



## VILLAGE OF SUTTONS BAY

COMMITTEE OF THE WHOLE

420 N Front St.

Suttons Bay, MI 49682


Tuesday September 6, 2022 at 8:30 am

For the public wishing to view the meeting using remote attendance, there will also be a Zoom link (which can be found on our website at [www.suttonsbayvillage.org](http://www.suttonsbayvillage.org)). Public participation shall be limited to in-person or via written communication received prior to the meeting.

### AGENDA

#### Call to Order

1. Reports (staff)
  - a. DPW Director Report
  - b. Marina Report
  - c. WWTP Report
  - d. Treasurer Report
2. Additions / Deletions to the Agenda
3. Reports / Communications
4. Committee Member Information / Comments
5. Public Comments (*Please limit remarks to no more than three (3) minutes or less*).
6. Old Business
7. New Business
  - a. Peninsula Housing Request
  - b. Report VSB 2022-55 Manager's Report
8. Public Comments/Written Communication
9. Committee Member Comments
10. Announcements:
11. Adjourn

		<b>DEPARTMENT OF PUBLIC WORKS</b> <b>REPORT DPW -2022- 07</b>	
Prepared:	Aug 25, 2022	Pages:	1 of 2
Meeting:	Sept 6, 2022	Attachments:	<input checked="" type="checkbox"/>
Subject:	Monthly DPW Updates		

**GENERAL SERVICE HIGHLIGHTS**

Daily rounds are being completed, no serious issues to report. Most work this month has shifted towards utility projects.

Sidewalk replacement at Lincoln and West has been completed, restoration is completed.

**UTILITY HIGHLIGHTS**

Sewer cleaning, pump station, catch basin and manhole inspections village wide are ongoing.

Pulled pumps at Main lift station, completed inspections of pumps, adjust wear plates & oil changes to pump motors.

Patched two sanitary manholes that were in varying stages of degradation. One on Front St. which had large quantities of infiltration of ground water from the storm system. All cracks and voids were patched. Second site was on Jefferson/Lincoln, concrete popped off from around the inlet pipes from tree roots. Roots that were removed, and voids patched over. Onsite training was completed for all staff covering the basics of confined space entry and inflow and infiltration (I&I) training.

Installation of water & sewer identification posts are being installed in locations that aid in finding hard to locate valves and manholes. We are continuing to identify and correct manholes/valve boxes that need to be adjusted and brought to grade.

PFAS sampling round two was completed on August 2nd for collections system. Focus was along Front St. from Dame to Jefferson, Fire Station, 4<sup>th</sup> St., resample Main LS. We did receive the analytical results and reports are due on 9/30/2022 to EGLE. Non-IPP reporting thru MiWaters. Group strategy meeting to go over results will happen around mid-October.

Last month we reported that the Port Sutton Wellhouse exterior wall was completely rotted and in need of being totally reconstructed. I am pleased to report that the restoration project is near completion. The DPW crew really came through and corrected a serious situation in short notice. Photos attached in this report.

**REGULATORY HIGHLIGHTS**

Routine site visit from EGLE, presented an update regarding our past years water projects and tasks.

Village water supply monthly sample results were all clear.



Top: Exterior wall degradation as discussed last month compounded by an infestation of small woodland creatures.

Bottom: Complete reconstructed wall with vinyl siding. Well casing painted blue with refurbished bumper post guards.



Interior wall insulated and completed, ready for primer sealing.

Suttons Bay Marina

August 2022, Staff Report

The season has started to wind down and Labor Day weekend will more than likely be the last busy weekend we see. A majority of the slips have been reserved and with the weather forecast looking favorable the gas dock should remain steady. Majority of staff has headed back to college. There are a few High School employees who will remain on to help on weekends until the season ends, October 15<sup>th</sup>.

I have begun my winter maintenance report/notes, 2023 budget worksheet. These are two items I do every season. The maintenance report better manages small projects that need to be done before winter shut down and also helps allocate winter projects. The budget work sheet does not really touch base on capital improvement projects as it does with minor budget items that usually fall into already allocated expense categories I have started putting together a 2023 facility and maintenance report. This report is a resource on current conditions of marina equipment, buildings and grounds. It also acts a foundation for future maintenance and operational needs.

Along with the maintenance report and budget worksheet, I have started the seasonal slip worksheet. This sheet is used for all seasonal slip holder notes. If customers are looking to increase boat sizes, not renew or simply looking to locate to a different slip for the 2023 season; all these notes are kept and reviewed as the 2023 seasonal slip renewals occur. We have already had a few seasonal customers check out for the season.

I have been reviewing the marina schedule of fees and should have a recommendation ready for committee next month.

The majority of my time has been spent running the supervisory daily functions around the marina. Taking reservations, responding to customer inquiries, staffing, ordering, inspecting and maintaining grounds and buildings.

