



GENERAL SERVICES COMMITTEE

420 N. Front St.


Suttons Bay, MI 49682

February 6, at 8:30 am

AGENDA

Call to Order

1. Reports (staff)
  - a. DPW Director Report
2. Public Comments  
Please limit remarks to no more than three (3) minutes or less.
3. Committee Business
  - a. VSB-2024-02 Stratton Way Petition
4. Status Update – Other Committees
  - a. VSB-2024-03 Marina Slip Request
  - b. VSB-2024-04 Marina Master Plan
  - c. VSB-2024-01 Personnel Policy Manual Discussion
5. Public Comments/Written Communication
6. Committee Member Comments
7. Announcements
8. Adjournment

		<b>DEPARTMENT OF PUBLIC WORKS</b> <b>REPORT DPW -2024- 01</b>	
Prepared:	January 22, 2024	Pages:	1 of 5
Meeting:	February 5, 2024	Attachments:	1 <input checked="" type="checkbox"/>
Subject:	Monthly DPW Updates		

**GENERAL SERVICE HIGHLIGHTS**

The department has been busy the last few weeks with the snow that has finally arrived.

Winter operations update: Vehicles and heavy trucks have had new cutting blades installed on all plows and under body scraper units. We have accumulated large stockpiles in town and are in the process of removing them to make more room.

Alleyway repairs of gravel were completed prior to the onset of winter.

Staff review of snow removal procedures and safety concerns while operating equipment was completed.

Opening of storm drain culverts is in process prior to anticipated rain and warmer temperatures.

**UTILITY HIGHLIGHTS**

Distribution System of Materials Inventory (DSMI) and Cross Connection inspection this spring.

We are seeing larger than usual signs of suspected food based greasy/oily substances in the Main Lift Station wet well. We are planning on with staff to start pulling manhole covers to track source down.

Main Well House pump No.#2 was replaced very recently; found that the pump was shorted out. Well pipes were in good condition upon inspection.

Harbor Heights Update: Vacuum tested a manhole that had to be raised to meet grade. Test passed. No other activity to report on site.

Proposal request for your consideration to replace the WAS (waste activated sludge) meter at the WWTP. The meter is not functioning. This particular device is important in regard to regulating mass balance of the organisms in the plant used for treating wastewater.


Proposal request for RAS (return activated sludge) VFD control for pump that is inoperable in automatic control.

Holding tank waste was temporarily suspended twice at the WWTP. This was due to excessive amount of trucks discharging back to back and after hours which resulted in an upset of the treatment system. Waiting on lab and process control results to determine resumption of holding tank waste and a suitable daily volume to cap discharged amounts at.

**REGULATORY HIGHLIGHTS**

PFAS sampling was conducted in December results with be complied internally and then sent to EGLE.

2024 Lead and Copper sampling will be conducted during the summer months according to our permit schedule.

		<b>VILLAGE OF SUTTONS BAY</b>	
		<b>REPORT VSB -2024 - 02</b>	
Prepared:	January 31, 2024	Pages:	1 of 1
Meeting:	February 6, 2024	Attachments:	<input checked="" type="checkbox"/>
Subject:	Stratton Way Petition		

**PURPOSE**

To consider a petition request made by residents of Stratton Way.

**OVERVIEW**

A petition request from residents of Stratton Way is attached for your information. The request for consideration is to change Stratton Way from two-way travel to one-way travel. Essentially, Stratton Way *would* only permit vehicles traveling north to M-204, preventing traffic from entering the roadway from M-204.

The residents who live on Stratton Way have concerns with the street becoming increasingly more popular with cut through traffic. The issue is that Stratton Way was considered an alley when it was paved, resulting in a very narrow (approximately 12 ft in width) two-way street. Unlike St. Marys Ave. or St. Joseph Ave., which directs traffic from M-204 to Broadway (and beyond), Stratton Way is more of an improved alley that provides access to 7-homes between M-204 and Concord St.

**CONCLUSION**

Staff still needs to confirm the signatures on the petition, research the history of that alley becoming a roadway, and understand the procedure associated with making such a change. Being that this is going to take significant research, Staff requests direction on this matter.



