



GENERAL SERVICES COMMITTEE  
420 N Front St.  
Suttons Bay, MI 49682  
Tuesday, July 7, 2020 at 8:10 am  
VIA Remote Participation

**AGENDA**

Call to Order

1. Reports (staff)
  - a. DPW Director Report (verbal)
  - b. Treasurer Report
  - c. Manager's Report (verbal)
2. Public Comments  
Please limit remarks to no more than three (3) minutes or less.
3. Committee Business
  - a. Report VSB – 2020 -33 Elm Street
  - b. Report VSB – 2020 -34 Raingardens
  - c. Fireworks Ordinance Amendment Discussion
4. Status Update – Other Committees
  - a. Report VSB – 2020 -32 Law Enforcement Patrol Discussion
  - b. Report VSB – 2020 -30 Marina Bridge
  - c. Report VSB – 2020 -31 Cruise Line Inquiry
5. Public Comments/Written Communication
  - a. Recycling Center Correspondence
6. Committee Member Comments
7. Announcements
8. Adjournment

PERIOD ENDING 05/31/2020

ACCOUNT DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 05/31/2020	ACTIVITY FOR MONTH 05/31/2020	AVAILABLE BALANCE	% BGDG USED
<b>Fund 101 - General Fund</b>					
<b>Revenues</b>					
101-000 Current Property Taxes	682,000.00	0.00	0.00	682,000.00	0.00
101-000 Personal Property Tax Revenue	15,000.00	0.00	0.00	15,000.00	0.00
101-000 Permits and Fees	1,500.00	450.00	100.00	1,050.00	30.00
101-000 Grant Revenue	0.00	10,000.00	0.00	(10,000.00)	100.00
101-000 State Shared Revenue	50,000.00	8,923.00	0.00	41,077.00	17.85
101-000 Bahle Park Rental	1,200.00	1,000.00	0.00	200.00	83.33
101-000 Motor Vehicle Leases	102,975.00	0.00	0.00	102,975.00	0.00
101-000 Interest Earnings	3,000.00	2,113.46	0.00	886.54	70.45
101-000 Contributions - Private	0.00	500.00	0.00	(500.00)	100.00
101-000 Miscellaneous Income	0.00	3,553.22	0.00	(3,553.22)	100.00
<b>TOTAL REVENUES</b>	<b>855,675.00</b>	<b>26,539.68</b>	<b>100.00</b>	<b>829,135.32</b>	<b>3.10</b>
<b>Expenditures</b>					
101 Village Council	24,000.00	16,692.62	150.00	7,307.38	69.55
171 Village Manager	31,600.00	11,681.23	1,919.34	19,918.77	36.97
215 Village Clerk	10,290.00	3,825.22	499.29	6,464.78	37.17
253 Treasurer	23,100.00	8,177.22	1,638.67	14,922.78	35.40
265 Village Hall	48,506.00	14,945.57	3,045.34	33,560.43	30.81
345 Police	82,000.00	15,843.16	0.00	66,156.84	19.32
441 Public Works	109,125.00	18,434.05	2,705.13	90,690.95	16.89
443 Motor Pool Department	98,700.00	106,886.27	2,853.75	(8,186.27)	108.29
448 Streetlighting	13,000.00	5,065.56	1,046.52	7,934.44	38.97
701 Zoning & Planning	51,150.00	12,402.59	2,155.09	38,747.41	24.25
751 Parks & Recreation	130,000.00	21,278.16	3,325.99	108,721.84	16.37
999 Transfers to Other Funds	250,100.00	0.00	0.00	250,100.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>871,571.00</b>	<b>235,231.65</b>	<b>19,339.12</b>	<b>636,339.35</b>	<b>26.99</b>
<b>Fund 101 - General Fund:</b>					
TOTAL REVENUES	855,675.00	26,539.68	100.00	829,135.32	3.10
TOTAL EXPENDITURES	871,571.00	235,231.65	19,339.12	636,339.35	26.99
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(15,896.00)</b>	<b>(208,691.97)</b>	<b>(19,239.12)</b>	<b>192,795.97</b>	<b>1,312.86</b>
<b>Fund 202 - Major Street</b>					
<b>Revenues</b>					
202-000 State Shared Revenue	77,000.00	31,792.13	0.00	45,207.87	41.29
202-000 Interest Earnings	500.00	1,926.31	0.00	(1,426.31)	385.26
202-000 Contributions - Other Funds	70,000.00	0.00	0.00	70,000.00	0.00
202-000 Contrib fr Gov Units - County	31,000.00	32,548.06	0.00	(1,548.06)	104.99
<b>TOTAL REVENUES</b>	<b>178,500.00</b>	<b>66,266.50</b>	<b>0.00</b>	<b>112,233.50</b>	<b>37.12</b>
<b>Expenditures</b>					
000	591,858.00	119,108.08	41,403.12	472,749.92	20.12
<b>TOTAL EXPENDITURES</b>	<b>591,858.00</b>	<b>119,108.08</b>	<b>41,403.12</b>	<b>472,749.92</b>	<b>20.12</b>
<b>Fund 202 - Major Street:</b>					
TOTAL REVENUES	178,500.00	66,266.50	0.00	112,233.50	37.12
TOTAL EXPENDITURES	591,858.00	119,108.08	41,403.12	472,749.92	20.12
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(413,358.00)</b>	<b>(52,841.58)</b>	<b>(41,403.12)</b>	<b>(360,516.42)</b>	<b>12.78</b>
<b>Fund 203 - Local Street Fund</b>					
<b>Revenues</b>					
203-000 State Shared Revenue	41,000.00	23,118.46	0.00	17,881.54	56.39
203-000 Interest Earnings	900.00	336.72	0.00	563.28	37.41
203-000 Contributions - Other Funds	60,000.00	0.00	0.00	60,000.00	0.00
<b>TOTAL REVENUES</b>	<b>101,900.00</b>	<b>23,455.18</b>	<b>0.00</b>	<b>78,444.82</b>	<b>23.02</b>
<b>Expenditures</b>					
000	121,080.00	24,585.63	3,322.35	96,494.37	20.31
<b>TOTAL EXPENDITURES</b>	<b>121,080.00</b>	<b>24,585.63</b>	<b>3,322.35</b>	<b>96,494.37</b>	<b>20.31</b>