Eddie Aylsworth

Suttons Bay Marina, Harbor Master

**To:** Rob Larrea  
Dave Miller

**From:** Mark Huggard, JACOBS

**Date:** August 31<sup>st</sup>, 2022

**Copy:** Nick Lenzi, JACOBS  
Andrew Waldron, JACOBS  
Justin Straub, JACOBS

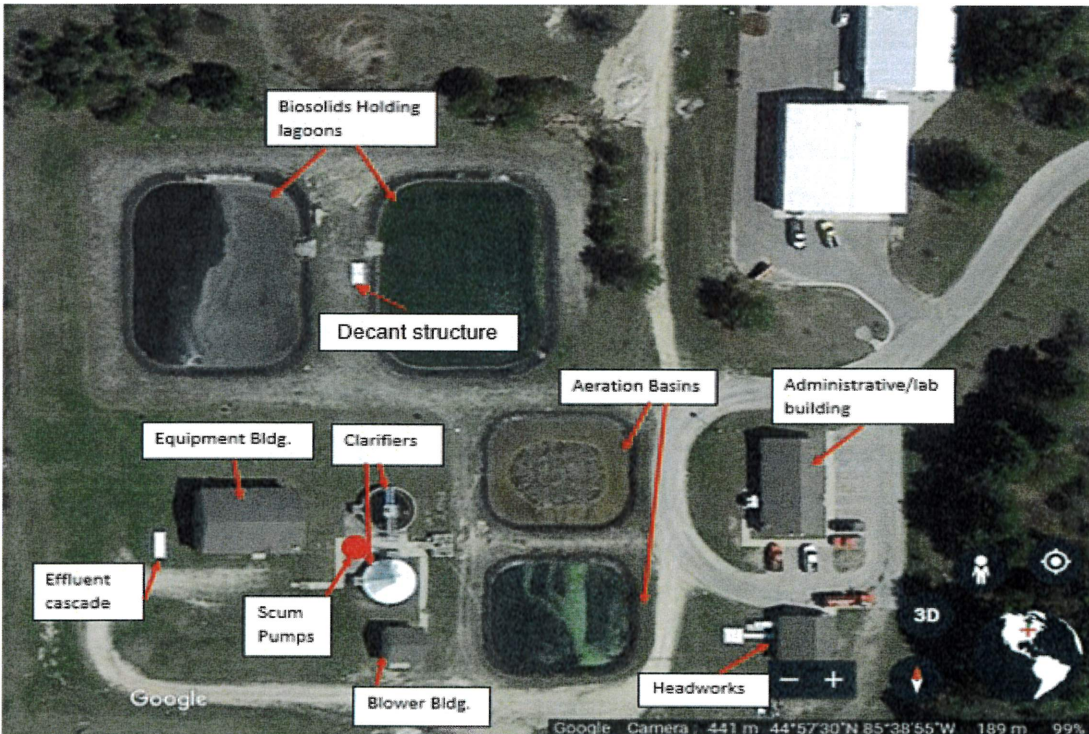
This report describes our activities during the month of August 2022. If there is additional information you would like included in the report, please let us know.

**Permit Compliance:**

Available lab results for the month of August indicate the facility is in compliance with its National Pollution Discharge Elimination System (NPDES) permit.

Jacobs completed and submitted July’s Discharge Monitoring Report (DMR) to the Michigan Department of Environment, Great Lakes, and Energy (EGLE). The facility was in full compliance.

**Treatment Plant Aerial View**



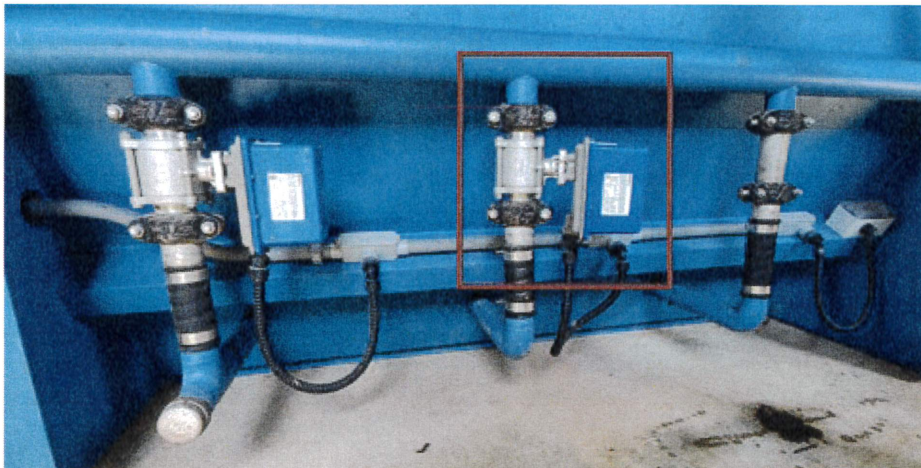
**Operations:**

**August Flow Report**

Average Influent Flow 2022*	0.108	Million Gallons per day
Average Influent Flow 2021	0.146	Million Gallons per day
Total monthly hauled truck waste 2022*	186,946	Gallons
Total monthly hauled truck waste 2021	279,992	Gallons

\*Data through August 30<sup>th</sup>.

The automatic wasting valve for the Aquadisk cloth tertiary filter has failed. This valve is used to remove the accumulated solids that have settled to the bottom of the filter tank. As a temporary solution we installed a 2" sump pump into the tank to remove the solids until the replacement valve is received and installed.



