



UTILITY/MARINA COMMITTEE
420 N Front St.
Suttons Bay, MI 49682
Monday October 6, 2025 at 8:30 am

AGENDA

Call to Order

1. Reports (staff)
 - a. DPW Director Report
 - b. Marina Report
 - c. WWTP Report

2. Public Comments

Please limit remarks to no more than three (3) minutes or less.

3. Committee Business
 - a. VSB-2025-29 State of Michigan Waterways Increase

4. Status Update – Other Committees
 - a. VSB-2025-28 St Mary's Drainage

5. Public Comments/Written Communication

6. Committee Member Comments

7. Announcements

8. Adjournment

		DEPARTMENT OF PUBLIC WORKS REPORT DPW -2025- 01	
Prepared:	Oct 3, 2025	Pages:	1
Meeting:	Oct 6, 2025	Attachments:	☒
Subject:	DPW Updates		

GENERAL SERVICE HIGHLIGHTS

Sidewalk replacement on Elm St has been completed. Preparations for repaving of Elm between Broadway and First St are next. Stormwater grate will need to be adjusted to meet new road grade.

Tree stump grinding and restoration was completed recently.

Tree trimming is underway in alleys and sidewalk areas.

Monday curbside pickup has ended, bulk leaf pickup will be announced by robo-call this fall.

UTILITY HIGHLIGHTS

Leaking water service was repaired at St. Michaels church. This was discovered during DSMI inspections in conjunction with adjusting valve boxes for upcoming street paving.

New service line install coming up at Dalzell's after closing for the season. This will count as a lead service line replacement once completed. Coordinating with contractor and MDOT for permitting currently.

We have started cleaning the grit and other materials out of the North Aeration Basin at the plant so that air diffusers repairs and liner inspections can take place. Estimated 3 days of removal remaining for completion.

Water chlorination is starting and hydrant flushing to follow this week.

		VILLAGE OF SUTTONS BAY	
		REPORT VSB -2025-28	
Prepared:	October 1, 2025	Pages:	1 of 1
Meeting:	October 6, 2025	Attachments:	☐
Subject:	State of Michigan Waterways Rate Increase		

PURPOSE

To discuss the State of Michigan Waterways Rate Increase

STAFF COMMENT

As you are aware, we periodically review our marina fees against other communities to ensure we remain competitive, yet fair. As we began the process, we were informed by the State of Michigan Waterways that for the first time in 10-years they were raising their Waterways Rate Schedule fees.

Although we will remain in the same rate schedule category for seasonal slip holders (Rate 3) and transient users (Rate G) the cost will increase due to the States 10% increase. For instance, the rate for Transient Schedule G users will increase from \$1.60 per boat foot to \$1.76 per boat foot following the implementation of the states 10% increase. This increase to transient users is minimal and will be virtually unnoticed.

Seasonal slip holders saw an increase as recently as 2023, when we raised our marina slip rates to be more competitive with our neighboring marinas. Therefore, we would like to minimize the impact of this 10% increase to our seasonal (Rate 3) slip holders by implementing the increase over a two-year period. This 5% increase in 2026, would essentially raise the per boat foot fee from \$94 to \$98 at the Marina and \$84 to \$88 at the Coal Dock. The additional 5% would then be implemented in 2027.

ACTION REQUESTED

Discussion.