User: LORRIE


DB: Suttons Bay

PERIOD ENDING 05/31/2020

ACCOUNT DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 05/31/2020	ACTIVITY FOR MONTH 05/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 203 - Local Street Fund					
Fund 203 - Local Street Fund:					
TOTAL REVENUES	101,900.00	23,455.18	0.00	78,444.82	23.02
TOTAL EXPENDITURES	121,080.00	24,585.63	3,322.35	96,494.37	20.31
NET OF REVENUES & EXPENDITURES	(19,180.00)	(1,130.45)	(3,322.35)	(18,049.55)	5.89
Fund 248 - DDA Fund					
Revenues					
248-000 Interest Earnings	5.00	115.58	0.00	(110.58)	2,311.60
TOTAL REVENUES	5.00	115.58	0.00	(110.58)	2,311.60
Expenditures					
000	7,217.00	1,432.08	244.14	5,784.92	19.84
TOTAL EXPENDITURES	7,217.00	1,432.08	244.14	5,784.92	19.84
Fund 248 - DDA Fund:					
TOTAL REVENUES	5.00	115.58	0.00	(110.58)	2,311.60
TOTAL EXPENDITURES	7,217.00	1,432.08	244.14	5,784.92	19.84
NET OF REVENUES & EXPENDITURES	(7,212.00)	(1,316.50)	(244.14)	(5,895.50)	18.25
Fund 402 - Property Replacement Fund					
Revenues					
402-000 Interest Earnings	2,000.00	1,274.47	0.00	725.53	63.72
402-000 Contributions - Other Funds	156,050.00	0.00	0.00	156,050.00	0.00
TOTAL REVENUES	158,050.00	1,274.47	0.00	156,775.53	0.81
Expenditures					
000	57,084.00	0.00	0.00	57,084.00	0.00
TOTAL EXPENDITURES	57,084.00	0.00	0.00	57,084.00	0.00
Fund 402 - Property Replacement Fund:					
TOTAL REVENUES	158,050.00	1,274.47	0.00	156,775.53	0.81
TOTAL EXPENDITURES	57,084.00	0.00	0.00	57,084.00	0.00
NET OF REVENUES & EXPENDITURES	100,966.00	1,274.47	0.00	99,691.53	1.26
Fund 590 - Sewer Fund					
Revenues					
590-000 Permits and Fees	5,500.00	0.00	0.00	5,500.00	0.00
590-000 Charge for Services	140,000.00	43,822.59	9,233.82	96,177.41	31.30
590-000 RTS Fees	113,800.00	47,821.42	9,563.07	65,978.58	42.02
590-000 Waste Hauler Fees	90,000.00	47,066.66	4,663.10	42,933.34	52.30
590-000 Capital Charge	165,000.00	68,231.01	13,644.47	96,768.99	41.35
590-000 Penalties	2,000.00	418.02	0.00	1,581.98	20.90
590-000 Interest Earnings	7,500.00	2,706.55	0.00	4,793.45	36.09
590-000 Contributions -Fr GF - Parks	10,000.00	0.00	0.00	10,000.00	0.00
590-000 Contributions -Fr Marina Fund	10,000.00	0.00	0.00	10,000.00	0.00
590-000 Contrib - GF - Public Works	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES	548,800.00	210,066.25	37,104.46	338,733.75	38.28
Expenditures					
537 Sewer Fund - Collection	355,912.00	50,963.82	7,442.20	304,948.18	14.32
538 Sewer - Plant	547,232.00	100,600.03	15,306.78	446,631.97	18.38
TOTAL EXPENDITURES	903,144.00	151,563.85	22,748.98	751,580.15	16.78
Fund 590 - Sewer Fund:					
TOTAL REVENUES	548,800.00	210,066.25	37,104.46	338,733.75	38.28
TOTAL EXPENDITURES	903,144.00	151,563.85	22,748.98	751,580.15	16.78
NET OF REVENUES & EXPENDITURES	(354,344.00)	58,502.40	14,355.48	(412,846.40)	16.51