The following preventive maintenance tasks were performed.

- Performed oil changes and completed check valve rebuilds on each ferric chloride feed pump.
- Completed quarterly preventive maintenance on the UV disinfection system.
- Began inspection of the internal components of the clarifiers. We will provide a report detailing the findings following inspection.

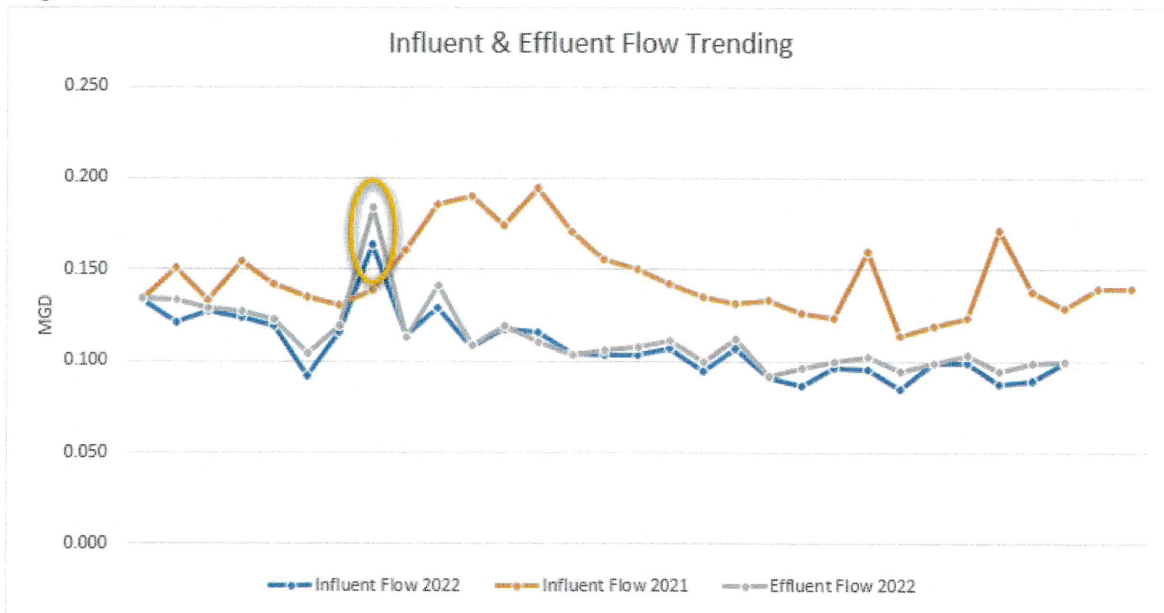
**On the Horizon:**

- Clarifier preventive maintenance inspections (Summer 2022)
- Repair leaking yard valve by clarifiers (2022)
- Upgrade of fine screen and headworks PLC's. (Fall 2022)
  - Update: The Village approved Windemuller to perform the upgrade. Equipment has been ordered.
- UV PLC uninterrupted power supply installation (2022)

The following plant flow graph illustrates the facilities current influent and effluent flow trend for the reporting month and the influent flow for the same month of the previous year. The spike in flows noticed on August 8<sup>th</sup> highlighted in the trend was attributable to a heavy rain event.

The NPDES permit limit table details the monthly average permit limits for each parameter, the graphs below this table illustrate the available parameter concentrations and % removals for the reported month.

