



Village of Suttons Bay
420 N Front Street
P O Box 395
Suttons Bay, MI 49682
231.271.3051

suttonsbay@suttonsbayvillage.org

GENERAL COMMENT/COMPLAINT/CONCERN/ORDINANCE VIOLATION

Your name _____ Date _____
Address _____
Phone # _____
Email _____

Date and time of incident, if applicable _____

Location of incident, if applicable _____

Person and/or address your comment/complaint/concern/ordinance violation is about _____

Nature of comment/complaint/concern/ordinance violation _____

Suggestions to resolve the comment/complaint/concern/ordinance violation _____

Results of Inquiry by the Village _____

Action taken by Village _____

Communication directed to:

- Administrative staff (Manager, Clerk, Treasurer)
- Village Council
- Committees (General, Administrative, Utility/Marina)
- Planning Commission

Communication made by (circle): Phone Letter In person Email