PERIOD ENDING 05/31/2020

ACCOUNT DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 05/31/2020	ACTIVITY FOR MONTH 05/31/2020	AVAILABLE BALANCE	% BDGT USED
<b>Fund 591 - Water Fund</b>					
Revenues					
591-000 Permits and Fees	475.00	541.00	75.00	(66.00)	113.89
591-000 Charge for Services	75,000.00	16,622.66	4,078.69	58,377.34	22.16
591-000 RTS Fees	60,000.00	26,579.01	5,314.76	33,420.99	44.30
591-000 Capital Charge	55,000.00	23,041.51	4,607.66	31,958.49	41.89
591-000 Hydrant Rental	25,000.00	0.00	0.00	25,000.00	0.00
591-000 Penalties	800.00	171.11	0.00	628.89	21.39
591-000 Interest Earnings	2,000.00	1,275.67	0.00	724.33	63.78
591-000 Contributions -Fr GF - Parks	5,000.00	0.00	0.00	5,000.00	0.00
591-000 Contributions -Fr Marina Fund	5,000.00	0.00	0.00	5,000.00	0.00
591-000 Contrib - GF - Public Works	1,800.00	0.00	0.00	1,800.00	0.00
<b>TOTAL REVENUES</b>	<b>230,075.00</b>	<b>68,230.96</b>	<b>14,076.11</b>	<b>161,844.04</b>	<b>29.66</b>
Expenditures					
000	286,224.00	62,559.42	11,229.25	223,664.58	21.86
<b>TOTAL EXPENDITURES</b>	<b>286,224.00</b>	<b>62,559.42</b>	<b>11,229.25</b>	<b>223,664.58</b>	<b>21.86</b>
<b>Fund 591 - Water Fund:</b>					
TOTAL REVENUES	230,075.00	68,230.96	14,076.11	161,844.04	29.66
TOTAL EXPENDITURES	286,224.00	62,559.42	11,229.25	223,664.58	21.86
NET OF REVENUES & EXPENDITURES	(56,149.00)	5,671.54	2,846.86	(61,820.54)	10.10
<b>Fund 594 - Marina Fund</b>					
Revenues					
594-000 Pump outs	3,200.00	0.00	0.00	3,200.00	0.00
594-000 Gas Sales	125,000.00	0.00	0.00	125,000.00	0.00
594-000 Gas Sales - Tax Exempt	1,000.00	0.00	0.00	1,000.00	0.00
594-000 Sale of Ice	1,200.00	0.00	0.00	1,200.00	0.00
594-000 Launch Fees	200.00	0.00	0.00	200.00	0.00
594-000 Waiting List	1,700.00	1,840.00	20.00	(140.00)	108.24
594-000 Transient Fees	68,000.00	0.00	0.00	68,000.00	0.00
594-000 Marina Day Use	1,500.00	0.00	0.00	1,500.00	0.00
594-000 Slip Fees	272,000.00	282,228.75	150.00	(10,228.75)	103.76
594-000 Penalties	0.00	502.50	0.00	(502.50)	100.00
594-000 Interest Earnings	4,000.00	2,875.23	0.00	1,124.77	71.88
<b>TOTAL REVENUES</b>	<b>477,800.00</b>	<b>287,446.48</b>	<b>170.00</b>	<b>190,353.52</b>	<b>60.16</b>
Expenditures					
000	653,771.00	95,881.33	14,068.20	557,889.67	14.67
<b>TOTAL EXPENDITURES</b>	<b>653,771.00</b>	<b>95,881.33</b>	<b>14,068.20</b>	<b>557,889.67</b>	<b>14.67</b>
<b>Fund 594 - Marina Fund:</b>					
TOTAL REVENUES	477,800.00	287,446.48	170.00	190,353.52	60.16
TOTAL EXPENDITURES	653,771.00	95,881.33	14,068.20	557,889.67	14.67
NET OF REVENUES & EXPENDITURES	(175,971.00)	191,565.15	(13,898.20)	(367,536.15)	108.86
<b>TOTAL REVENUES - ALL FUNDS</b>					
<b>TOTAL EXPENDITURES - ALL FUNDS</b>					
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(941,144.00)</b>	<b>(6,966.94)</b>	<b>(60,904.59)</b>	<b>(934,177.06)</b>	<b>0.74</b>

