



VILLAGE OF SUTTONS BAY
ADMINISTRATION/PERSONNEL COMMITTEE
MEETING NOTES OF JANUARY 4, 2023

The meeting was called to order at 8:31 a.m.

Present: Bahle, Christensen and Lutke

Staff present: Fay, Larrea and Miller

Report VSB 2022-75 Personnel Manual Considerations

Committee discussed:

- The importance of attracting and obtaining part-time employees.
- The proposed change could help with a mentorship during the transition of a position.
- Paid Vacations and PTO for part time employees may be too generous and suggests one or the other.

It was the consensus of Committee to recommend to Council adding PTO for part time employees as proposed in the packet. Committee does not recommend paid Holidays for part time employees. Committee further recommended adding Juneteenth as a paid holiday for full time employees, and eliminating the Day after Thanksgiving as a paid holiday. Committee recommends referring Columbus Day as Indigenous Peoples Day.

Status update – Other Committees

Larrea stated a couple of options for Waterwheel Park. The estimated cost for restoring the waterwheel structure and wall is approximately \$263,000. The estimated cost to restore the cascading stream is approximately \$100,000 less. There may be opportunities for grants if the Village decides to only go with the stream restoration and forgo the Waterwheel structure and wall restoration.

Larrea stated the Elm Street study did not recommend a stop sign. We could, however, upgrade our signs and possibly place a hawk light in the area. The Village will continue to evaluate the area this year and likely move forward with some of the recommendations presented in the report.

The meeting adjourned at 9:20 a.m.

Meeting notes submitted by Shar Fay, Clerk.