



ADMINISTRATION / PERSONNEL COMMITTEE

420 N Front St.

Suttons Bay, MI 49682

Wednesday, November 9, 2022 at 8:30 am

For the public wishing to view the meeting using remote attendance, there will also be a Zoom link (which can be found on our website at www.suttonsbayvillage.org). Public participation shall be limited to in-person or via written communication received prior to the meeting

AGENDA

Call to Order

1. Reports (staff)
 - a. Treasurer Report
2. Public Comments
Please limit remarks to no more than three (3) minutes or less.
3. Committee Business
 - a. 2023 Fee Schedule
 - a. 2023 Draft Budget
4. Status Update – Other Committees
5. Public Comments/Written Communication
6. Committee Member Comments
7. Announcements
8. Adjournment

ACCOUNT DESCRIPTION	2022		YTD BALANCE 10/31/2022	AVAILABLE BALANCE	% BGD USED
	ORIGINAL BUDGET	2022 AMENDED BUDGET			
Fund 101 - General Fund					
Revenues					
101-000 Current Property Taxes	726,000.00	750,183.00	782,183.83	(32,000.83)	104.27
101-000 Leased Land Tax Revenue	4,000.00	4,770.00	4,770.89	(0.89)	100.02
101-000 Personal Property Tax Revenue	16,000.00	16,000.00	16,381.89	(381.89)	102.39
101-000 Permits and Fees	5,000.00	8,000.00	10,483.27	(2,483.27)	131.04
101-000 Grant Revenue	1,250.00	1,250.00	2,850.00	(1,600.00)	228.00
101-000 LOCAL COMMUNITY STABILIZATION	3,300.00	3,300.00	6,957.33	(3,657.33)	210.83
101-000 State Shared Revenue	55,000.00	64,000.00	44,854.00	19,146.00	70.08
101-000 State Revenue-Liquor	3,000.00	3,000.00	3,443.55	(443.55)	114.79
101-000 Bahle Park Rental	1,500.00	1,500.00	1,500.00	0.00	100.00
101-000 Motor Vehicle Leases	108,975.00	108,975.00	105,975.00	3,000.00	97.25
101-000 Interest Earnings	1,000.00	1,000.00	6,011.06	(5,011.06)	601.11
101-000 Miscellaneous Income	0.00	0.00	4,720.20	(4,720.20)	100.00
TOTAL REVENUES	925,025.00	961,978.00	990,131.02	(28,153.02)	102.93
Expenditures					
101 Village Council	26,080.00	26,080.00	6,271.15	19,808.85	24.05
171 Village Manager	39,185.00	39,185.00	27,687.79	11,497.21	70.66
215 Village Clerk	11,770.00	11,770.00	8,012.91	3,757.09	68.08
253 Treasurer	24,615.00	24,615.00	16,446.35	8,168.65	66.81
265 Village Hall	50,916.00	59,216.00	39,015.37	20,200.63	65.89
345 Police	88,875.00	88,875.00	38,178.65	50,696.35	42.96
441 Public Works	100,825.00	102,775.00	82,507.46	20,267.54	80.28
443 Motor Pool Department	102,725.00	109,925.00	75,063.67	34,861.33	68.29
448 Streetlighting	14,500.00	14,500.00	9,861.83	4,638.17	68.01
701 Zoning & Planning	76,025.00	74,025.00	50,225.39	23,799.61	67.85
751 Parks & Recreation	154,875.00	181,059.00	132,602.68	48,456.32	73.24
999 Transfers to Other Funds	310,100.00	310,100.00	310,100.00	0.00	100.00
TOTAL EXPENDITURES	1,000,491.00	1,042,125.00	795,973.25	246,151.75	76.38
Fund 101 - General Fund:					
TOTAL REVENUES	925,025.00	961,978.00	990,131.02	(28,153.02)	102.93
TOTAL EXPENDITURES	1,000,491.00	1,042,125.00	795,973.25	246,151.75	76.38
NET OF REVENUES & EXPENDITURES	(75,466.00)	(80,147.00)	194,157.77	(274,304.77)	242.25
Fund 202 - Major Street					
Revenues					
202-000 FEDERAL GRANT REVENUE	32,000.00	32,000.00	32,524.59	(524.59)	101.64
202-000 State Shared Revenue	82,000.00	94,000.00	70,165.18	23,834.82	74.64
202-000 Interest Earnings	500.00	500.00	1,382.48	(882.48)	276.50
202-000 Contributions - Other Funds	90,000.00	90,000.00	90,000.00	0.00	100.00
202-000 Contrib fr Gov Units - County	32,500.00	32,500.00	37,464.42	(4,964.42)	115.28
TOTAL REVENUES	237,000.00	249,000.00	231,536.67	17,463.33	92.99
Expenditures					
000	233,370.00	241,170.00	100,467.00	140,703.00	41.66
TOTAL EXPENDITURES	233,370.00	241,170.00	100,467.00	140,703.00	41.66
Fund 202 - Major Street:					
TOTAL REVENUES	237,000.00	249,000.00	231,536.67	17,463.33	92.99
TOTAL EXPENDITURES	233,370.00	241,170.00	100,467.00	140,703.00	41.66
NET OF REVENUES & EXPENDITURES	3,630.00	7,830.00	131,069.67	(123,239.67)	1,673.94
Fund 203 - Local Street Fund					
Revenues					
203-000 State Shared Revenue	48,000.00	59,000.00	48,445.30	10,554.70	82.11
203-000 Interest Earnings	100.00	300.00	507.21	(207.21)	169.07
203-000 Contributions - Other Funds	80,000.00	80,000.00	80,000.00	0.00	100.00
203-000 Miscellaneous Income	0.00	3,000.00	3,610.23	(610.23)	120.34
TOTAL REVENUES	128,100.00	142,300.00	132,562.74	9,737.26	93.16
Expenditures					
000	195,315.00	190,265.00	149,978.36	40,286.64	78.83

