



ADMINISTRATION/PERSONNEL COMMITTEE
MEETING NOTES OF OCTOBER 6, 2021

The meeting was called to order at 8:12 a.m., by Lutke.

Present: Christensen, Lutke and Suppes

Staff present: DeVol, Fay, Larrea and Miller

Reports

The Treasurer report was submitted by DeVol and can be found in this meeting packet.

2022 Goals and Objectives Work Session

Christensen encouraged forward thinking conversations with staff and Council members on goal setting as well as the inclusion of community suggestions. She encouraged Council members to attend meetings outside of Village meetings and/or volunteer more in the community keeping in mind it's a time commitment. Christensen stated her goals for consideration as:

- Value Village employees. Conduct a salary and wage review for a compensation package noting lots of competition out there. Consider incentives to foster a positive work culture.
- Explore grants and funding for green initiatives
- Support affordable housing/work force housing
- Consistent enforcement of ordinances
- Storm water management, especially relative to new construction
- Review of Village enforcement of officer presence
- Prepare for growth, both residents and visitors

Lutke would like to see meeting time used wisely, utilizing work sessions and having good discussions within each meeting to provide clear guidance. He would like the Administration Committee to be used as an organizer to keep council in order, such as rules and attendance. This Committee should manage and share responsibility of the Village President. Council Rules of Procedure should be reviewed yearly.

Suppes would like to see the Village work more with businesses by encouraging and exploring business development further suggesting better communication with businesses. Suppes would like a concentrated effort with businesses focused on restrooms. He would like to see Village infrastructure accessed and developed.

Committee recommends setting an additional Committee of the Whole meeting prior to the next Village Council meeting to vet and prioritize individual Committee's suggestions of goals and objectives. Larrea could provide insight on feasibility and attainability of the suggested

goals. Strategy in meeting the goals will be discussed. Larrea will provide a summary document of the individual committee goals for the next meeting together with his comments on the proposed goals. Larrea has been working on obtaining the numbers for the budget of five or six projects going into 2022.

Public Comments

Karin Andrews states she has been sitting in on meetings in an effort to learn more about what committees do. She has learned a lot and thanks Committee members for their work. She suggests longer term goals with an end goal in mind.

The meeting adjourned at 9:01 a.m.

Meeting notes submitted by Shar Fay, Village Clerk.