### August Plant Flows

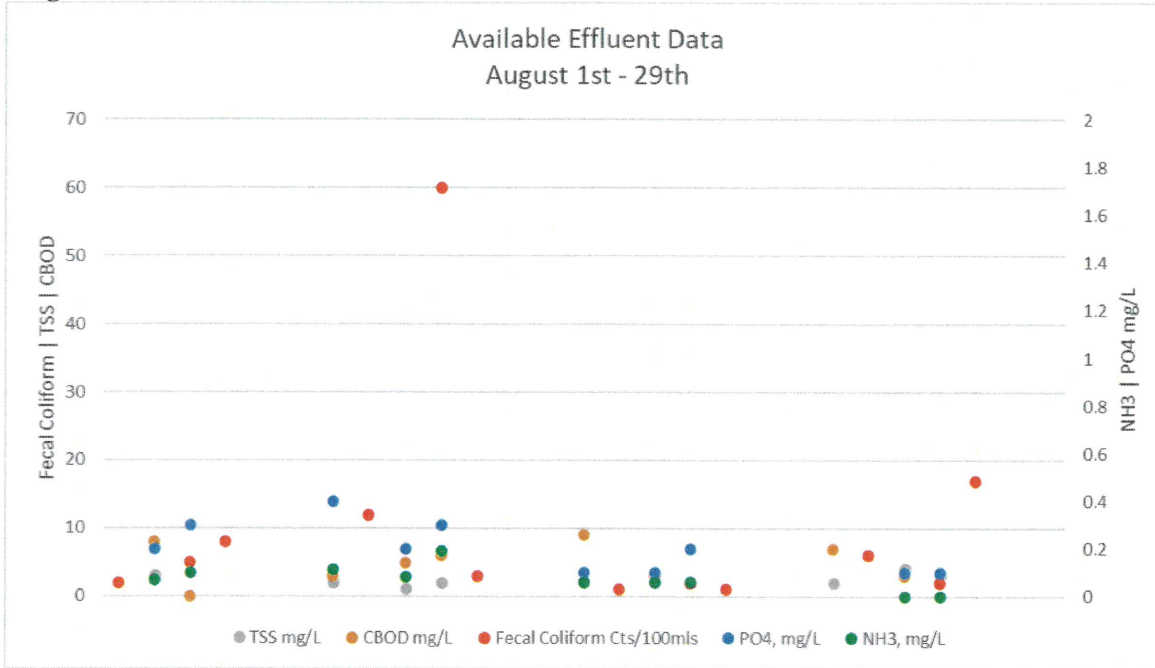


### NPDES Permit Limits

Parameters	Monthly average	7-day average
Total Suspended Solids	30 mg/L	45 mg/L
Fecal Coliform	200 counts/100 mLs	400 counts/100 mLs
Carbonaceous Biochemical Oxygen Demand	25 mg/L	40 mg/L
Total Phosphorus, PO4	0.5 mg/L	No Limit
Ammonia, NH3	Report only, no limit	Report only, no limit
CBOD % Minimum Removal	85%	NA
TSS % Minimum Removal	85%	NA



**August Effluent Permit Data**



**Financial Report:**

Current Month	Aug-22	Comments
Current Month Repairs	\$ 1,044.76	\$339.04 - New disk filter valve \$705.72 - Hurst mechanical troubleshooting equipment building exhaust fan and blower building intake.
Current Month Repair Labor Hrs	\$ 4.00	
Current Month Chemicals	\$ -	
Current Month Electricity	\$ -	
Current Month Natural Gas	\$ -	
YTD Repairs	\$ 6,331.41	
Repair Budget Remaining (\$6,000 Limit)	\$ (331.41)	Amount over limit
YTD Repair Labor Hrs	43.50	
Repair Labor Hrs Remaining (Limit 104 hrs)	\$ 60.50	
YTD Chemicals	\$ -	
Chemical Budget Remaining (\$5,500 Limit)	\$ 5,500.00	
YTD Electricity	\$ 15,366.56	
Utility Budget Remaining (\$21,000 Limit)	\$ 5,633.44	
YTD Natural Gas	\$ 6,342.90	
Utility Budget Remaining (\$12,000 Limit)	\$ 5,657.10	

Mark Huggard | Jacobs | Project Manager  
 O 231.922.4922 | M: 231.313.5592 | [mark.huggard@jacobs.com](mailto:mark.huggard@jacobs.com)  
 606 Hannah Ave. | Traverse City, MI 49686 | United States

