



VILLAGE OF SUTTONS BAY  
Village Council Meeting  
420 N. Front Street, Suttons Bay, MI 49682  
REGULAR MEETING  
Monday April 18, 2022 5:30 p.m.  
Agenda

There will also be a Zoom link (which can be found on our website at [www.suttonsbayvillage.org](http://www.suttonsbayvillage.org)) for remote attendance for those members of the public wishing to participate.

1. Regular Meeting Called to Order
2. Roll Call
3. Consent Agenda
  - a. Approval of Minutes -March 22, 2022 & April 4, 2022
  - b. Payment of Invoices
  - c. Tasting Room License Resolution-Gilchrist Farms
4. Agenda Approval
5. Public Comment / Communication and Reports (please limit to no more than three (3) minutes)
6. Unfinished Business
  - None
7. New Business
  - a. VSB Report 2022-24 Street Light Evaluation Discussion
  - b. VSB Report 2022-25 Sale of Public Lands
8. Special Committee Reports/Staff Reports (Verbal)
9. Good of the Order (Council Member **Comments**)
10. Public Comment (please limit to no more than three (3) minutes)
11. Adjournment

If you are planning on attending this meeting and are disabled requiring any special assistance, please notify the Village Clerk by calling 231.271.3051 or by email [suttonsbay@suttonsbayvillage.org](mailto:suttonsbay@suttonsbayvillage.org) as soon as possible.



VILLAGE OF SUTTONS BAY  
VILLAGE COUNCIL REGULAR MEETING  
MINUTES OF MARCH 21, 2022

The meeting was called to order at 5:30 p.m. by Pro-Tem Christensen.

Present: Bahle, Case, Christensen, Long, Smith and Suppes  
Absent: Lutke  
Staff present: Larrea

Consent Agenda

Case moved, Smith seconded, CARRIED, to approve the Consent agenda as presented.  
The Village Council Regular meeting minutes of February 22, 2022, are approved.  
Council adopted Resolution 2 of 2022 by the Liquor Control Commission.  
Ayes: 6, No: 0.

Agenda Approval

Bahle moved, Case seconded, CARRIED, to approve the agenda as presented.  
Ayes: 6, No: 0.

Public Comment

Public comments received from Gary Cheadle, John Donohue and Lois Bahle.

VSF Report 2022-19 Cherryland Electric Franchise Agreement

Christensen opened the public hearing and having heard no public comments, the public hearing was closed. Bahle moved, Smith seconded, CARRIED, to adopt Ordinance 23 of 2022, Granting a Non-Exclusive Franchise to Cherryland Electric, with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

Manager's Update

Larrea referred to Report VSB-2022-16, Manager's Update.

Good of the Order

Case made inquiries regarding the rowing club, a recycling center at the Road Commission, the Parks and Rec plan, and streetlights.

Long asked about the streetlights relative to the public comment received last month by Village residents; specifically, what the process would be if a number of residents

brought an issue forth during public comment. Long supports dark sky as long as there are no safety issues.

Christensen requested street lights be placed on the next General Services agenda, and supports fewer street lights as long as it doesn't impede public safety.

Public Comment

A public comment was received by Lois Bahle and Gary Cheadle.

The meeting adjourned at 5:45 p.m.

Meeting minutes submitted by Shar Fay, Clerk.



VILLAGE OF SUTTONS BAY  
420 N. FRONT ST. SUTTONS BAY, MI 49682  
VILLAGE COUNCIL SPECIAL MEETING  
MINUTES OF APRIL 4, 2022

The meeting was called to order by President Lutke, at 9:00 a.m.

Present: Bahle, Case, Long, Lutke, Smith and Suppes

Absent: Christensen

Staff present: Fay, Larrea and Miller

Agenda approval

Long moved, Smith seconded, CARRIED, to amend the agenda and add item 7C.,  
Mercantile Bank Resolution. Ayes: 6, No: 0.

Smith moved, Long seconded, CARRIED, to approve the agenda as amended.  
Ayes: 6, No: 0.

VSF Report 2022-20 Plow Truck Purchase

Bahle moved, Smith seconded, CARRIED, to authorize the Village Manager to enter into  
an agreement with Midwest Tractor & Equipment, Co., in the amount of \$49,515.00, to  
purchase the vehicle described in Report VSB-2022-20 and being made a part of this  
motion. Ayes: 6, No: 0.

VSF Report 2022-21 FV Contract – Elm Street

Following discussion, Council members would like this agenda item postponed and  
placed on the next Village Council meeting agenda, to allow the manager time to look  
into the potential for liability should Council decide not to enter into a contract with  
Fleis and Vandenbrink for a Traffic Operations Analysis, prior to implementing a 3-way  
stop at Elm and 4<sup>th</sup> Street.

Mercantile Bank Resolution

Smith moved, Case seconded, CARRIED, to adopt Mercantile Bank Public Entity  
Resolution, with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

## Good of the Order

Case would like to revisit how the rain gardens are being dealt with, stating they need attention. Larrea said the Village has a volunteer group who will plant and maintain the rain gardens along M-22, planting fewer types of ground cover and bushes this time which should ease the maintenance performed by the volunteers. Larrea is working with the drain commissioner on eliminating two or three of the rain gardens that are not working properly. The remaining rain gardens will be reevaluated for functionality, then eliminated or repaired, planted and maintained.

