

The Village of Suttons Bay is accepting applications for a billing clerk. The ideal candidate will have a municipal background with BS&A program experience and strong customer service skills. Reliable individuals with experience working in a professional office setting with good interpersonal skills will also be considered. This is a full-time position with excellent benefits and a relaxed office atmosphere. A job description can be viewed at www.suttonsbayvillage.org

Please submit an application and resume by June 24, 2024. to Rob Larrea, Village Manager, PO Box 395, Suttons Bay, MI 49682