		<b>VILLAGE OF SUTTONS BAY</b>	
		<b>REPORT VSB -2019- 33</b>	
Prepared:	July 1, 2020	Pages:	1 of 1
Meeting:	July 8, 2020	Attachments:	<input type="checkbox"/>
Subject:	Elm Street Discussion		

**PURPOSE**

To discuss the formation of a sub-committee to discuss Elm Street


**STAFF COMMENTS**

For many years, Elm Street, due to the condition of the roadway, as well as how to fund improvements, have been a topic of frustration for both Village and County residents. Regardless of when the roadway was constructed or how many years it has been allowed to deteriorate, it is now time to begin planning for this improvement and locating funding sources.

Identifying funding mechanisms outside of the Rural Task Force funds would allow us to strategize on how to incrementally fix this important stretch of roadway while we wait for RTF consideration. I would encourage a committee of individuals who are well versed in road funding to spearhead this task force for the betterment of our community. A VC member is also encouraged to be a part of this committee and report back to Staff and the VC with updates.

**ACTION REQUESTED**

Discussion

		<b>VILLAGE OF SUTTONS BAY</b> REPORT VSB -2019- 34	
Prepared:	July 1, 2020	Pages:	1 of 1
Meeting:	July 8, 2020	Attachments:	<input type="checkbox"/>
Subject:	Raingarden Discussion		

**PURPOSE**

To discuss and strategize maintenance of the raingardens.

**STAFF COMMENTS**

The Village currently has an unprecedented 19 raingardens within our residential and non-residential districts. Many of the raingardens were sponsored in the past, however, it appears that the fun of weeding and cleaning them has lost its luster. Over the past 2 spring seasons, we have been blessed by volunteers from local businesses, as well as local school children, who have taken on the task of weeding and cleaning the raingardens. This effort, is one we can be proud of, however, it has also evident that a spring cleaning is all they receive.

The new streetscape has brought a lot of attention to the M-22 raingardens. It is true that the raingardens were expanded as a part of the streetscape and unfortunately, they were left with unwanted dirt and concrete within them. It is not true that they were deepened as a result of their expansion. The remaining raingardens have not received the attention as those on M-22, and their lack of maintenance over the years is evident. Although, some of these were installed with the right intention, they may need to be evaluated from a necessity standpoint.

**CONCLUSION**

As the work plan indicated on 6-29-20, we met with Sarah U’Ren to discuss the history of the raingardens and to strategize their improvement. As a result, the M-22 raingardens will receive additional dirt, transplanting of vegetation and stone to fill them and make them more aesthetically pleasing. The intent, is to slope the dirt to create a higher area along the sidewalks and dispersing closer to the bottom so the stormwater capacity is not diminished. Shrubs of some sort will then be planted along the sidewalk areas creating a vegetated barrier of sorts. This task has been in the works and is intended to begin in the next 10 days or so.

**ACTION REQUESTED**

Discussion on a seasonal strategy to ensure all raingardens are properly maintained as intended.



Village of Suttons Bay  
420 N Front Street  
P O Box 395  
Suttons Bay, MI 49682  
231.271.3051

[suttonsbay@suttonsbayvillage.org](mailto:suttonsbay@suttonsbayvillage.org)

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The attached Consumer Firework Ordinance provides for the following amendments:

Amended the Dates: **Section 4**

The ordinance shall not regulate the ignition, discharge, or use of consumer fireworks on the following days after 11 a.m.:

- December 31 until 1 a.m. on January 1;
- The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days;
- June 29 to July 4 until 11:45 p.m. on each of those days;
- July 5, if that date is a Friday or Saturday, until 11:45 p.m.; and
- The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.