Suppes stated that it is not always productive to use volunteers for the rain gardens. Larrea stated that work is being done to reinstate the volunteer program. Staff will help with layering necessary materials in the rain gardens. Suppes suggests a meeting with the volunteers to make sure everyone is on the same page.

Smith asked if there was any movement on the acoustic tiles. Larrea stated the tiles have been ordered. A company will need to be located and scheduled to install the acoustic tiles, once they arrive.

Bahle reminded Council members typical protocol is to not add agenda items to a Village Council Special meeting after the meeting has been posted.

The meeting adjourned at 9:33 a.m.

Meeting minutes submitted by Shar Fay, Village Clerk.

Check Date	Check	Vendor Name	Description	Amount
<b>Bank GEN FIFTH THIRD CHECKING</b>				
02/22/2022	18568 (E)	VISION SERVICE PLAN	ACCT# 30 017164 001 MONTHLY PREMIUM	205.06
02/23/2022	45635	STANDARD INSURANCE COMPANY	642946 0117, MARCH 2022 PREMIUM	502.67
02/25/2022	45636	ELIZABETH HUNTOON	REFUND SLUP TASTING ROOMS	1,000.00
02/25/2022	45637	STATE SAVINGS BANK	NEW ACCOUNT-DEPOSIT	300.00
02/28/2022	18555 (E)	CHEERYLAND ELECTRIC	ACCT# 8364410 1520 RICHTER ROAD	247.58
02/28/2022	18556 (E)	LEELANAU ENTERPRISE	ANNUAL SUBSCRIPTION	41.00
02/28/2022	18557 (E)	CHARTER COMMUNICATIONS	SERVICE NORTH PARK CAMERA	74.98
02/28/2022	18558 (E)	CHARTER COMMUNICATIONS	ACCT# 8245121220017471 326 FRONT	127.98
02/28/2022	18559 (E)	GFL ENVIRONMENTAL	ACCT # 002105664 4YD & 6 YD 1520 RICHTER	246.61
02/28/2022	18560 (E)	MICHIGAN STATE UNIVERSITY	CITIZEN PLANNER SUPPES	250.00
02/28/2022	18593 (E)	AMAZON	VEHICLE SUPPLIES	191.93
03/01/2022	45638	BRAMER AUTO SUPPLY	CUST# 8571 PURPLE POWER/SEALED BEAM	570.62
03/01/2022	45639	GRAINGER	ACCT# 871012852 MOTOR POOL SUPPLIES	593.69
03/01/2022	45640	ART'S AUTO AND TRUCK PARTS INC	CUST# 20090 HEAVY EQUIPMENT OIL	85.00
03/01/2022	45641	DTE ENERGY	MULTIPLE ACCTS THRU FEB 2022	1,615.08
03/01/2022	45642	WILLIAMS & BAY PORTABLES	SEPTIC PUMP OUT-BAHLE PARK	304.37
03/01/2022	45643	AT&T MOBILITY	ACCT#287304252169 THRU FEB 2022	501.06
03/01/2022	45644	BADGER METER INC	BEACON MLB HOSTING 602 UNITS FEB 2022	36.12
03/01/2022	45645	ESRI	CONTRACT# 318946 MAIN FEE THRU MARCH 202	1,500.00
03/01/2022	45646	FLEIS & VANDENBRINK ENGINEERING	PROJ # 842430 WATER PER USDA	2,000.00
03/01/2022	45647	GRAND TRAVERSE ENGINEERING	SOUTH SHORE DRAINAGE PROJECT	1,920.00
03/01/2022	45648	GTR EQUIPMENT CO	CUST# 682 CONTROL HARNESS REPAIR 13 PIN	125.12
03/01/2022	45649	KENDALL ELECTRIC, INC	SCADA INSTALLATION PARTS	102.23
03/01/2022	45650	MICHIGAN CAT	PSO ORDER# 13164032 VEHICLE PARTS	171.57
03/01/2022	45651	ELIZABETH STEINER	REIMBURSE W/L FEE PAID TWICE	20.00
03/01/2022	45652	KIRK REINITZ	REIMBURSE W/L FEE- PAID TWICE	20.00
03/01/2022	45653	PRIORITY HEALTH	GROUP 784340 S001, MARCH PREMIUM	7,999.86
03/01/2022	45654	LEELANAU CITY ROAD COMMISSION	58-25 YDS WINTER MIX @\$25.54 PER YD	1,487.68
03/01/2022	45655	SECURITY SANITATION, INC	PORVA JOHN RENTAL BAHLE PARK FEB 2022	110.00
03/01/2022	45656	SLC METER, LLC	SO # 41813 REPLACEMENT METER/SUPPLIES	990.41
03/01/2022	45657	SONDEE, RACINE & DOREN	CLIENT# 6027-00 LEGAL FEES	864.00
03/01/2022	45658	WELLS FARGO FINANCIAL LEASING	ACCT # 6030214439 SHARP COPIER LEASE	72.92
03/01/2022	45659	WIN911 SOFTWARE	WIN-911 ANNUAL FEE 58868665	660.00
03/02/2022	18569 (E)	CHARTER COMMUNICATIONS	ACCT#8245121220022588 146 S SHORE	142.96
03/02/2022	18570 (E)	CHARTER COMMUNICATIONS	ACCT#8245121220019774 420 FRONT	147.97
03/02/2022	18571 (E)	PITNEY BOWES	ACCT#0016108757 QUARTERLY LEASING	140.10
03/04/2022	45660	BRAMER AUTO SUPPLY	HYDRAULIC OIL-SALT TRUCK	99.98
03/04/2022	45661	CENTURYLINK	ACCT# 30043956 PHONE SERVICE	649.67
03/04/2022	45662	CENTURYLINK	ACCT # 405593377 WWTP	224.71
03/04/2022	45663	DC COLLECTIVE GROCER	OFFICE SUPPLIES	5.48
03/04/2022	45664	ART'S AUTO AND TRUCK PARTS INC	CUST# 20090 40LB OIL /5GAL HYD OIL	206.76
03/04/2022	45665	NORTHERN BUILDING SUPPLY, LLC	ACCT#VIL10 MISC SUPPLIES	191.00
03/04/2022	45666	FERGUSONS LAWN EQUIP.	CUST # 7057 MOWER EARMARK REPAIR	263.99
03/04/2022	45667	BAY SUPPLY & MARKETING INC	MARINA FLAGS	26.40
03/04/2022	45668	CUMMINS BRIDGEWAY, LLC	ONAN MAINT. AGREE -MAIN LIFT STATION	3,625.36
03/04/2022	45669	GARAGE DOOR SERVICES, INC	WWTP GARAGE DOOR MAINTENANCE	853.34
03/04/2022	45670	KENNEDY INDUSTRIES, INC	MAIN LIFT STATION SCADA MAINTENANCE	5,470.00
03/04/2022	45671	JACOBS ENGINEERING GROUP, INC	PROJ # 404723.12 REPAIRS WWTP	1,974.43
03/04/2022	45672	PURE WATER WORKS	WATER COOLER RENTAL FEBRUARY 2022	8.50
03/04/2022	45673	LEELANAU CITY ROAD COMMISSION	282.54 GAL UN/L 374.61 DIESEL FEB 2022	3,343.69
03/04/2022	45674	SARA KOPRIVA	PLANNER SERVICE JANUARY 2022	630.00
03/04/2022	45675	USABLUBOOK	CUST#820127 METERED MAGNETIC LOCATOR	100.00
03/04/2022	45676	VALLEY CITY LINEN	ACCOUNT #10467	896.57
03/04/2022	45677	XPRESS LUBE & TIRE SERVICE	LOADER REPAIR	100.00
03/08/2022	45678	ART'S AUTO AND TRUCK PARTS INC	CUST #20090 MULTIPLE ITEMS	333.80
03/08/2022	45679	GRAND TRAVERSE ENGINEERING	S. SHORE ENGINEERING PER CONTRACT	158.55
03/08/2022	45680	MICHIGAN CLEAN MARINA PROGRAM	RECERTIFICATION CLEAN MARINA PROGRAM 5 Y	720.00
				600.00