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DB: Suttons Bay

PERIOD ENDING 10/31/2022

ACCOUNT DESCRIPTION	2022		YTD BALANCE 10/31/2022	AVAILABLE BALANCE	% BDGT USED
	ORIGINAL BUDGET	2022 AMENDED BUDGET			
Fund 203 - Local Street Fund					
Expenditures					
TOTAL EXPENDITURES	195,315.00	190,265.00	149,978.36	40,286.64	78.83
Fund 203 - Local Street Fund:					
TOTAL REVENUES	128,100.00	142,300.00	132,562.74	9,737.26	93.16
TOTAL EXPENDITURES	195,315.00	190,265.00	149,978.36	40,286.64	78.83
NET OF REVENUES & EXPENDITURES	(67,215.00)	(47,965.00)	(17,415.62)	(30,549.38)	36.31
Fund 248 - DDA Fund					
Revenues					
248-000 CAPTURED TAX REVENUE	14,000.00	35,000.00	23,086.60	11,913.40	65.96
248-000 Interest Earnings	5.00	10.00	189.85	(179.85)	1,898.50
248-000 MISCELLANEOUS INCOME	0.00	0.00	350.89	(350.89)	100.00
TOTAL REVENUES	14,005.00	35,010.00	23,627.34	11,382.66	67.49
Expenditures					
000	7,715.00	7,715.00	3,421.57	4,293.43	44.35
TOTAL EXPENDITURES	7,715.00	7,715.00	3,421.57	4,293.43	44.35
Fund 248 - DDA Fund:					
TOTAL REVENUES	14,005.00	35,010.00	23,627.34	11,382.66	67.49
TOTAL EXPENDITURES	7,715.00	7,715.00	3,421.57	4,293.43	44.35
NET OF REVENUES & EXPENDITURES	6,290.00	27,295.00	20,205.77	7,089.23	74.03
Fund 402 - Property Replacement Fund					
Revenues					
402-000 Interest Earnings	150.00	800.00	1,937.54	(1,137.54)	242.19
402-000 Contributions - Other Funds	176,050.00	176,050.00	176,115.00	(65.00)	100.04
TOTAL REVENUES	176,200.00	176,850.00	178,052.54	(1,202.54)	100.68
Expenditures					
000	60,000.00	280,000.00	56,629.29	223,370.71	20.22
TOTAL EXPENDITURES	60,000.00	280,000.00	56,629.29	223,370.71	20.22
Fund 402 - Property Replacement Fund:					
TOTAL REVENUES	176,200.00	176,850.00	178,052.54	(1,202.54)	100.68
TOTAL EXPENDITURES	60,000.00	280,000.00	56,629.29	223,370.71	20.22
NET OF REVENUES & EXPENDITURES	116,200.00	(103,150.00)	121,423.25	(224,573.25)	117.72
Fund 590 - Sewer Fund					
Revenues					
590-000 Permits and Fees	5,500.00	5,500.00	0.00	5,500.00	0.00
590-000 Grant Revenue	1,250.00	1,250.00	1,250.00	0.00	100.00
590-000 Charge for Services	140,000.00	140,000.00	123,734.75	16,265.25	88.38
590-000 RTS Fees	113,800.00	113,800.00	97,209.82	16,590.18	85.42
590-000 Waste Hauler Fees	92,000.00	92,000.00	97,020.63	(5,020.63)	105.46
590-000 Capital Charge	163,000.00	163,000.00	138,309.66	24,690.34	84.85
590-000 Penalties	1,300.00	1,300.00	3,087.31	(1,787.31)	237.49
590-000 Interest Earnings	1,750.00	1,750.00	4,928.55	(3,178.55)	281.63
590-000 Contributions -Fr GF - Parks	10,000.00	10,000.00	10,000.00	0.00	100.00
590-000 Contributions -Fr Marina Fund	10,000.00	10,000.00	10,000.00	0.00	100.00
590-000 Contrib - GF - Public Works	5,000.00	5,000.00	5,000.00	0.00	100.00
TOTAL REVENUES	543,600.00	543,600.00	490,540.72	53,059.28	90.24
Expenditures					
537 Sewer Fund - Collection	265,860.00	269,860.00	153,368.28	116,491.72	56.83
538 Sewer - Plant	559,737.00	557,237.00	349,907.42	207,329.58	62.79
TOTAL EXPENDITURES	825,597.00	827,097.00	503,275.70	323,821.30	60.85