Increased the fine for each violation: **Section 5**

An ordinance **shall** impose a civil fine of \$1,000 for each violation and provide for the remittance of \$500 of the fine to the local law enforcement agency responsible for enforcing the ordinance.

**Added Display Fireworks Definition:** To distinguish between Consumer Fireworks and Display Fireworks:

NOTE: Display Fireworks Cities, villages, and townships are responsible, under Michigan law (MCL 28.466), for issuing permits for display fireworks" and articles pyrotechnic (e.g. professional displays during concerts or shows). Fireworks application and permit forms are provided only to the city, village, or township (the local permitting authority), and are available only from the Michigan Department of Licensing and Regulatory Affairs (LARA) Bureau of Fire Services at (517) 241-0691.



Village of Suttons Bay  
Consumer Fireworks Ordinance  
3 of 2013  
As Amended

An ordinance pursuant to act 256 of the public acts of 2011, as amended, and pursuant to act 3 of the public acts of 1895, as amended, to prohibit the ignition, discharge, and use of consumer fireworks within the village on days other than the day preceding, the day of, or the day after a national holiday, to prohibit the ignition, discharge, and use of consumer fireworks within the village between 1 a.m. and 8 a.m. on the day preceding, the day of, and the day after a national holiday, and to provide penalties for violations thereof

The Village of Suttons Bay Ordains:

**Section 1. FINDINGS.**

The Suttons Bay Village Council makes the following findings: Public Act 3 of 1895 authorizes The Village of Suttons Bay to enact ordinances that regulate the public health, safety and general welfare of persons and property. Public Act 256 of 2011, as amended (MCL 28.451, *et seq.*) authorizes the Village of Suttons Bay to enact an ordinance regulating the ignition, discharge, and use of consumer fireworks. The Suttons Bay Village Council hereby finds that an ordinance prohibiting the ignition, discharge, and use of consumer fireworks, to the extent allowed by Public Act 256 of 2011, as amended, is in the interest of public health, safety and general welfare of persons and property within the Village of Suttons Bay.

**Section 2. TITLE.**

This Ordinance shall be known as the Village of Suttons Bay Consumer Fireworks Ordinance.

**Section 3. DEFINITIONS.** As used in this Ordinance,

“Consumer fireworks” means fireworks devices that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States consumer product safety commission under 16 CFR parts 1500 and 1507, and that are listed in APA standard 87-1, 3.1.2, 3.1.3, or 3.5. Consumer fireworks does not include low- impact fireworks.

“Low-impact fireworks” means ground and handheld sparkling devices as that phrase is defined under APA standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8, and 3.5.

Do we want to add “*Display fireworks means large fireworks devices that are explosive materials intended for use in fireworks displays and designed to produce visible or audible effects by combustion, deflagration, or*”



*detonation, as provided in 27 CFR 555.11, 49 CFR 172, and APA standard 87-1, 4.1."*

"National holiday" means those days specified as a national holiday in 5 USC 6103, being: New Year's Day (January 1); ~~Martin Luther King, Jr. Day (third Monday in January); Washington's Birthday (third Monday in February);~~ Memorial Day (last Monday in May); Independence Day (July 4); Labor Day (first Monday in September); ~~Columbus Day (second Monday in October); Veterans Day (November 11);~~ Thanksgiving Day (fourth Thursday in November); and Christmas Day (December 25).

"Person" means an individual, agent, association, charitable organization, company, limited liability company, corporation, labor organization, legal representative, partnership, unincorporated organization, or any other legal or commercial entity.

#### **SECTION 4. IGNITION, DISCHARGE, AND USE OF CONSUMER FIREWORKS.**

- (a). *Except as provided in this section, no person shall ignite, discharge, or use consumer fireworks within the Village of Suttons Bay on any day that is not ~~the day preceding, the day of, or the day after a national holiday~~ listed in Section B below:*
- (b). *No person shall ignite, discharge, or use consumer fireworks within the Village of Suttons Bay between the hours of 1 a.m. and 8 a.m. on the day preceding, the day of, and the day after a national holiday. A person may ignite, discharge, or use consumer fireworks on the following days during the following hours:*
- *December 31.*
  - *January 1 between 12 midnight and 1 a.m.*
  - *The Saturday immediately preceding Memorial Day until 11:30 p.m.*
  - *The Friday and Saturday preceding July 4 until 11:30 p.m.*
  - *June 30 until 11:30 p.m. if July 4 is a Saturday or Sunday.*
  - *July 1 to July 4 until 11:30 p.m.*
  - *The Saturday immediately preceding Labor Day until 11:30 p.m.*