Check Date	Check	Vendor Name	Description	Amount
03/08/2022	45681	INTEGRITY BUSINESS SOLUTIONS	ACCT# 957380 OFFICE SUPPLIES	53.12
03/08/2022	45682	DOROTHY PETROSKEY	OFFICE SUPPLIES	43.24
03/08/2022	45683	SOS ANALYTICAL	MONTHLY BACTI TEST	100.00
03/08/2022	45684	TIME WARNER CABLE	ACCT# 103479401 1522 RICHTER ROAD	117.97
03/09/2022	45685	CONSUMERS ENERGY	MULTIPLE SERVICES THROUGH FEBRUARY	6,273.75
03/09/2022	45686	INTEGRITY BUSINESS SOLUTIONS	ACCT#957380 OFFICE SUPPLIES	23.37
03/09/2022	45687	SECURITY SANITATION, INC	WATERWHEEL PARK PORTA JOHN	110.00
03/11/2022	18572(E)	CHERRYLAND ELECTRIC	ACCT# 8364410 1520 S RICHTER ROAD	255.92
03/11/2022	18573(E)	AMAZON	VEHICLE SUPPLIES	191.93
03/11/2022	18574(E)	CHARTER COMMUNICATIONS	ACCT# 8245121220017471 326 N FRONT	207.96
03/11/2022	18575(E)	GFL ENVIRONMENTAL	ACCT#02105664 FEBRUARY 1520 RICHTER	246.61
03/11/2022	18576(E)	STAPLES	OFFICE SUPPLIES	53.48
03/11/2022	18577(E)	BLUE CROSS BLUE SHIELD OF MICH	GR 007015354 0001-MONTHLY PREMIUM APRIL	373.29
03/23/2022	18584(E)	US BANK BOND CONTROL	ABA 091-000-022 A/C 170225065979	5,037.50
03/23/2022	45688	BRAMER AUTO SUPPLY	CUST#8571 SUPPLIES	11.29
03/23/2022	45689	DC COLLECTIVE GROCER	SHOP SUPPLIES	46.15
03/23/2022	45690	ART'S AUTO AND TRUCK PARTS INC	CUST # 20090 CLEANER/DEGREASER	437.23
03/23/2022	45691	DTE ENERGY	VARIOUS UTILITY GAS ACCTS	98.50
03/23/2022	45692	LEELANAU ENTERPRISE	ADVT # 2-74 LEGALS-PUBLICATIONS	223.45
03/23/2022	45693	THE COPY SHOP	490 CROSS CONNECTION NEWSLETTER	459.75
03/23/2022	45694	LESLIE COUTURIER	ZONING ADMIN AGREE -MARCH 2021	480.00
03/23/2022	45695	EAST BAY MEDICAL	DOT RANDOM SCREENING	94.50
03/23/2022	45696	FLEIS& VANDENBRINK ENGINEERING	PROJ# 842430 WATER PER USDA	1,000.00
03/23/2022	45697	ROBERTO LARREA	MEETING WITH PLANNER-MULTIPLE PROJECTS	35.68
03/23/2022	45698	MICHIGAN CAT	CUST# 12464 REPLACE SOLENOID-LOADER	1,547.78
03/23/2022	45699	PRIORITY HEALTH	GROUP 784340 S001, APRIL 2022 PREMIUM	7,999.86
03/23/2022	45700	SECURITY SANITATION, INC	MARINA PORTA JOHN FEB 16-MAR 16	220.00
03/23/2022	45701	STANDARD INSURANCE COMPANY	642946 0117, APRIL 2022 PREMIUM	502.67
03/25/2022	18585 (E)	ADOBE	SOFTWARE UPDATE MNGR 4-1-2022	15.89
03/29/2022	18586 (E)	AMAZON	RECYCLE STICKERS FOR TRASH BINS	31.80
03/29/2022	18587 (E)	CHARTER COMMUNICATIONS	ACCT# 824512122019774 420 FRONT	147.97
03/29/2022	18588 (E)	CHARTER COMMUNICATIONS	ACCT# 8245121220022588 146 S SHORE	142.96
03/29/2022	18589 (E)	STAPLES	3 POCKET LETTER WALL FILE	75.16
03/29/2022	18590 (E)	VISION SERVICE PLAN	ACCT# 30 017164 001 MARCH 2022 PREMIUM	205.06
03/29/2022	18591 (E)	ZOOM.US	ACCT# 53262890 SUBSCRIPTION- MARCH 2023	149.90
03/29/2022	18592 (E)	MICHIGAN STATE DISBURSE UNIT	PAY000000039235282-CS WITHHOLDING	2.50
03/29/2022	45702	CENTURYLINK	ACCT#300439566 SERV THRU 3-17-2022	649.67
03/29/2022	45703	CENTURYLINK	ACCT# 405593377 SERV THRU MARCH 2022	227.00
03/29/2022	45704	DC COLLECTIVE GROCER	BAHLE PARK SUPPLIES	8.47
03/29/2022	45705	ART'S AUTO AND TRUCK PARTS INC	CUST# 20090 FILTER/BATTERY/SW30	218.80
03/29/2022	45706	DTE ENERGY	MULTIPLE UTILITIES THRU MARCH 2022	1,223.05
03/29/2022	45707	AIRGAS USA, LLC	WELDING MATERIAL/CYLINDER	41.54
03/29/2022	45708	AT&T MOBILITY	MARCH 2022 CELL PHONE USAGE	500.56
03/29/2022	45709	SHAR FAY	2022 CONFERENCE REIMB-EXPENSES	193.51
03/29/2022	45710	KSS ENTERPRISES	DISINFECTANT WIPES	192.50
03/29/2022	45711	MR CLEAN	FEBRUARY 2022 JANITORIAL SERV	340.00
03/29/2022	45712	JACOBS ENGINEERING GROUP, INC	SERV PROVIDED PER CONTRACT APRIL 2022	14,437.83
03/29/2022	45713	INTEGRITY BUSINESS SOLUTIONS	OFFICE SUPPLIES	68.27
03/29/2022	45714	SONDEE, RACINE & DOREN	CLIENT# 6027-00 ATTY REVIEW	90.00
03/29/2022	45715	USABLUBOOK	CUST3 820127 C-12 PK BATTERIES	36.36
03/29/2022	45716	WELLS FARGO FINANCIAL LEASING	CUST#1000090171 APRIL 2022	72.92
03/31/2022	18578 (E)	AMAZON	DOGGIE BAGS	99.99
03/31/2022	18579 (E)	AMAZON	SAFETY SHIRTS/TOGGLE SWITCH	369.79
03/31/2022	18580 (E)	AMAZON	MEMBERSHIP FEES-THRU MARCH 2023	119.00
03/31/2022	18581 (E)	AWAY WITH GEESE	10-GEESE REPELLER(S)	3,790.00
03/31/2022	18582 (E)	COMFORT SUITES	CLERKS CONFERENCE 3-21 THRU 3/25	504.00
03/31/2022	18583 (E)	PITNEY BOWES - PURCHASE POWER	POSTAGE-CCR/SURVEY/UTILITY BILLING	801.00
03/31/2022	18594 (E)	FIFTH THIRD BANK	BANK FEES MARCH 2022	189.68
04/01/2022	45717	DC COLLECTIVE GROCER	OFFICE SUPPLIES-MARCH 2022	22.88
04/01/2022	45718	NORTHERN BUILDING SUPPLY, LLC	CUST# VIL10 -MARCH 2022 SUPPLIES	408.53