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 08/31/2022	ACTIVITY FOR MONTH 08/31/2022	AVAILABLE BALANCE	% BDDT USED
<b>Fund 101 - General Fund</b>						
<b>Revenues</b>						
101-000-402.000	Current Property Taxes	726,000.00	778,293.13	0.00	(52,293.13)	107.20
101-000-404.000	Leased Land Tax Revenue	4,000.00	4,773.79	0.00	(773.79)	119.34
101-000-410.000	Personal Property Tax Revenue	16,000.00	16,391.82	0.00	(391.82)	102.45
101-000-476.000	Permits and Fees	5,000.00	9,325.00	700.00	(4,325.00)	186.50
101-000-566.000	Grant Revenue	1,250.00	2,850.00	0.00	(1,600.00)	228.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	3,300.00	1,282.49	0.00	2,017.51	38.86
101-000-574.000	State Shared Revenue	55,000.00	20,838.00	0.00	34,162.00	37.89
101-000-577.000	State Revenue-Liquor	3,000.00	2,749.13	2,666.63	250.87	91.64
101-000-632.000	Bahle Park Rental	1,500.00	1,100.00	0.00	400.00	73.33
101-000-633.100	Motor Vehicle Leases	108,975.00	0.00	0.00	108,975.00	0.00
101-000-665.000	Interest Earnings	1,000.00	2,194.45	0.00	(1,194.45)	219.45
101-000-695.000	Miscellaneous Income	0.00	4,708.36	(0.66)	(4,708.36)	100.00
<b>TOTAL REVENUES</b>		<b>925,025.00</b>	<b>844,506.17</b>	<b>3,365.97</b>	<b>80,518.83</b>	<b>91.30</b>
<b>Expenditures</b>						
101	Village Council	26,080.00	6,327.10	9.52	19,752.90	24.26
171	Village Manager	39,185.00	22,399.28	3,451.21	16,785.72	57.16
215	Village Clerk	11,770.00	6,776.26	891.91	4,993.74	57.57
253	Treasurer	24,615.00	13,565.25	2,093.20	11,049.75	55.11
265	Village Hall	50,916.00	34,565.89	11,495.18	16,350.11	67.89
345	Police	88,875.00	38,176.68	18,888.50	50,698.32	42.96
441	Public Works	100,825.00	38,581.15	5,003.13	62,243.85	38.27
443	Motor Pool Department	102,725.00	60,149.23	13,602.12	42,575.77	58.55
448	Streetlighting	14,500.00	7,875.66	991.70	6,624.34	54.31
701	Zoning & Planning	76,025.00	35,955.74	8,263.24	40,069.26	47.29
751	Parks & Recreation	154,875.00	72,096.70	10,656.37	82,778.30	46.55
999	Transfers to Other Funds	310,100.00	0.00	0.00	310,100.00	0.00
<b>TOTAL EXPENDITURES</b>		<b>1,000,491.00</b>	<b>336,468.94</b>	<b>75,346.08</b>	<b>664,022.06</b>	<b>33.63</b>
<b>Fund 101 - General Fund:</b>						
<b>TOTAL REVENUES</b>		<b>925,025.00</b>	<b>844,506.17</b>	<b>3,365.97</b>	<b>80,518.83</b>	<b>91.30</b>
<b>TOTAL EXPENDITURES</b>		<b>1,000,491.00</b>	<b>336,468.94</b>	<b>75,346.08</b>	<b>664,022.06</b>	<b>33.63</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(75,466.00)</b>	<b>508,037.23</b>	<b>(71,980.11)</b>	<b>(583,503.23)</b>	<b>673.20</b>
<b>Fund 202 - Major Street</b>						
<b>Revenues</b>						
202-000-528.000	FEDERAL GRANT REVENUE	32,000.00	32,524.59	0.00	(524.59)	101.64
202-000-574.000	State Shared Revenue	82,000.00	57,175.72	5,924.30	24,824.28	69.73
202-000-665.000	Interest Earnings	500.00	533.12	0.00	(33.12)	106.62
202-000-691.000	Contributions - Other Funds	90,000.00	0.00	0.00	90,000.00	0.00
202-000-692.000	Contrib fr Gov Units - County	32,500.00	37,464.42	0.00	(4,964.42)	115.28
<b>TOTAL REVENUES</b>		<b>237,000.00</b>	<b>127,697.85</b>	<b>5,924.30</b>	<b>109,302.15</b>	<b>53.88</b>
<b>Expenditures</b>						
000		233,370.00	49,448.82	6,944.48	183,921.18	21.19
<b>TOTAL EXPENDITURES</b>		<b>233,370.00</b>	<b>49,448.82</b>	<b>6,944.48</b>	<b>183,921.18</b>	<b>21.19</b>

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 08/31/2022	ACTIVITY FOR MONTH 08/31/2022	AVAILABLE BALANCE	% BDDT USED
Fund 202 - Major Street						
Fund 202 - Major Street:						
TOTAL REVENUES		237,000.00	127,697.85	5,924.30	109,302.15	53.88
TOTAL EXPENDITURES		233,370.00	49,448.82	6,944.48	183,921.18	21.19
NET OF REVENUES & EXPENDITURES		3,630.00	78,249.03	(1,020.18)	(74,619.03)	2,155.62
Fund 203 - Local Street Fund						
Revenues						
203-000-574.000	State Shared Revenue	48,000.00	41,701.36	3,075.66	6,298.64	86.88
203-000-665.000	Interest Earnings	100.00	226.30	0.00	(126.30)	226.30
203-000-691.000	Contributions - Other Funds	80,000.00	0.00	0.00	80,000.00	0.00
203-000-695.000	Miscellaneous Income	0.00	3,610.23	0.00	(3,610.23)	100.00
TOTAL REVENUES		128,100.00	45,537.89	3,075.66	82,562.11	35.55
Expenditures						
000		195,315.00	109,336.59	16,164.87	85,978.41	55.98
TOTAL EXPENDITURES		195,315.00	109,336.59	16,164.87	85,978.41	55.98
Fund 203 - Local Street Fund:						
TOTAL REVENUES		128,100.00	45,537.89	3,075.66	82,562.11	35.55
TOTAL EXPENDITURES		195,315.00	109,336.59	16,164.87	85,978.41	55.98
NET OF REVENUES & EXPENDITURES		(67,215.00)	(63,798.70)	(13,089.21)	(3,416.30)	94.92
Fund 248 - DDA Fund						
Revenues						
248-000-403.000	CAPTURED TAX REVENUE	14,000.00	0.00	0.00	14,000.00	0.00
248-000-665.000	Interest Earnings	5.00	67.38	0.00	(62.38)	1,347.60
248-000-695.000	MISCELLANEOUS INCOME	0.00	350.89	0.00	(350.89)	100.00
TOTAL REVENUES		14,005.00	418.27	0.00	13,586.73	2.99
Expenditures						
000		7,715.00	2,832.70	430.11	4,882.30	36.72
TOTAL EXPENDITURES		7,715.00	2,832.70	430.11	4,882.30	36.72
Fund 248 - DDA Fund:						
TOTAL REVENUES		14,005.00	418.27	0.00	13,586.73	2.99
TOTAL EXPENDITURES		7,715.00	2,832.70	430.11	4,882.30	36.72
NET OF REVENUES & EXPENDITURES		6,290.00	(2,414.43)	(430.11)	8,704.43	38.39
Fund 402 - Property Replacement Fund						
Revenues						
402-000-665.000	Interest Earnings	150.00	786.12	0.00	(636.12)	524.08
402-000-691.000	Contributions - Other Funds	176,050.00	0.00	0.00	176,050.00	0.00

