



ADMINISTRATION/PERSONNEL COMMITTEE

Meeting Notes of May 8, 2024

420 N. Front Street

Suttons Bay, MI 49682

The meeting was called to order at 8:34 a.m.

Present: Christensen, Lutke and Suppes

Staff: Fay and Larrea

Reports

Treasurer Report

The Revenue and expenditure report was submitted by DeVol and can be found in this meeting packet.

Public comments

Public comment regarding Holiday pay received from Shar Fay.

VS-2024-23 Employee Handbook Update(s)

Following discussions, it was the consensus of committee to place this back on the agenda for next month.

VS-2024-24 Fee Schedule

It was the consensus of committee to recommend approval to Village Council the Fee schedule amendment as presented in this report

VS-2024-25 Parking Ordinance

It was the consensus of committee to recommend to Village Council the adoption of the proposed ordinance found in the packet.

Committee member comments

Suppes commented on the junk placed outside of a residence for pickup. Larrea stated the Village is aware of the issue, an email was sent and we are working on a process to notify those who have placed junk outside.

The meeting adjourned at 9:07 a.m.

Meeting notes submitted by Shar Fay, Clerk.