Check Date	Check	Vendor Name	Description	Amount
04/01/2022	45719	BADGER METER INC	BEACON HOSTING 602 UNITS MARCH 2022	36.12
04/01/2022	45720	LIMBLE SOLUTIONS	ANNUAL LIC FEE 2022- CMMS- 6 @ \$780	4,680.00
04/01/2022	45721	JACOBS ENGINEERING GROUP, INC	SERVICES PER AGREEMENT-MARCH 2022	14,437.83
04/01/2022	45722	JACOBS ENGINEERING GROUP, INC	SERV PROVIDED PER 00S AGREEMENT-JAN 2022	2,261.20
04/01/2022	45723	INTEGRITY BUSINESS SOLUTIONS	CUST# 957380 INSERT/FOLDERS	26.15
04/01/2022	45724	LEELANAU CITY ROAD COMMISSION	UNLEADED/DIESEL MARCH 2022	897.54
04/01/2022	45725	SIC METER, LLC	TRIMBLE YUBA 7 TABLET-BEACON READS	7,050.00
04/06/2022	45726	BRAMER AUTO SUPPLY	CUST# 8571 OIL FILTER	4.19
04/06/2022	45727	CONSUMERS ENERGY	MULTIPLE ACCOUNTS MARCH 2022	4,140.19
04/06/2022	45728	LEELANAU ENTERPRISE	CUST # 2074 FRANCHISE ORD PUBLICATION	66.90
04/06/2022	45729	INTEGRITY SOFTWARE SYSTEMS	TROUBLESHOOT ISSUES/MARINA LAPTOP/OFFICE	330.00
04/06/2022	45730	MIDWEST TRACTOR & EQUIP. CO.	2005 IHC DUMP TRUCK	49,515.00
04/06/2022	45731	MICHIGAN MUNICIPAL LEAGUE	VIA EMP# 0801-119 1ST QTR END 3/31/2022	55.05
04/06/2022	45732	PURE WATER WORKS	16 YDS WINTER MIC @ 26.60 PER YD	4.50
04/06/2022	45733	LEELANAU CITY ROAD COMMISSION	MARCH COOLER RENTAL 2022/LESS CREDIT	425.60
04/06/2022	45734	SARA KOPRIVA	PLANNING SERV MARCH 2022	191.25
04/06/2022	45735	SECURITY SANITATION, INC	WATERWHEEL PORT JOHN RENTAL APRIL 2022	110.00
04/06/2022	45736	USABUEBOOK	CUST# 820127 GAS ALERT QUATTRO	894.95
04/06/2022	45737	VALLEY CITY LINEN	MARCH 2022 STATEMENT	100.00
04/11/2022	45738	ROBERTO LARREA	REIMB: MAILING WATER SAMPLES - UPS	54.42
04/13/2022	18598 (E)	AMAZON	50 AMP MALE LOCKING 30A FEMALE ADAPTER	109.99
04/13/2022	18599 (E)	GORDON ELECTRIC	HUBBELL TWIST LOCK TESTER	129.00
04/13/2022	18600 (E)	THE POND GUY	DE-COY-OTE DECOY	296.59
04/13/2022	18601 (E)	AMAZON	SKF LDS BORE SEAL 70MM SHAFT-AEBI	40.65
04/13/2022	45739	CONSUMERS ENERGY	MULTIPLE ACCTS APRIL 2022	97.97
04/13/2022	45740	DTE ENERGY	VARIOUS ACCTS MARCH 2022	978.35
04/13/2022	45741	KSS ENTERPRISES	PARK SUPPLIES 2022	2,512.65
04/13/2022	45742	KDP RETIREMENT PLAN SVCS, INC	FIRST QUARTER ESTIMATE	270.00
04/13/2022	45743	MACAIRE, INC	JOB# 2022 085 ACOUSTIC TILES	1,720.00
04/13/2022	45744	SONDEE, RACINE & DOREN	CLIENT#6027-00 MARCH 2022	22.67
04/13/2022	45745	TIME WARNER CABLE	ACCT#103479401 1522 RICHTER ROAD	117.97
04/13/2022	45746	VALLEY CITY LINEN	APRIL STATEMENT SERV THRU MARCH 31	100.00

