller stated a wall of the Port Sutton wellhouse had to be rebuilt after discovering that it has rotted. The building was re-roofed and siding has been ordered.

Additional signage will be installed at North Park boat launch to increase awareness of launch fees.

A low watt LED street light will be installed on Broadway to address light trespass. Committee suggests looking at all the lights in the Village as a goal next year.

The meeting adjourned at 8:51 a.m.

Meeting notes submitted by Shar Fay, Clerk.