

## GENERAL SERVICES COMMITTEE 420 N Front St. Suttons Bay, MI 49682 Tuesday, May 5, 2020 at 8:10 am VIA Remote Participation

## **AGENDA**

## Call to Order

- 1. Reports (staff)
  - a. DPW Director Report (verbal)
  - b. Treasurer Report (Sent via email)
  - c. Manager's Report (verbal)
- 2. Public Comments
  Please limit remarks to no more than three (3) minutes or less.
- 3. Committee Business
  - a. Schedule Village Clean-Up
- 4. Status Update Other Committees
  - a. Personnel Policy (sent via email)
  - b. Intergovernmental Agreement-Recycling Fee
  - c. Library Board Appointment
  - d. Assistant Harbor Master Request
- 5. Public Comments/Written Communication
- 6. Committee Member Comments
- 7. Announcements
- 8. Adjournment

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Village of Suttons Bay 420 N Front Street P O Box 395 Suttons Bay, MI 49682 231.271.3051 suttonsbay@suttonsbayvillage.org

April 29, 2020

Mr. Gerald Stayman 420 Broadway Suttons Bay, MI 49682

Dear Mr. Stayman,

I hope this correspondence finds you well. As you know, in the past several months the Village council has discussed ways to mitigate the water runoff in the West Broadway area. As previously discussed, the Village is willing to take over the basin so that we can properly maintain it to avoid water trespass onto Broadway Street. With that said, the village is willing to pay all costs in creating and maintaining the easement. In order to begin this process, we will need written authorization from you, allowing us to proceed with hiring the appropriate professionals to create a legal easement.

Thank you in advance for your cooperation in this matter. As this is a time sensitive matter, we look forward to hearing back from you as soon as possible.

Sincerely,

Rob Larrea Village Manager

cc: David Miller, DPW Director