GEN TOTALS:

Total of 149 Checks:  
 Less 2 Void Checks:

189,049.12  
 215.30

Total of 147 Disbursements:

188,833.82





### Off-Premises Tasting Room License & Permit Application

#### Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): <i>Elizabeth + Marc Huntoon</i>		
Address to be licensed: <i>417 N. St. Josephs St</i>		
City: <i>Suttons Bay Michigan</i>	Zip Code: <i>49682</i>	
City/township/village where license will be issued: <i>Suttons Bay</i>		County: <i>Leelanau</i>
Contact name: <i>Elizabeth Huntoon</i>	Contact phone: <i>507-884-9490</i>	Contact email: <i>apxmd07@gmail.com</i> <i>apxmd06@gmail.com</i>
Check all applicable license types that you hold at your licensed manufacturing premises:		
<input checked="" type="checkbox"/> Small Wine Maker license	<input type="checkbox"/> Small Distiller license	You may only sell, give away, and serve wine or spirits at an Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises.
<input type="checkbox"/> Wine Maker license	<input type="checkbox"/> Distiller license	
<input type="checkbox"/> Brandy Manufacturer license		

#### Part 2 - License, Permit, and Permissions & Fees

License, Permits, Permissions:	Base Fee:	Fee Code MLCC Use Only
<input checked="" type="checkbox"/> Off-Premises Tasting Room License	<b>\$100.00</b>	4038
<input type="checkbox"/> Sunday Sales Permit (AM)*	\$160.00	4033
<input type="checkbox"/> Sunday Sales Permit (PM) **	\$15.00	4032
<input type="checkbox"/> Catering Permit	\$100.00	4031
<input type="checkbox"/> Dance Permit	No Charge	
<input type="checkbox"/> Entertainment Permit	No Charge	
<input type="checkbox"/> Specific Purpose Permit (list activity below):		

\*Sunday Sales Permit (AM) allows the sale of spirits and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

\*\*Sunday Sales Permit (PM) allows the sale of spirits on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of wine on Sunday after 12:00 noon.

