

# DOWNTOWN DEVELOPMENT AUTHORITY

# 420 N Front St. Suttons Bay, MI 49682 November 12, 2025 at 9:00 am

## **AGENDA**

- 1. Call to Order
- 2. Roll call and Notation of Quorum
- 3. Approval of Agenda
- 4. Members Conflict of Interest on any item on the agenda
- 5. Approval of Downtown Development Authority Minutes
- 6. Public Comments/Written Communication.
  PLEASE LIMIT REMARKS TO NO MORE THAN THREE (3) MINUTES
- 7. Items for Consideration/Action
  - a. DDA Budget 2026
  - b. DDA Meeting Schedule 2026
- 8. Reports-Manager's Update
- 9. Information and Comments
  - a. Board Members
  - b. DDA Staff
- 10. Public Comment PLEASE LIMIT REMARKS TO NO MORE THAN THREE (3) MINUTES
- 11. Announcements-Next Regular Meeting February 11, 2026
- 12. Adjournment

Ms	Village of <b>Uttons Bay</b>	VILLAGE OF S	UTTON	IS BAY	
	Michigan	REPORT VSB	-2025-34		
Prepared:	November 3, 2025		Pages:	1 of 1	
Meeting:	November 12, 2025		Attachment	s:	$\boxtimes$
Subject:	2026 DDA Budget				

### **PURPOSE**

To discuss the 2026 Budget

### **OVERVIEW**

Although the DDA has not met of late, we continue to move forward with the joint bathroom project. We anticipate going out for bids in January with an optimistic goal of breaking ground following the removal of frost laws.

Along with the bathroom project, we will be discussing the potential update of our DDA Plan. We have budgeted to hire a consultant to direct the DDA through the amendment process. We can discuss this further, however, the intent of this would be to update the project list to reflect smaller, more easily accomplished projects, once the bathroom project is completed.

### CONCLUSION

The DDA will need to review and recommend the attached DDA budget to the Village Council, who is the legislative body, that is required to adopt the budget. In brief, we are heading into the year with an expenditures budget of \$188,660 and total revenues of \$104,200. This equates to a deficit difference of \$84,460, however, we will still have a final fund balance of \$101, 607. Although this is not a large balance, our DDA/TIF capture is young and has had a limited capture to date. In essence, we are spending our savings now, knowing that we will replenish our funds following the project.

### RECOMMENDED ACTION

MOTION THAT we recommend the approval and adoption of the DDA budget by the Village Council, as presented.

# VILLAGE OF SUTTONS BAY MEETING SCHEDULE

2026

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January	21	5:00 P.M.							January	14	5:30 P.M.
			February	11	9:00 A.M.	February	*17	5:30 P.M.	February	11	5:30 P.M.
March	18	5:00 P.M.				March	16	5:30 P.M.	March	11	5:30 P.M.
			April	8	9:00 A.M.	April	20	5:30 P.M.	April	∞	5:30 P.M.
May	20	5:00 P.M.				May	18	5:30 P.M.	May	13	5:30 P.M.
June	17	5:00 P.M.	June	10	9:00 A.M.	June	15	5:30 P.M.	June	10	5:30 P.M.
July	15	5:00 P.M.				July	20	5:30 P.M.	July	$\infty$	5:30 P.M.
August	19	5:00 P.M.				August	17	5:30 P.M.	August	12	5:30 P.M.
September	16	5:00 P.M.	September	6	9:00 A.M.	September	21	5:30 P.M.	September	6	5:30 P.M.
October	21	5:00 P.M.			THE	October	19	5:30 P.M.	October	14	5:30 P.M.
November	18	5:00 P.M.	November	11	9:00 A.M.	November	16	5:30 P.M.	November	11	5:30 P.M.
December	16	5:00 P.M.				December	21	5:30 P.M.	December	6	5:30 P.M.
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April	9	8:30 A.M.	April	7	8:30 A.M.	April	8	8:30 A.M.			
									May	5	8:30 A.M.
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									December	П	8:30 A.M.
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					No Meetings						
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