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 08/31/2022	ACTIVITY FOR MONTH 08/31/2022	AVAILABLE BALANCE	% BDDT USED
Fund 402 - Property Replacement Fund						
TOTAL REVENUES		176,200.00	786.12	0.00	175,413.88	0.45
Expenditures						
000		60,000.00	51,632.95	2,117.95	8,367.05	86.05
TOTAL EXPENDITURES		60,000.00	51,632.95	2,117.95	8,367.05	86.05
Fund 402 - Property Replacement Fund:						
TOTAL REVENUES		176,200.00	786.12	0.00	175,413.88	0.45
TOTAL EXPENDITURES		60,000.00	51,632.95	2,117.95	8,367.05	86.05
NET OF REVENUES & EXPENDITURES		116,200.00	(50,846.83)	(2,117.95)	167,046.83	43.76
Fund 590 - Sewer Fund						
Revenues						
590-000-476.000	Permits and Fees	5,500.00	0.00	0.00	5,500.00	0.00
590-000-566.000	Grant Revenue	1,250.00	1,250.00	0.00	0.00	100.00
590-000-600.000	Charge for Services	140,000.00	80,660.80	151.38	59,339.20	57.61
590-000-628.000	RTS Fees	113,800.00	67,734.11	(210.41)	46,065.89	59.52
590-000-629.000	Waste Hauler Fees	92,000.00	79,899.08	8,181.69	12,100.92	86.85
590-000-630.000	Capital Charge	163,000.00	96,535.11	(300.11)	66,464.89	59.22
590-000-659.000	Penalties	1,300.00	2,570.53	427.58	(1,270.53)	197.73
590-000-665.000	Interest Earnings	1,750.00	1,778.56	0.00	(28.56)	101.63
590-000-691.600	Contributions -Fr GF - Parks	10,000.00	0.00	0.00	10,000.00	0.00
590-000-691.800	Contributions -Fr Marina Fund	10,000.00	0.00	0.00	10,000.00	0.00
590-000-691.900	Contrib - GF - Public Works	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		543,600.00	330,428.19	8,250.13	213,171.81	60.79
Expenditures						
537	Sewer Fund - Collection	265,860.00	104,988.88	14,294.62	160,871.12	39.49
538	Sewer - Plant	559,737.00	187,593.35	26,613.29	372,143.65	33.51
TOTAL EXPENDITURES		825,597.00	292,582.23	40,907.91	533,014.77	35.44
Fund 590 - Sewer Fund:						
TOTAL REVENUES		543,600.00	330,428.19	8,250.13	213,171.81	60.79
TOTAL EXPENDITURES		825,597.00	292,582.23	40,907.91	533,014.77	35.44
NET OF REVENUES & EXPENDITURES		(281,997.00)	37,845.96	(32,657.78)	(319,842.96)	13.42
Fund 591 - Water Fund						
Revenues						
591-000-476.000	Permits and Fees	500.00	4,171.12	0.00	(3,671.12)	834.22
591-000-566.000	Grant Revenue	0.00	3,600.00	3,600.00	(3,600.00)	100.00
591-000-600.000	Charge for Services	76,000.00	42,329.69	229.12	33,670.31	55.70
591-000-628.000	RTS Fees	62,000.00	37,715.15	(104.11)	24,284.85	60.83
591-000-630.000	Capital Charge	55,000.00	32,701.78	(114.80)	22,298.22	59.46
591-000-633.000	Hydrant Rental	25,000.00	0.00	0.00	25,000.00	0.00
591-000-659.000	Penalties	600.00	964.92	150.45	(364.92)	160.82