A \$70.00 inspection fee is required for a new Off-Premises Tasting Room license.

Days/Hours requested: \_\_\_\_\_

Extended Hours Permit No Charge

Check type(s):  Dance  Entertainment

Days/Hours requested: \_\_\_\_\_

Outdoor Service No Charge

Direct Connection(s) No Charge

Inspection Fee: <small>(MLCC Fee Code 4036)</small>	<i>70.<sup>00</sup></i>
License & Permit Fees:	
<b>TOTAL FEES:</b>	

**Make Checks Payable to State of Michigan**

#### Part 3 - Off-Premises Tasting Room License Designation

Pursuant to MLC 436.1536, a licensee may have no more than five (5) Off-Premises Tasting Room Licenses where it may sell and serve full drinks. Any Joint Tasting Room Licenses held by the licensee at other locations that are designated for the sale and service of full drinks also count toward the limit of five (5) locations. A licensee may have an unlimited number of Off-Premises Tasting Room Licenses that sell or give away samples only (3 ounces of wine or 1/2 ounce of spirits or brandy per sample).

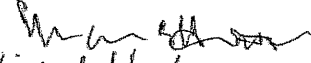
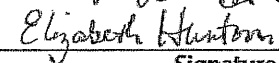
You must designate the type of Off-Premises Tasting Room License for which you are applying at this location. Please note that this designation cannot be changed once the license is approved and issued.

Off-Premises Tasting Room License Designation (Select One):  **Full Drinks**  **Samples Only**

**Part 3 - Signature of Applicant**

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

Marc Hurtoon		3/28/2022
Elizabeth Hurtoon		3/28/2022
Print Name of Applicant & Title	Signature of Applicant	Date

Please return this completed form along with any corresponding documents to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933  
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906  
Fax to: 517-763-0059



**Local Government Approval For Off-Premises Tasting Room License**  
(Authorized by MCL 436.1536)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new Off-Premises Tasting Room License application.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the Village council/board  
(regular or special) (township, city, village)  
called to order by \_\_\_\_\_ on 4-18-22 at 5:30 pm.  
(date) (time)  
the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from Elizabeth & Marc Huntoon  
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 417 N. St. Joseph St Suttons Bay, MI 49682

It is the consensus of this body that it \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)  
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the  
council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_  
(regular or special) (date) (township, city, village)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.


Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

		<b>VILLAGE OF SUTTONS BAY</b>	
		<b>REPORT VSB -2022-24</b>	
Prepared:	April 13, 2022	Pages:	1 of 1
Meeting:	April 18, 2022	Attachments:	<input checked="" type="checkbox"/>
Subject:	Street Light Evaluation Discussion		

**PURPOSE**

To discuss street lighting options.

**OVERVIEW**

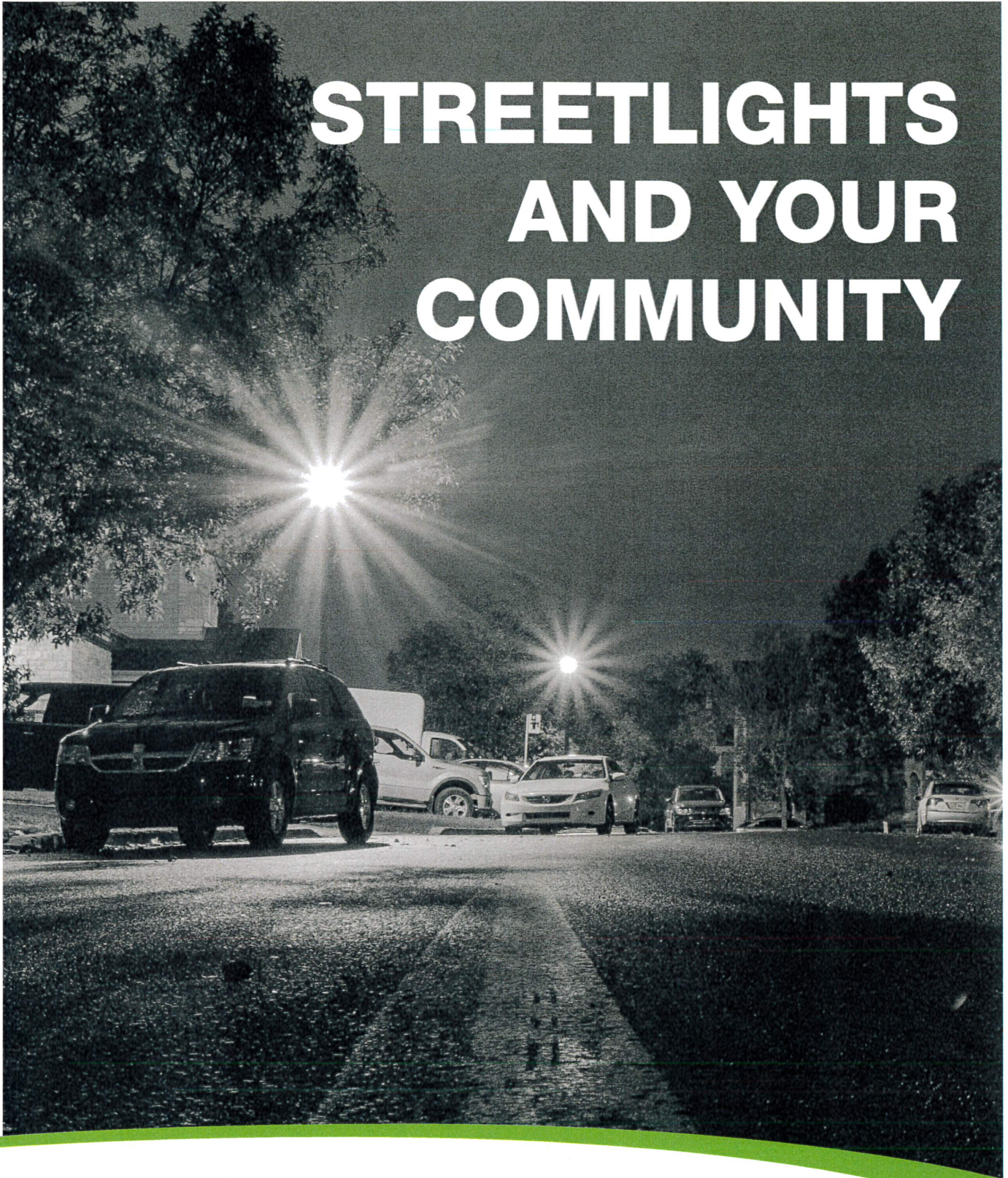
Streetlighting plays a very important role in any community, whether it's the type of the light, location, color of the lighting etc. When issues arise with street lighting the municipality should be cognizant of the safety factor associated with the street light. In some cases, street lights are antiquated or simply have not been upgraded to a head that is more directional or that has been adjusted properly. Understanding the cause of a complaint will determine the course we take to try to rectify the issue.