#### **SECTION 5. PENALTY/CIVIL INFRACTION.**

Any person who violates any provision of this Ordinance shall be responsible for a municipal civil infraction as defined in Public Act 12 of 1994, amending Public Act 236 of 1961, being Sections 600.101-600.9939 of Michigan Compiled Laws, and shall be subject to a fine of not more than ~~Five Hundred and 00/100 (\$500.00)~~ *One Thousand Dollars and 00/100 (\$1,000.00)* Dollars. *(The New law increases the fine and states that The Ordinance must provide for the remittance of \$500 of the fine collected under this Ordinance to the local law enforcement agency responsible for enforcing the Ordinance).* *Five Hundred Dollars of each fine collected will be remitted to the local law enforcement agency responsible for enforcement of the Ordinance.* Each day this Ordinance is violated shall be considered as a separate violation.

#### **SECTION 6. ENFORCEMENT.**

The Village Manager, other persons designated by the Village Council, and officers of the Suttons Bay

Police Department are hereby designated as the authorized officials to issue municipal civil infraction citations directing alleged violators of this Ordinance to appear in court.

**SECTION 7. NUISANCE.**

A violation of this Ordinance is hereby declared to be a public nuisance or a nuisance per se and is declared to be offensive to the public health, safety and welfare.

**SECTION 8. INJUNCTIVE RELIEF.**

In addition to enforcing this Ordinance through the use of a municipal civil infraction proceeding, the Village may initiate proceedings in the Circuit Court to abate or eliminate the nuisance per se or any other violation of this Ordinance.

**SECTION 9. VALIDITY.**

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance, which can be given effect without the invalid portion or application.

**SECTION 10. EFFECTIVE DATE.**

This Ordinance shall become effective twenty (20) days after its enactment.

Dated:

VILLAGE OF SUTTONS BAY

By: \_\_\_\_\_  
Steve Lutke, President

By: \_\_\_\_\_  
Shar Fay, Clerk

**From:** Bill <williamtwig@aol.com>  
**Sent:** Wednesday, May 27, 2020 6:53 AM  
**To:** suttonsbay@suttonsbayvillage.org  
**Subject:** Suttons Bay recycling site noise

Hello village council Bill Perkins here. I live in Suttons Bay Village and I am on the Leelanau County solid waste board. The solid waste board takes care of the recycling sites around Leelanau County. I am trying to address the noise problem at the Suttons Bay recycling site . We have moved some of the recycling bins across the parking lot as far as we can from the residences as a first step. If that seems to work we could move all of the recycling bins all the way across the parking lot. The trucks servicing the recycling site are required to do that after 8 o'clock in the morning. When The leaves come on the trees it will keep the sound more in the parking lot .

.I don't know many people that live on first Street . It is hard during this pandemic time to go knock on someone's door and ask them questions about the recycling site which I have not done for that reason . I have contacted the Elmore's who live on 1st street and they reported that they don't have a problem with noise from the recycling site and neither do their renters another property on first Street. I also spoke to Kathy Egan who lives on Broadway and whose house has a clear view of the recycling site parking lot and she reported no problem with noise.

The Suttons Bay recycling site is a busy site . it is a very good site physically for a recycling drop off facility . it has a two Lane driveway into it . it has an acre and a half of pavement . it has lighting and it is for all intents and purposes unused by the school . The recycling site is also in the heart of Suttons Bay Village. It is just up the block from Hansens Plaza a place where people go often to shop there by making it a very convenient location. Having a recycling site at the school builds community goodwill towards the school.

Recycling volumes in Leelanau County go up 10% or very close to 10% every year. That means every five years you have half again as much recycled material to deal with. From the same size population. American waste empties the recycling bins every two days .

80% of the material dropped off at the recycling sites is fiber , Cardboard and paper , which is bailed up and sold to the Papermill in Manistique Michigan keeping those Yoopers employed. All of the metals are taken out and sold to PADNOS iron and metal in Holland Michigan. The Styrofoam is taken out and is sold to dart in Fremont Michigan. The heavy plastic's , milk jugs , laundry detergent jugs , are sold to a plastic lumber company in Indiana. And all of the plastic bags and clear plastic clamshells Are sent over to Alpena to be burned in the cement kilns.