User: LORRIE

DB: Suttons Bay

PERIOD ENDING 10/31/2022

ACCOUNT DESCRIPTION	2022		YTD BALANCE 10/31/2022	AVAILABLE BALANCE	% BDGT USED
	ORIGINAL BUDGET	2022 AMENDED BUDGET			
Fund 590 - Sewer Fund					
Fund 590 - Sewer Fund:					
TOTAL REVENUES	543,600.00	543,600.00	490,540.72	53,059.28	90.24
TOTAL EXPENDITURES	825,597.00	827,097.00	503,275.70	323,821.30	60.85
NET OF REVENUES & EXPENDITURES	(281,997.00)	(283,497.00)	(12,734.98)	(270,762.02)	4.49
Fund 591 - Water Fund					
Revenues					
591-000 Permits and Fees	500.00	3,500.00	4,246.12	(746.12)	121.32
591-000 Grant Revenue	0.00	3,600.00	4,800.00	(1,200.00)	133.33
591-000 Charge for Services	76,000.00	76,000.00	68,385.25	7,614.75	89.98
591-000 RTS Fees	62,000.00	62,000.00	53,814.14	8,185.86	86.80
591-000 Capital Charge	55,000.00	55,000.00	46,839.38	8,160.62	85.16
591-000 Hydrant Rental	25,000.00	25,000.00	25,000.00	0.00	100.00
591-000 Penalties	600.00	600.00	1,209.50	(609.50)	201.58
591-000 Interest Earnings	120.00	120.00	2,415.49	(2,295.49)	2,012.91
591-000 Contributions -Fr GF - Parks	5,000.00	5,000.00	5,000.00	0.00	100.00
591-000 Contributions -Fr Marina Fund	5,000.00	5,000.00	5,000.00	0.00	100.00
591-000 Contrib - GF - Public Works	1,800.00	1,800.00	1,800.00	0.00	100.00
591-000 Miscellaneous Income	0.00	0.00	25.00	(25.00)	100.00
TOTAL REVENUES	231,020.00	237,620.00	218,534.88	19,085.12	91.97
Expenditures					
000	303,850.00	304,850.00	206,195.18	98,654.82	67.64
TOTAL EXPENDITURES	303,850.00	304,850.00	206,195.18	98,654.82	67.64
Fund 591 - Water Fund:					
TOTAL REVENUES	231,020.00	237,620.00	218,534.88	19,085.12	91.97
TOTAL EXPENDITURES	303,850.00	304,850.00	206,195.18	98,654.82	67.64
NET OF REVENUES & EXPENDITURES	(72,830.00)	(67,230.00)	12,339.70	(79,569.70)	18.35
Fund 594 - Marina Fund					
Revenues					
594-000 Pump outs	3,200.00	2,500.00	2,931.44	(431.44)	117.26
594-000 Gas Sales	140,000.00	185,000.00	190,100.27	(5,100.27)	102.76
594-000 Gas Sales - Tax Exempt	1,500.00	2,700.00	3,152.32	(452.32)	116.75
594-000 Sale of Ice	1,500.00	1,500.00	1,669.00	(169.00)	111.27
594-000 Launch Fees	0.00	0.00	1,564.00	(1,564.00)	100.00
594-000 Annual Launch Pass	0.00	0.00	483.00	(483.00)	100.00
594-000 Waiting List	2,400.00	2,500.00	3,180.00	(680.00)	127.20
594-000 Transient Fees	95,000.00	97,000.00	104,809.95	(7,809.95)	108.05
594-000 Marina Day Use	2,000.00	2,000.00	2,192.00	(192.00)	109.60
594-000 Refunds -Transient Fees	0.00	0.00	(1,714.20)	1,714.20	100.00
594-000 Slip Fees	280,000.00	290,000.00	300,929.00	(10,929.00)	103.77
594-000 Penalties	0.00	100.00	221.20	(121.20)	221.20
594-000 Interest Earnings	200.00	3,500.00	7,562.04	(4,062.04)	216.06
594-000 Miscellaneous Income	0.00	500.00	822.74	(322.74)	164.55
TOTAL REVENUES	525,800.00	587,300.00	617,902.76	(30,602.76)	105.21
Expenditures					
000	696,150.00	877,430.00	544,880.27	332,549.73	62.10
TOTAL EXPENDITURES	696,150.00	877,430.00	544,880.27	332,549.73	62.10
Fund 594 - Marina Fund:					
TOTAL REVENUES	525,800.00	587,300.00	617,902.76	(30,602.76)	105.21
TOTAL EXPENDITURES	696,150.00	877,430.00	544,880.27	332,549.73	62.10
NET OF REVENUES & EXPENDITURES	(170,350.00)	(290,130.00)	73,022.49	(363,152.49)	25.17
TOTAL REVENUES - ALL FUNDS					
	2,780,750.00	2,933,658.00	2,882,888.67	50,769.33	98.27
TOTAL EXPENDITURES - ALL FUNDS					
	3,322,488.00	3,770,652.00	2,360,820.62	1,409,831.38	62.61
NET OF REVENUES & EXPENDITURES					
	(541,738.00)	(836,994.00)	522,068.05	(1,359,062.05)	62.37