Please find attached information provided by Consumers Energy for discussion.

**ACTION REQUESTED**

Discussion

# STREETLIGHTS AND YOUR COMMUNITY

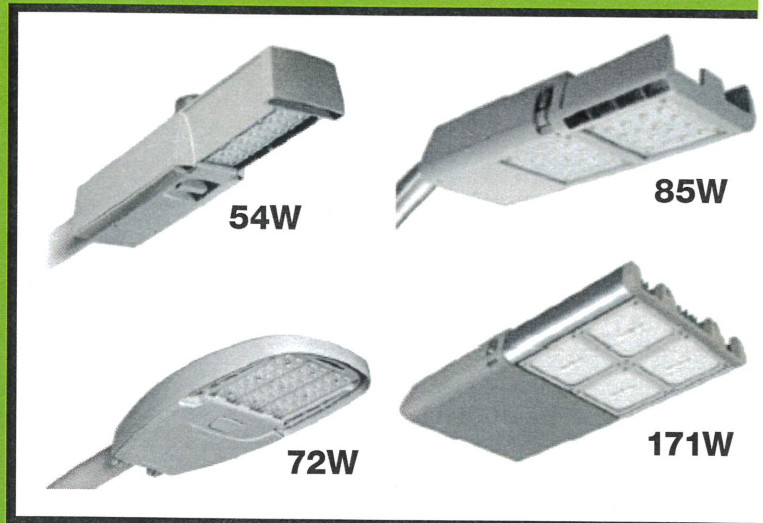


**Consumers Energy** Count on Us®

Village Council  
4-13-22

# WHAT LED STREETLIGHT TO CHOOSE?

When traditional cobra lights fail, Consumers Energy converts the lights into LED models that use less energy and enhance safety with better lighting. We're happy to help you decide which best suits your community's needs. Be sure to consider impacts to local businesses, community safety and emergency responders when making your selections. Although Consumers Energy will work closely with you on deciding what is best for your community, the final decision is ultimately up to your municipality. After evaluating your options, contact us at 800-805-0490 to get started.



## CURRENT LED COBRA HEAD OPTIONS

All options have a color temperature of 4000K (color of the moon) and have a rating of zero uplift.

## ADDITIONAL PRODUCTS AND SERVICE CONSIDERATIONS:

*In all cases, consider the impact each choice may have on local businesses, police and fire departments and other community members that may rely on this lighting. Comments or opinions on the location and necessity of any streetlight should be directed to the local government.*

### Free Adjustments:

#### 1) Different shielding styles can help reduce unwanted light

- There are different types of shields that may reduce the light in specific directions.
- Please note, applying shielding may not solve the issue. Other options listed in this document either applied alone or collectively may be better suited to meet your needs. The current shielding option are on the back.

#### 2) Repositioning of lights at their existing location

- Realigning streetlights at the existing location may be done for many reasons. If the streetlight is tilted, rotated, or otherwise not perpendicular to the road surface, it may cause the light to illuminate unintended areas.

### Additional Fees Apply:

#### 1) Light relocation

- If the streetlight is no longer in an optimal location based on current surroundings, you may consider relocation nearby. This may require installation of a new pole.

#### 2) Replace lights with lower wattage

- If the existing streetlight is of a higher wattage, it may be best to use a lesser wattage light if available. Currently, our lowest wattage LED Cobra head is 54W.

#### 3) Remove/replace Consumers Energy owned lights with locally owned options

- If our streetlighting is replaced with customer owned streetlighting, you/the customer must furnish, install and maintain the unmetered LED lighting system equipment, including but not limited to poles, overhead wires or underground cables between and supply circuits extending to attachment with Consumers Energy lines.