We have a very useful village asset With this recycling site and I hope we can solve this noise problem .

BillPerkins

**suttonsbay@suttonsbayvillage.org**

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**From:** Bill Perkins <williamtwig@aol.com>  
**Sent:** Wednesday, May 27, 2020 10:43 AM  
**To:** suttonsbay@suttonsbayvillage.org  
**Subject:** Fwd: Recycling site

*Sent from my Verizon Wireless 4G LTE DROID*

----- Original Message -----

**Subject:** Recycling site  
**From:** Bill Perkins <williamtwig@aol.com>  
**To:** Suttons Bay Village <suttonsbay@suttonsbayvillage.org>  
**CC:**

Hello Suttons Bay Village Council Bill Perkins here. I forgot to add , Suttons Bay Schools holds the contract for hosting the recycling site.

*Sent from my Verizon Wireless 4G LTE DROID*

**From:** Bill Perkins <williamtwig@aol.com>  
**Sent:** Wednesday, June 3, 2020 6:21 AM  
**To:** Suttons Bay Village  
**Subject:** Suttons Bay recycling site/ attention Mike Long

Hello Mike Bill Perkins here. American Waste has moved some of the recycling bins to the other side of the parking lot. Does that make it less noisy at your place? I am also trying to work with Suttons Bay Schools to move the recycling site to the parking lot behind the Senior High School. Far From Any residences.

It won't work as a year-round site because of snow plowing issues. I have proposed that we moved the Suttons Bay recycling site to the parking lot behind the senior high for the summer months May through November when people on 1st Street would be in their backyards on their decks are having their windows open. Then moving it back to the location that it is at now. If you think this is a good idea a letter of support from The Village Council would help a lot.

Also you have mentioned that Leland Township needs to have their own recycling site to lower the volume at the Suttons Bay site . I agree. Leland Township has an excellent possible site on popp Road right next to Leland schools parking lot for school buses . The township uses the property now to burn brush . it's behind two nice Rows of trees so it is screened from the road. the tribe has given 2% money to build a recycling site there. Leland Township doesn't seem to want a recycling site in their Township . I have spent tens of hours talking to them trying to convince them. Possibly if Suttons Bay Village wrote them a letter urging them to step up and have their own recycling site because of the extra volume at our site that might help convince them to do it. call me if you have any questions or ideas 357-4139 thanks  
Bill Perkins

**suttonsbay@suttonsbayvillage.org**

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**From:** Michael Long <mjlong@zimmerman-long.com>  
**Sent:** Wednesday, June 3, 2020 11:29 AM  
**To:** manager@suttonsbayvillage.org; suttonsbay@suttonsbayvillage.org  
**Subject:** FW: Suttons Bay recycling site/ attention Mike Long

Good Morning:  
Just a copy on the response I sent Bill this morning.  
Hope you are both well,  
Mike

**From:** Michael Long  
**Sent:** Wednesday, June 03, 2020 11:20 AM  
**To:** williamtwig@aol.com  
**Subject:** RE: Suttons Bay recycling site/ attention Mike Long

Bill:

Thank you for your email. I received it this morning and wanted to respond and confirm that I have received it and read it. At this point, given the discussion that was had at our last meeting, the issue is really a Council decision and not something that individually I can decide. I am hopeful it will be on the agenda at our next meeting, which I believe is June 15 @ 5:30 PM.

To briefly clarify, I think the Leland Twp. comment came from me pointing out the wide spread county use rather than stating any area(s) needed to increase their recycling options. I have no idea what the usage is per area or how many other options there are in the county, other than the one at the School.

What I want to confirm is my commitment that I support recycling, and that I know that was not the reason I was contacted with concerns and brought the issue before Council. That said, I am hopeful there is a way to offer sites that do not negatively impact the ability of homeowners to enjoy the use of their property, which currently is not possible.

To be clear, I am not dismissing your proposal to move things around seasonally or whether or not a letter of support could be sent. I believe those issues need to be discussed and decided by the Council.

Thank you again for following up with me.

Mike

**From:** [suttonsbay@suttonsbayvillage.org](mailto:suttonsbay@suttonsbayvillage.org) <[suttonsbay@suttonsbayvillage.org](mailto:suttonsbay@suttonsbayvillage.org)>  
**Sent:** Wednesday, June 03, 2020 9:54 AM  
**To:** [suttonsbay@suttonsbayvillage.org](mailto:suttonsbay@suttonsbayvillage.org)  
**Subject:** FW: Suttons Bay recycling site/ attention Mike Long

*Shar Fay*  
Village Clerk

**From:** Lee <leestillpoint@gmail.com>  
**Sent:** Friday, June 12, 2020 10:21 AM  
**To:** Trudy Galla  
**Cc:** Rob Larrea; Shar Fay  
**Subject:** Re: Recycling location

Thank you for your reply.