2023

Proposed Fee Schedule

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2022 SCHEDULE OF FEES

NOTES	SEWER FEES		TOTAL COST (PER UNIT)
	System Development Fee		\$5,000.00
*See Note 1 & 2	Tap Fee		\$500.00
	Total Connection Fees		\$5,500.00
Please note: Total connection fees (per unit) are required to be paid at the time of application for sewer.			
METER SIZE	READY TO SERVE (MONTHLY FEE)	CAPITAL FEE (MONTHLY)	COMBINED COST
5/8" to 1"	\$17.00	\$24.25	\$41.25
1 ¼ " to 1 ½"	\$57.12	\$81.48	\$138.60
2"	\$105.06	\$149.78	\$254.84
3"	\$241.23	\$344.06	\$585.29
4"	\$433.50	\$618.40	\$1,051.90
NOTES	WATER USAGE FEE (SEWER ONLY)		COST
Per 1,000 Gallons	Metered Water		\$6.63
MULTI-USE & MULTI-FAMILY	READY TO SERVE (MONTHLY FEE)	CAPITAL CHARGE (MONTHLY)	COMBINED COST
PER UNIT	\$17.00	\$24.25	\$41.25
PLEASE NOTE: ESTIMATED FEES ARE BASED ON A 1" METER SIZE PER EACH INDIVIDUAL UNIT			
*PLEASE SEE NOTE #3			
NOTES	OTHER SEWER FEES		TOTAL COST
Per Gallon	Holding Tank Waste		\$0.06
NON-VILLAGE USER RATE	Sewer and/or Water Monthly service charge, commodity charge, terminated service turn on fee, or any other charge relating to water and/or sewer services for Township parcels shall be 1.5 times the fees or charges for Village residents.		1.5 x RATE
NOTES	WATER FEES		TOTAL COST (PER UNIT)
	System Development Fee		\$3,000.00
	Tap Fee		\$500.00
	Total Connection Fees		\$3,500
Please note: Total connection fees (per unit) are required to be paid at the time of application for water.			
METER SIZE	READY TO SERVE (MONTHLY FEE)	CAPITAL FEE (MONTHLY)	COMBINED COST
5/8" to 1"	\$9.58	\$9.00	\$18.58
1 ¼ " to 1 ½"	\$28.95	\$27.24	\$56.19
2"	\$54.80	\$51.54	\$106.34
3"	\$139.50	\$131.12	\$270.62
4"	\$251.10	\$236.89	\$487.99
MULTI-USE & MULTI-FAMILY	READY TO SERVE (MONTHLY FEE)	CAPITAL CHARGE (MONTHLY)	COMBINED COST
PER UNIT	\$9.58	\$9.00	\$18.58