#### 4) Temporary light disconnection

- The lights must be disconnected for a minimum of six months to receive a discounted rate of 40 percent of the monthly charges.
- There is an \$8 disconnect/reconnect fee.

# 54W LED COBRA HEAD STREETLIGHT SHIELD OPTIONS

Shielding prevents light illumination of unwanted areas. A 360-degree shield is also available to reduce light in all directions

CSS - Cul-de-sac shield



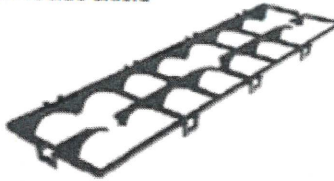
Reduces light in all directions except for in front of the streetlight

FSS - Front side shield



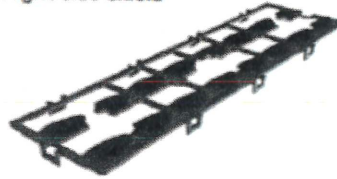
Reduces light in front of streetlight

LSS - Left side shield



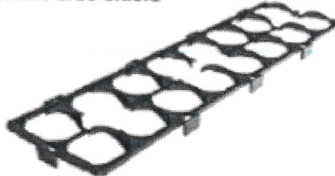
Reduces light on the left side of the streetlight

RSS - Right side shield



Reduces light on the right side of the streetlight

HS - House side shield



Reduces light behind the streetlight



# SHIELD LIGHT CASTING EXAMPLES

# Streetlight Out?

## Report it Online in Three Easy Steps

A well-lit community is a safer community. Keeping our employees, customers and the environment safe is the foundation for all we do.

Consumers Energy's streetlight outage reporting tool makes reporting streetlight outages from your phone or your desktop computer easier than ever.

### How to Report Streetlight Outages

If you see a streetlight out or malfunctioning in one of the 900+ Michigan communities we serve, report it in three easy steps:

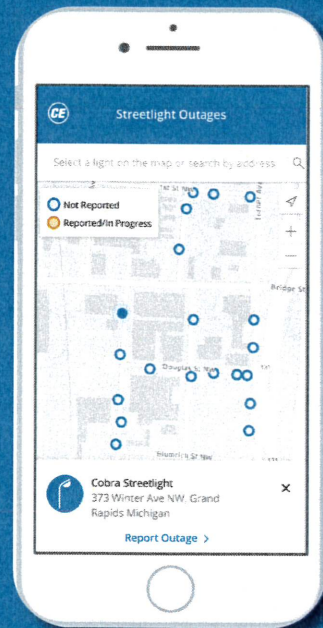
1. Visit [streetlights.consumersenergy.com](http://streetlights.consumersenergy.com).
2. Locate the streetlight on the map by street address or panning and zooming on the map.
3. Tell us what you're seeing. Provide as much detail as you can.

Check the map anytime for status updates and to see other streetlight outages in your area.

### Tips for a Better Outage Reporting Experience

- The tool isn't compatible with Internet Explorer 11 or below.
- We suggest using Microsoft Edge, Google Chrome or Safari.


[streetlights.consumersenergy.com](http://streetlights.consumersenergy.com)



For quick access to the tool,  
scan the QR code

**Consumers Energy** Count on Us®



		<b>VILLAGE OF SUTTONS BAY</b> <b>REPORT VSB -2022-25</b>	
Prepared:	April 13, 2022	Pages:	1 of 1
Meeting:	April 18, 2022	Attachments:	<input type="checkbox"/>
Subject:	Village Property		

**OVERVIEW**

As property values in our community rise, interest in obtaining free or nearly free land from the Village also increases. These are always interesting discussions, however, the cost of acquiring land to support utility expansion or otherwise, far exceeds the typical “increased tax base” argument. Selling or granting public property to an individual should only occur if the land has been determined to be obsolete and without any benefit to the community in the short or long term. Even then, there is a process we are required to follow.

As we grow and expand our utilities, parks, municipal parking areas, non-motorized pathways and the like, we are consistently looking to connect village properties and easements. Thus, despite the increase in inquiries, there does not appear to be any public properties, easements or otherwise to vacate or sell currently. This is not to say we should never sell property; however, selling village property or even granting easements over village property further complicates future improvements.

It is important to remember that we are required by the State of Michigan to expand our water storage and replace portions of our underground infrastructure, therefore, eliminating or vacating easements is not advised at this time. We have discussed improving our municipal parking areas, so they are better utilized on a year-round basis, and have also targeted these municipal lots to host future vehicle charging stations. Similarly, our efforts to expand our non-motorized connectivity to provide access to amenities throughout the Village, is well documented.

**STAFF COMMENT**

The council is not usually informed of inquiries into public land as the requests are not a Staff priority and nothing more than a self-serving request. If at some point, the Village Council would like to hire a firm to evaluate our public properties for the purpose of selling property, then we should determine that as a future goal and budget accordingly. Until then, with all the improvements forthcoming, the Village should maintain all properties and continue to inform individuals that the land is not for sale at this time.

**ACTION REQUESTED**

**MOTION THAT; INQUIRIES REGARDING THE SALE OF PUBLIC LAND OR GRANTING OF EASEMENTS ACROSS PUBLIC LANDS WILL NOT BE CONSIDERED UNTIL A TIME IN WHICH THE PROPERTIES ARE PLACED FOR SALE BY THE VILLAGE.**