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 08/31/2022	ACTIVITY FOR MONTH 08/31/2022	AVAILABLE BALANCE	% BDTG USED
<b>Fund 591 - Water Fund</b>						
Revenues						
591-000-665.000	Interest Earnings	120.00	896.04	0.00	(776.04)	746.70
591-000-691.600	Contributions -Fr GF - Parks	5,000.00	0.00	0.00	5,000.00	0.00
591-000-691.800	Contributions -Fr Marina Fund	5,000.00	0.00	0.00	5,000.00	0.00
591-000-691.900	Contrib - GF - Public Works	1,800.00	0.00	0.00	1,800.00	0.00
<b>TOTAL REVENUES</b>		<b>231,020.00</b>	<b>122,378.70</b>	<b>3,760.66</b>	<b>108,641.30</b>	<b>52.97</b>
Expenditures						
000		303,850.00	125,372.29	20,062.47	178,477.71	41.26
<b>TOTAL EXPENDITURES</b>		<b>303,850.00</b>	<b>125,372.29</b>	<b>20,062.47</b>	<b>178,477.71</b>	<b>41.26</b>
<b>Fund 591 - Water Fund:</b>						
<b>TOTAL REVENUES</b>		<b>231,020.00</b>	<b>122,378.70</b>	<b>3,760.66</b>	<b>108,641.30</b>	<b>52.97</b>
<b>TOTAL EXPENDITURES</b>		<b>303,850.00</b>	<b>125,372.29</b>	<b>20,062.47</b>	<b>178,477.71</b>	<b>41.26</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(72,830.00)</b>	<b>(2,993.59)</b>	<b>(16,301.81)</b>	<b>(69,836.41)</b>	<b>4.11</b>
<b>Fund 594 - Marina Fund</b>						
Revenues						
594-000-631.000	Pump outs	3,200.00	2,197.79	885.00	1,002.21	68.68
594-000-642.000	Gas Sales	140,000.00	164,143.13	48,318.02	(24,143.13)	117.25
594-000-642.100	Gas Sales - Tax Exempt	1,500.00	3,054.86	2,243.63	(1,554.86)	203.66
594-000-646.000	Sale of Ice	1,500.00	1,633.00	507.00	(133.00)	108.87
594-000-648.000	Launch Fees	0.00	1,429.00	445.00	(1,429.00)	100.00
594-000-648.100	Annual Launch Pass	0.00	483.00	0.00	(483.00)	100.00
594-000-649.000	Waiting List	2,400.00	3,060.00	160.00	(660.00)	127.50
594-000-653.000	Transient Fees	95,000.00	91,767.60	25,915.30	3,232.40	96.60
594-000-653.100	Marina Day Use	2,000.00	1,904.40	605.40	95.60	95.22
594-000-653.200	Refunds -Transient Fees	0.00	(1,224.00)	(1,224.00)	1,224.00	100.00
594-000-654.000	Slip Fees	280,000.00	300,929.00	0.00	(20,929.00)	107.47
594-000-659.000	Penalties	0.00	221.20	0.00	(221.20)	100.00
594-000-665.000	Interest Earnings	200.00	2,670.71	0.00	(2,470.71)	1,335.36
594-000-695.000	Miscellaneous Income	0.00	785.92	100.05	(785.92)	100.00
<b>TOTAL REVENUES</b>		<b>525,800.00</b>	<b>573,055.61</b>	<b>77,955.40</b>	<b>(47,255.61)</b>	<b>108.99</b>
Expenditures						
000		696,150.00	460,879.75	183,937.69	235,270.25	66.20
<b>TOTAL EXPENDITURES</b>		<b>696,150.00</b>	<b>460,879.75</b>	<b>183,937.69</b>	<b>235,270.25</b>	<b>66.20</b>
<b>Fund 594 - Marina Fund:</b>						
<b>TOTAL REVENUES</b>		<b>525,800.00</b>	<b>573,055.61</b>	<b>77,955.40</b>	<b>(47,255.61)</b>	<b>108.99</b>
<b>TOTAL EXPENDITURES</b>		<b>696,150.00</b>	<b>460,879.75</b>	<b>183,937.69</b>	<b>235,270.25</b>	<b>66.20</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(170,350.00)</b>	<b>112,175.86</b>	<b>(105,982.29)</b>	<b>(282,525.86)</b>	<b>65.85</b>

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 08/31/2022	ACTIVITY FOR MONTH 08/31/2022	AVAILABLE BALANCE	% BDT USED
TOTAL REVENUES - ALL FUNDS		2,780,750.00	2,044,808.80	102,332.12	735,941.20	73.53
TOTAL EXPENDITURES - ALL FUNDS		3,322,488.00	1,428,554.27	345,911.56	1,893,933.73	43.00
NET OF REVENUES & EXPENDITURES		(541,738.00)	616,254.53	(243,579.44)	(1,157,992.53)	113.76

## Dorothy

---

**From:** larry mawby <home@peninsula-housing.org>  
**Sent:** Tuesday, August 16, 2022 3:47 PM  
**To:** Rob Larrea  
**Cc:** Dorothy  
**Subject:** Affordable Housing

Rob-

Per our conversation after last night's Village Council meeting, I herein present my request of the Village.

Peninsula Housing is working to develop affordable workforce housing in the county, and has some potential sites under consideration, including some in the Village of Suttons Bay. We have identified some elements of the Village Zoning Ordinance that we suggest could usefully be changed. Such changes would make it possible to develop affordable workforce housing in the village.

The Planning Commission has asked us to seek zoning amendments in order that they may consider such changes.

We are certainly willing to proceed in that manner, and will present proposed changes to the Planning Commission for their consideration. However, the payment of a fee of \$1,000 for this we find financially onerous for our non-profit, and therefore seek the Village Council's waiver of that fee in the public interest.

We would be happy to present our case at a committee meeting, or at the entire Council meeting, and seek such an opportunity. Please advise when and where we should appear.

Thank You.