2022 SCHEDULE OF FEES

PLEASE NOTE: ESTIMATED FEES ARE BASED ON A 1" METER SIZE PER EACH INDIVIDUAL UNIT		
*PLEASE SEE NOTE #3		
METER TYPE / NOTES	OTHER WATER FEES	COST
Metered Water	Per 1,000 gal.	\$2.95
Irrigation Meter	Monthly Fee	\$5.00
PLEASE NOTE: THE CUSTOMER IS RESPONSIBLE FOR THE COST OF THE METER, ASSEMBLY AND INSTALLATION		
Analysis	Water Quality Analysis	\$65.00 + COST OF THE TEST
TURNING ON & TURNING OFF WATER		COST
During working hours - less than 72 hour notice		\$60.00
During non-working hours - emergency calls		\$90.00
Seasonal Off/On - with 72 hour advance notice.	EACH SERVICE	Off \$25/ On \$25.00
Turn Off/On Fee - water service failure to pay	EACH SERVICE	Off \$25/ On \$25.00
<u>Turn on Fee</u> - sewer only customer minimum fee	EACH SERVICE	\$250.00
Late Penalty Fee		10%
Bulk Water Purchase		\$50.00 plus \$5.90 per 1,000 gallons
WATER & SEWER NOTES		
NOTE #1	If the actual tap installation cost exceeds the minimum tap fee of \$500.00, the property owner will be required to pay the additional costs on an actual time and material.	
NOTE #2	The Village is responsible for installing the service pipe from the main to property line.	
	The property owner is responsible for installing the building pipe.	
	Services over a 1" in size will have an additional fee based on an additional time and material charge.	
NOTE #3	For buildings with businesses, and no residential units billing for the RTS/CAP charges would be per connection size, regardless of the number of businesses.	
	For buildings with both businesses and residential units, billing for RTS/CAP charges would be one at the 1" connection rate for one less than the number of residential units and one at the connection size rate for the rest of the building, regardless of the number of businesses.	
EXAMPLES	# OF UNITS	COST
SINGLE FAMILY HOUSE	1	UNIT RATE
DUPLEX	2	UNIT RATE
APARTMENT BUILDING (4-UNITS)	4	UNIT RATE COST PER UNIT
BUILDING WITH 1" METER & 5 BUSINESSES	1	UNIT RATE

2022 SCHEDULE OF FEES

PLANNING COMMISSION APPLICATION FEES		MARINA SLIP FEES	
Site Plan Review Level A		Seasonal Main Marina Slip Vessels up to 25 ft	\$1975/ \$2075
< 5,000 sq ft addition	\$500.00	Seasonal Main Marina Slip, per foot over 25 ft	79/ \$83.00
< 5,000 sq ft use permitted by right. See exceptions ZO Section 14-4 (3)	\$500.00	Seasonal Coal Dock Slips Vessels up to 25 ft	1725/ \$1825
Amendment to Level A	\$250.00	Seasonal Coal Dock Slips per foot over 25 ft	69/ \$73
Site Plan Review Level B		Day Use Slip, per hour for boat, pwc, or dinghy	\$3.00
> 5,000 sq ft (SUP, PUD, Site Condominiums) Section 14-4	\$1,000.00	Transient Slip, vessels up to 25 ft overall length per day	\$34.00
Amendment to Level B	\$500.00	Transient Slip vessels > 25 ft overall length per day	\$34.00 + 1.00 per ft
(See Note 7)		Transient pre-season rate: 4-15 thru 6-15	Discount 25%
MEETING FEES		Transient Post Season rate: 9-15 thru 10-15	Discount 25%
Conceptual Review	\$100.00	Waiting List Fee, annual	20/ \$25.00
Zoning Board of Appeals	\$500.00	Pump Out Services	\$10.00
Petition for Master Plan Amendment	\$2,500.00	Launch Fee Annual	30/ \$40.00
Request for Zoning Ordinance Amendment	\$1,000.00	Commercial/Livery Launch Fee Annual	\$200.00
Request for Map Amendment	\$1,000.00	Launch Fee each occurrence	\$5.00
Request for Annexation	\$1,000.00	MARINA SEASONAL SLIP REFUND PERCENTAGE	
See Note 7		January 1-February 28	100%
RESIDENTIAL LAND USE PERMITS		March 1 to May 14	75%
Single Family Dwelling	\$50.00	May 15-May 31	50%
Residential Additions	\$50.00	June 1 -June 30	25%
Residential Garages	\$50.00	July 1 -end of the season	NO REFUND
Assessory/Incidental Uses	\$50.00	Michigan State Waterways Rate-Scale E. All 42' docks min of 40' charge	
Two Family (Duplex) Dwelling	\$100.00	Civil Infraction Fines-Local Ordinance	
		1st Offense	\$100.00
		2nd Offense	\$250.00
		3rd Offense	\$500.00
		PARK FACILITY RESERVATIONS	
NSF Fee -Returned Check	Fee Per Statute	Bahle Hut /Per Day (See Note 4)	\$100 + \$100 Deposit
		North Park	(See Note 5)

Schedule of Fees (cont)

OTHER PERMIT FEES		OTHER PERMITS	
Failure to Permit	2 x the required fee		
Sign Permit	\$50.00	Curb Cut /Driveway Application	\$50.00
Commercial/Industrial LUP	\$100.00	Mass Gathering Application	\$100.00
No structure yet uses that require a permit	\$50.00	Short Term Rental Application	\$500.00 /3 yr term.
Home Occupation Permit	\$100.00	DOCUMENT FEES	
Land Division/Boundary Adjustment	\$250.00	Master Plan or Recreation Plan	\$30.00
Mileage Fees	IRS Reimbursement	Zoning Ordinance	\$30.00
		(See Note 6 & 7)	

