



GENERAL SERVICE COMMITTEE  
MEETING NOTES  
OF OCTOBER 20, 2020

The meeting was called to order at 8:20 by Lutke.

Present: Case and Lutke  
Staff present: Fay, Larrea, Miller and Petroskey

#### Budget Discussion

DeVol presented the proposed budget applicable to this Committee that includes Public Works, Parks, and Motor Vehicles which are part of the General Fund, and Major and Local Streets and Property Replacement. The column titled 2020 Requested will be the 2020 Budget Amendments. Wages and associated personnel costs are split between departments because staff works for most, if not all of the departments. Supplies came in a little higher due to the pandemic. \$30,000 total in capital improvements have been requested. Committee discussed Water Wheel park. Funds will be used mostly for clearing the area out and start up. In the spring, the area closest to the building will be made into a small park. In Motor Vehicle, funds will be for basics and vehicle maintenance and equipment, and less on projects. \$5,000 has been allocated for capital improvement.

Major streets is its own fund with revenue and expenses. Revenue sources are the State of Michigan, contributions from the County, and transfers in from the General Fund. Committee discussed adding a couple of more street lights on M-22. Local Streets has two revenue sources; the State of Michigan and transfers in from the General Fund. A line item for Broadway Street was added to track the expenses. Property Replacement is funded by the General Fund and amounts have been bumped up to cover expected purchases such as a used plow truck.

Lutke requested staff raises, noting raises have not been any more than cost of living increases, if that, in the past. DeVol stated 5% has been added to the budget.

#### Bahle's Warming Hut

Committee discussed whether or not to lease Bahle's Warming Hut during the pandemic noting staff concerns in regards to cleaning. The Hut would require additional cleaning following use. Committee discussed a Covid surcharge of an additional \$100.00 to accommodate the additional cleaning. Another idea would be to  
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hire out the cleaning. In addition, adherence to safety guidelines would be necessary. Committee requested more discussion at the Committee of the Whole meeting.

#### Council Member Replacement Process

Committee is recommending to wait until after the election, with consideration given to those already showing interest listed on the ballot. In addition, Committee would like to post the vacancy. The goal would be to appoint at the next Village Council meeting in November.

#### Committee Member Comments

Case thanked DeVol for her work on and presentation of the budget.

The meeting adjourned at 9:00 a.m.

Meeting notes submitted by Shar Fay, Village Clerk.