Larry Mawby

larry mawby  
peninsula housing

[home@peninsula-housing.org](mailto:home@peninsula-housing.org)

231-866-0512

376 lincoln st  
po box 555  
suttons bay, mi 49682

		<b>VILLAGE OF SUTTONS BAY</b>	
		<b>REPORT VSB -2022-55</b>	
Prepared:	September 1, 2022	Pages:	1 of 1
Meeting:	September 6, 2022	Attachments:	<input type="checkbox"/>
Subject:	Managers Update		

**WATERWHEEL PARK**

The stream has found its path. As a result, erosion is now minimal and the underground stream bed appears to be taking shape, underground. The result of the streams determination to cut a new path and mostly stick with it, has been advantageous to the process. It has graciously allowed us the time needed to properly investigate and plan more appropriately.

The process is complex however, it is important to have an understanding of our options. Do we rebuild or do we restore?

From a rebuilding perspective, we need to determine a cost estimate to replace the structure. The engineer's cost estimate should be available soon and will be based on replacing the current structure with one which is very similar to that being removed, but at today's standards.

The restoration option would be to remove the structure and restore the creek to a natural state, essentially, eliminating the wheel. Although the restoration option may not be a popular alternative at this time, it is one that warrants discussion. I am not advocating for either option, however, at some point, we will need to place a monetary value on the community's sentiment for the wheel. Should the cost to replace the structure exceed what I refer to as the sentimental threshold, then we move on.

**SHORT TERM RENTAL MORATORIUM**

A discussion regarding STR's took place last week. It was not specific in anyway and no decisions or recommendations were made, however, it was a good discussion. The group was informed that Staff will have a resolution for extension of the moratorium on the agenda. More to come...

**CONSUMERS ENERGY**

Consumers Energy will be very active in our community over the next few months on various tasks.

First, the Village is participating in the Smart Streetlighting Pilot program. Smart streetlights will be placed throughout our community. These lights utilize a cellular communication node, which is best explained by the attached informational sheet.... Please see attached.

Secondly, we are burying the low-lying electrical cable at the North Park boat launch as a first phase in eliminating the cross-bar structures.

Lastly, Consumers has been notified about the removal of the Broadway Street light and a ticket has been created.



## COMMITTEE OF THE WHOLE

### **PARKS & RECREATION PLAN**

The plan is in the 30-day public review phase. A copy for review can be found on the website, at the village hall and at the library.

### **SEWER / WATER ORDINANCE**

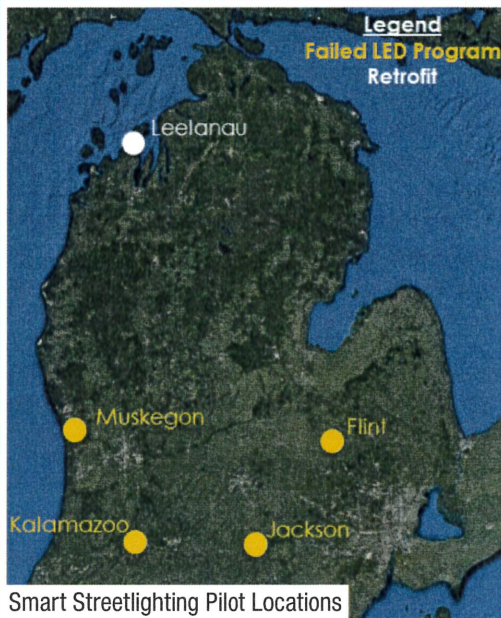
Our utility attorney is in the process of reviewing our newly updated sewer/water ordinances for finalization. These ordinances were found to be contradicting, unclear and referenced antiquated standards. The new ordinances are also being developed digitally, resulting in a more user-friendly platform that can be easily updated as laws and regulations change.

### **ZONING ASSISTANT**

We have brought in an experienced Zoning Administrator to assist Leslie with current zoning applications, enforcement etc. This is viewed as a temporary position with minimal hours associated with it. The next few months will determine if this position evolves.

# Smart Streetlighting Pilot

Your community's safety and prosperity are important to us. With our new Smart Streetlight Pilot, we're excited to help your community make small changes that can have a big impact.



## What are smart streetlights?

Smart streetlights use cellular communicating nodes that allow us to monitor streetlight status (on and off) and energy use. Municipalities will also be able to control the on and off status and change the light brightness from any connected device.

## Why smart streetlights?

Smart streetlights improve the overall experience by accelerating our outage response time and providing you more options to manage your local streetlights.

## Where will this be piloted?

As we analyze the value of this new technology, five Michigan communities will pilot 40 smart streetlights each. The lights, which are only compatible with LED cobra heads lights at this time, will replace failed or outdated fixtures in Muskegon, Kalamazoo, Flint and Jackson, as well as installed on existing lights throughout Leelanau County.

## What is the timeline?

We plan to begin the smart streetlighting pilot in fall 2022. After a short evaluation, we will work with municipalities to provide access to the software that will provide you direct control.

## Future state of the Smart Streetlighting Pilot

After municipalities have had a chance to work with the new lights, we will schedule time with you to evaluate your experiences and offer additional support. After you've been up and running for a bit, we'll send a survey to get additional feedback.



We look forward to working with you on this pilot, which can help meet your unique needs and further brighten your great community.

Questions? Contact

at

or

**Consumers Energy** Count on Us®