NOTES CONTINUED	
NOTE #4	NOTE: Fee is waived for Suttons Bay Schools during regular scheduled school
NOTE #5	No Fee - Reservations Required
NOTE #6	Mailing cost are in addition to Document Fees
NOTE #7	Escrow Fees pursuant to ZO Section 14.2(F) shall apply as indicated

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Village of Sutttons Bay Fiscal Year 2023 Proposed Budget

Budget for Committees - as of Sept 30, 20:

Revenues	2019	2020	2021	2022	2022	2022	2023
	Actual	Actual	Actual	Adopted	Amended	Proposed	
Current Property Taxes	692,770	704,708	720,399	726,000	750,183	730,000	
Personal Property Tax Revenue	16,889	16,948	16,998	16,000	16,000	16,000	
Leased Land Tax Revenue	0	4,624	4,634	4,000	4,770	4,000	
Permits and Fees	4,340	19,535	17,850	5,000	8,000	5,000	all gen fund incl STR permit fees
State Shared Revenue	59,290	54,704	63,555	55,000	64,000	57,000	
State Revenue-Liquor	3,079	3,093	3,388	3,000	3,000	3,000	
Covid Reimb Revenue	0	11,250	5,750	0	0	0	Recr'd fr lcc, spec event liq license rev State reimb for COVID expenses
Grant Revenue	0	0	1,250	1,250	1,250	1,250	Par-Plan cameras \$ 1,250
Local Comm Stabilization	8,440	4,578	5,481	3,300	5,000	3,300	
Interest Earnings	1,925	3,047	414	1,000	4,000	2,000	
Bahle Park Rental -N Park Launch		800	500	1,500	1,500	1,500	N Park Launch 1800, Bahle rev if open trans in to motor pool from other funds
Equipment Leases							
Major Streets Leases	33,600	33,600	35,600	35,600	35,600	35,600	
Local Streets Leases	28,050	28,050	29,050	29,050	29,050	29,050	
Water Leases	11,025	11,025	11,025	11,025	11,025	11,025	108,975 Use of Vehicles Motor Pool
Sewer Leases	7,050	7,050	7,050	7,050	7,050	7,050	
WTPP Leases	2,012	2,150	2,150	2,150	2,150	2,150	
Park Lease	15,875	15,875	15,875	15,875	15,875	15,875	
Marina Leases	2,450	2,450	2,450	5,450	5,450	5,450	
Public Works Leases	2,775	2,775	2,775	2,775	2,775	2,775	
Sale of Fixed Assets	0	0	0	0	0	0	
Contributions - Private	500	4,500	0	0	0	0	
Miscellaneous Income	592	7,674	1,872	0	0	0	
Total General Fund Revenues	890,662	938,436	948,066	925,025	966,678	932,025	

Expenditures

	2019	2020	2021	2022	2022	2022	2023
	Actual	Actual	Actual	Adopted	Amended	Proposed	Proposed
Village Council							
Administrative Wages	4,165	4,016	4,165	4,175	4175	4175	4175
FICA Contribution	0	0	0	0	0	0	0
Workers Compensation	64	75	51	125	125	125	125
COVID Expense	0	5,566	0	0	0	0	0
Legal Services	0	703	864	5,000	5,000	5,000	5,000
Audit Services	2,156	2,206	2,650	3,000	3,000	3,000	3,000
Employee Relations	260	6,700	813	1,000	1,000	1,000	1,000
	1,600	1,080	1,080	1,580	1,580	1,580	1,580
	0	0	0	0	0	0	0
Printing & Publishing	88	100	0	200	200	200	200
Miscellaneous Expense	7,048	10,920	2,805	8,000	8,000	8,000	8,000
Education, Training & Dues	838	516	661	3,000	3,000	3,000	3,000
Total Village Council	16,219	31,882	13,089	26,080	26,080	26,080	26,080

new acct 2020

gf portion of audit

TPA for retirement plan docs and admin

for charge back and BOR adj

VC members training, mml dues, etc

	2019	2020	2021	2022	2022	2023
	Actual	Actual	Actual	Adopted	Amended	Proposed
Village Manager						
Administrative Wages	22,214	24,998	23,595	27,100	27,100	25,042
FICA Contribution	1,699	1,912	1,786	2,500	2,500	1,920
Medical Insurance	0	0	586	3,000	3,000	4,400
Workers Comp	144	175	113	275	275	308
Retirement Contribution	2,221	2,475	2,358	2,710	2,710	2,510
Life, AD&D Insurance	210	192	219	250	250	220
unemployment	7	4	2	50	50	50
Operating Supplies	492	19	0	500	500	500
Mileage	17	45	0	300	300	500
Education, Training & Dues	1,376	1,145	1,659	2,500	2,500	2,700
Total Village Manager	28,380	30,965	30,318	39,185	39,185	38,150

