



VILLAGE OF SUTTONS BAY  
COMMITTEE OF THE WHOLE  
REMOTE MEETING NOTES  
OF AUGUST 5, 2021

The meeting was called to order by President Pro-Tem Christensen at 8:12 a.m.

Present: Case, Christensen, Long, Lutke, Smith and Suppes  
Absent: Bahle  
Staff present: Aylsworth, DeVol, Fay, Larrea and Miller  
Mark Huggard, Jacobs

#### Reports

The DPW Director report was submitted by Director of Facilities, Miller, and can be found in this meeting packet.

The Marina report was verbally given by Harbor Master Aylsworth. Aylsworth stated the Marina has been very busy and is seeing more boats over 40', perhaps due to the closure of the North Channel. She noted how people are enjoying Marina beach. The Marina will be losing staff near the middle of the month as they return to college. As a result, she is considering a change in hours of operation at the Marina to: 8:00 a.m. – 6:00 p.m., Friday through Sunday, and 8:00 a.m. – 4:00 p.m., Monday through Thursday. Irrigation is complete on the south side, landscaping is complete, and rip rap to protect the North pier will be completed in October. In the 2022 budget will be landscaping for the north pier. There have been more vans and R. V.'s parking overnight which gets addressed. No overnight parking signs will be considered for next season. Soil borings are being worked on for the bridge replacement over the wetlands.

Smith asked if the Village has any long-term plans for a Marina expansion due to the long waiting list for a slip. Aylsworth responded there is not actual room for an expansion but that a possibility exists to make the Marina more efficient. It is a future idea for the Marina Master Plan.

Case asked if there was a possibility of demolishing the ramp at the Marina? Aylsworth stated it will be discussed noting it would be safer for pedestrians, boats and vehicles to have it demolished. Aylsworth stated moving the launch to North Park has worked very well. Case also asked if it has been considered to place a dock parallel; Aylsworth responded that it has been mentioned and could be a great idea for a staging area.

Christensen congratulated the Harbor Master on the improvement of managing the parking lot at the Coal docks and that the trees are a great addition.

The WWTP Report was submitted by Mark Huggard, Jacobs, and can be found in this meeting packet. Huggard referred to his report.

The Treasurer report was submitted by DeVol and can be found in this meeting packet. DeVol stated more information on adjustments will be presented at the next Committee of the Whole meeting.

#### Report VSB-2021-45 Suttons Bay Recycling Location

Committee members were happy to see clarification of the spokesperson for the Solid Waste Council and the talking points in the report are appreciated.

#### In-Person/Remote Meeting Discussion

Committee discussed the following:

- Logistics and practicality of a hybrid approach
- Sanitizing the meeting room
- Effectiveness of in-person vs. remote. Some feel it is effective while others feel it is less effective
- CDC guidelines; masking (mandated or optional) social distancing and the dynamics of each relative to in-person
- Future upgrades to technology in the meeting room
- Risk factors of in-person meetings
- Recent uptick in virus cases

It was the consensus of Committee to continue remotes meetings through the end of the year, at which time the discussion will be revisited.

#### Manager's Work Plan

Larrea stated areas highlighted in blue on the plan are the updates. A proposal for soil borings recently received for the pedestrian bridge came in at \$6,000. The proposal will be added to the next Village Council agenda.

#### Committee Member Comments

Case appreciates the sand piles at the Marina beach as a great new play experience.

Smith also likes the sand piles and suggested a sand pile at Sutton Park. She also stated that visitors are saying the downtown area looks great. She asked if the parallel parking spots downtown are too long; Miller responded the parking spots are marked using industry standards and guidelines. Smith noted some residential flooding where S. Shore was recently repaired. Larrea stated the flooding is coming from the wetlands, not the culverts, and is happening on Richter Rd as well. Larrea met with an Engineer and it is possible to put in ditches and culverts. A special assessment district may be considered. Discussions will continue. Smith asked about the moratorium on sewer hook ups for those that live partly in the Village and partly in the Township. Larrea stated it would be looked at case by case, but that it would require both a water and a sewer hookup.

Suppes likes the Zoom meetings and believes they are working great. He also likes the size of the parking spaces. He further stated there are municipal lots not being used and would like to see more business owners and employees using those lots to free up parking for visitors.

The meeting adjourned at 9:16 a.m.

Meeting notes submitted by Shar Fay, Village Clerk.