Opted in for medical insurance

Mileage Increase

	2019 Actual	2020 Actual	2021 Actual	2022 Adopted	2022 Amended	2023 Proposed
Village Clerk						
Administrative Wages	5,500	5,691	5,764	6,300	6,300	6,540
Wages	0	0	0	0	0	0
FICA Contribution	405	414	414	480	480	500
Medical Insurance	807	791	814	1,500	1,500	2,040
Workers Compensation	14	16	11	30	30	30
Retirement Contribution	547	565	576	630	630	655
Life, AD&D Insurance	75	76	89	120	120	78
Unemployment	1	1	2	60	60	65
Office Supplies - General	50	0	60	0	0	0
Office Supplies - Elections	0	0	0	150	150	150
Education, Training & Dues	831	790	680	2,500	2,500	2,500
Total Village Clerk	8,230	8,344	8,410	11,770	11,770	12,558

removed elections dept, added line item here
Includes dues

	2019 Actual	2020 Actual	2021 Actual	2022 Adopted	2022 Amended	2023 Proposed
Village Treasurer						
Administrative Wages	14,423	14,265	14,225	15,300	15,800	16,142
FICA Contribution	1,076	1,050	1,052	1,175	1,225	1,240
Medical Insurance	1,911	1,871	1,825	2,000	2,000	1,900
Workers Compensation	25	30	26	60	60	65
Retirement Contribution	1,451	1,421	1,422	1,530	1,580	1,615
Life, AD&D Insurance	170	142	175	200	200	190
Unemployment	1	0	0	150	150	162
Office Supplies	395	60	100	400	400	500
Operating Supplies	742	640	266	800	700	800
Contractual Services	0	0	401	500	500	500
Education, Training & Dues	50	75	150	2,500	2,000	2,500
Total Village Treasurer	20,244	19,554	19,642	24,615	24,615	25,614

envelopes, tax supplies
postage, ann fee for tax program
For additional assistance with BS&A Program
MMTA membership, training

	2019	2020	2021	2022	2022	2022	2023
	Actual	Actual	Actual	Adopted	Amended	Proposed	
Village Hall							
Administrative Wages	1,881	5,007	4,684	5,500	5,500	6,025	office assist
FICA Contribution	150	367	358	460	460	470	
Medical Insurance	0	0	0	0	0	0	
Workers Compensation	0	0	0	3	3	3	
Retirement Contribution	0	657	654	550	550	620	
Life, AD&D Insurance	0	0	0	0	0	0	
Unemployment	0	0	2	3	3	3	
Office Supplies	5,998	7,318	6,976	7,000	7,000	8,000	addtl' supplies due to higher costs
Postage	1,466	1,202	1,753	2,000	2,000	2,150	postal increase includes equip rental, and ink
Legal Services	3,287	10,634	3,402	10,000	15,000	10,000	PUD Opinion 2022
Contracted Service	6,427	6,716	6,302	6,500	8,200	7,500	cleaning, rug rental, windows for vil hall
Telephones	5,279	5,890	5,836	5,500	5,500	5,500	monthly & system maint
Printing & Publishing	2,109	2,190	2,392	1,600	1,600	1,600	mig pubs, letterhead, newsletter
Insurance	5,800	5,795	6,061	5,800	7,400	7,500	Increase in premium
Utilities - Electric	1,387	2,281	1,985	2,500	2,500	2,500	electric slightly lower this year
Utilities - Gas	1,578	929	1,310	2,000	2,000	2,000	
Repair & Maintenance	307	484	475	500	500	500	fire ext service, addtl' ofc maint
Miscellaneous Expense	70	1,854	-123	1,000	1,000	1,000	
Capital Improv. - Equipment	0	0	0	0	0	0	no longer needed here- is -will be prop replacement fund
Total Village Hall	35,739	51,324	42,067	50,916	59,216	55,371	

	2019 Actual	2020 Actual	2021 Actual	2022 Adopted	2022 Amended	2023 Proposed
Transfers Out						
Major Street Fund	220,000	70,000	70,000	90,000	90,000	90,000
Local Street Fund	60,000	60,000	60,000	80,000	80,000	80,000
Property Replacement Fund	120,100	140,100	140,100	140,100	140,100	140,100
Downtown Development Authority Fund	0	0	0	0	0	0
Total Transfers Out	400,100	270,100	270,100	310,100	310,100	310,100
Total General Fund Expenditures	914,515	882,563	815,138	1,000,491	1,039,125	1,051,204
Total Expenditures	914,515	882,563	815,138	1,000,491	1,039,125	1,051,204
Total Revenue	890,662	938,436	948,066	925,025	966,678	932,025
Excess Revenue or Expense	-23,853	55,873	132,928	-75,466	-72,447	-119,179
Beginning Fund Balance	721,989	698,136	754,009	886,937	886,937	814,490
Ending Fund Balance	698,136	754,009	886,937	811,471	814,490	695,312

Property Replacement Fund

Revenues	2019	2020	2021	2022	2022	2022	2023
	Actual	Actual	Actual	Adopted	Amended	Proposed	Proposed
Interest Earnings	4,420	1,685	204	150	800	300	
Transfer In - All Funds	156,160	176,115	176,115	176,050	176,050	176,050	176,050
Total Property Replacement Fund Revenues	160,580	177,800	176,319	176,200	176,850	176,350	176,350

Expenditures	2019	2020	2021	2022	2022	2022	2023
	Actual	Actual	Actual	Adopted	Amended	Proposed	Proposed
Payments on Loans	48,062	49,272	265,352	44,000	0	0	0
Loan Interest Exp.	9,037	7,828	8,688	7,000	0	0	0
Capital Expenditures	55,023	43,644	5,568	9,000	290,000	20,000	20,000
Capital Expenditures Bldg.	0	0	0	0	0	0	0
Total Property Replacement Fund Expendit	112,122	100,744	279,608	60,000	290,000	20,000	20,000

Total Expenditures	112,122	100,744	279,608	60,000	290,000	20,000	20,000
Total Revenue	160,580	177,800	176,319	176,200	176,850	176,350	176,350
Excess Revenues or Expenses (-)	48,458	77,056	-103,289	116,200	-113,150	156,350	156,350

Beginning Fund Balance	#REF!	#REF!	467,369	364,080	364,080	250,930	250,930
Ending Fund Balance	#REF!	#REF!	364,080	480,280	250,930	407,280	407,280

Loan payment for new buildings, paid in full in 2021
 Loan interest for new buildings, paid in full in 2021

2022	2023
IHC Dump 49,515	
Back Hoe Bucket 2,200	flag.pole VH 5,000
Bldg, Panels & Door etc 5,000	equip 2,000
Loader 220,000	4-Computer Screen w/camera 1,500
Equip-furniture 10,000	Security gates, keypad,system 10,000

Downtown Development Authority

Revenues	2019	2020	2021	2022	2022	2022	2023
	Actual	Actual	Actual	Adopted	Amended	Proposed	Proposed
Current Property Taxes	0	5,241	18,099	14,000	28,000	30,000	30,000
Tax Penalty and Interest	0	0	0	0	0	0	0
Interest Revenue	0	152	7	5	10	10	10
Miscellaneous	0	0	1,713	0	0	0	0
Transfer In - General Fund	0	0	0	0	0	0	0
Total Downtown Development Authority Rev	0	5,393	19,819	14,005	28,010	30,010	30,010
Expenditures	2019	2020	2021	2022	2022	2022	2023
	Actual	Actual	Actual	Adopted	Amended	Proposed	Proposed
Administrative Wages	2,810	3,021	2,916	3,100	3,100	3,200	3,200
FICA Contribution	212	217	227	240	240	245	245
Medical Insurance	177	172	201	400	400	400	400
Workers Compensation	14	16	11	25	25	50	50
Retirement Contribution	281	298	291	310	310	320	320
Life, AD&D Insurance	30	29	36	45	45	45	45
Unemployment Insurance	80	0	0	25	25	25	25
Office Supply	40	73	79	100	100	100	100
Operating Supplies	0	0	0	170	170	170	170
Engineering Services	0	0	0	0	0	0	0
Legal Services	0	0	0	1,000	1,000	3,000	3,000
Audit Services	207	246	250	250	250	250	250
Contractual Service	0	0	0	1,000	1,000	1,000	1,000
Postage	0	0	0	50	50	50	50
Printing & Publishing	0	0	0	1,000	1,000	1,000	1,000
Total Downtown Development Authority Exp	3,851	4,072	4,071	7,715	7,715	9,855	9,855
Total Expenditures	3,851	4,072	4,071	7,715	7,715	9,855	9,855
Total Revenues	0	5,393	19,819	14,005	28,010	30,010	30,010
Excess Revenues or Expenses (-)	-3,851	1,321	15,748	6,290	20,295	20,155	20,155
Beginning Fund Balance	25,146	21,295	22,616	38,364	38,364	58,659	58,659
Ending Fund Balance	21,295	22,616	38,364	44,654	58,659	78,814	78,814

fire dept and village capture rev, based on incr in tv

no contributions from gen fund beg 2018

office admin wage

DDA portion of audit (2%)