We know that anyone is able to use any available recycling site. And this is not a 'summer' issue. We live here all year round. When everyone is using the same site it requires more bins..so more frequent dumping ..and more noise. The issue is that Lk Leelanau and Leland need to take responsibility and set up their own sites locally. I'm sorry, but we find it hard to believe that in all of Lk Leelanau and Leland they cannot come up with a site. They need to quit looking for the 'perfect' site & make it a priority to solve this issue. We were told that Popp road had a good site & that the County Road Commission was willing to assist with that site.

If we are able, we will attend the next meeting.

Thank you for your time & efforts.

Gary & Lee Cheadle

Sent from my iPad

> On Jun 11, 2020, at 4:52 PM, Trudy Galla <tgalla@co.leelanau.mi.us> wrote:

>

> Gary and Lee Cheadle;

>

> I have received your email (below) via the Village of Suttons Bay. I would like to take a moment to try and answer some of your questions.

>

> With regard to noise, summer months are always busier at all of our sites. I did contact American Waste a couple weeks ago to move the containers further from the residential area, and to pick up later in the morning. They are not picking up before 8 am and they service the site on Monday, Wednesday, Friday and Saturday. They will occasionally service the site on Tuesday and Thursday if it is a holiday week.

>

> With regard to the areas serviced by the sites - all recycling sites in Leelanau County are available to all Leelanau County households. They are not restricted to a certain area or to a certain community. For example, if a resident was driving to Benzie County and wanted to drop off recyclables at Cedar or the Glen Lake school site on their way, that would be acceptable.

>

> The Solid Waste Council (SWC), county commissioners, and staff have tried over the last few years to try and locate another site in the Lake Leelanau/Leland area to replace the Health Department site, but to no avail. The site at the Health Department building was a nice site, but once it was purchased, we lost access for a recycling location. We have explored many options but have not yet been successful in locating another area for Lake Leelanau/Leland.

>

> For your reference, the SWC has a meeting scheduled for July 7. I

> plan to place this item on the agenda for discussion. The meeting is

> open to the public and will be held in the Government Center. The

> agenda materials are posted online ahead of the meeting and can be

> found at: <https://www.leelanau.cc/solidwastemtg.asp>

>

> Thank you for the opportunity to respond to your concerns. I will also share your email and my response with the SWC members for the July 7 meeting.

>

> Sincerely,

>

>

>

> Trudy J. Galla, AICP, Planning Director Leelanau County

> 231-256-9812

> tgalla@co.leelanau.mi.us

>

>

>

>

> -----Original Message-----

> From: Lee <leestillpoint@gmail.com>

> Sent: Thursday, June 11, 2020 11:34 AM

> To: suttonsbay@suttonsbayvillage.org

> Subject: Recycling location

>

> We have been meaning to write for quite a while concerning the noise levels coming from the recycling center. First of all let us say that we are avid recyclers and always have been. But, we live several blocks from the school and it is so loud..our windows literally rattle when they are dumping. I can't imagine what it must be like for the people living right next to the school on 1st Street. Is it possible to move the site ? Maybe to the road commission building site..or where it is not in such close proximity to houses ? We also feel that if the site was limited to Suttons Bay use only ..it would mean less bins to dump and then less noise. We realize that Lake Leelanau and Leland residents are all using the Suttons Bay site. This is not right. It's high time that they maintained their own sites instead of being a burden on Suttons Bay. The extra traffic alone is wear and tear on our village streets. Clearly Elm street seems to have taken the brunt of this. Gary is going to put a call into Susan Och in Leland township but, we understand that she has been approached several time to no avail. If there is anything that you can do to get this moving we would greatly appreciate it. Thank you for your time and for all that you do to try and maintain a peaceful village.

> Gary & Lee Cheadle

>

>

> Sent from my iPad=

>

Sent from my iPad

> On Jun 11, 2020, at 4:52 PM, Trudy Galla <tgalla@co.leelanau.mi.us> wrote:

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> Gary and Lee Cheadle;

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> Sincerely,

>

>

>

> Trudy J. Galla, AICP, Planning Director Leelanau County

> 231-256-9812

> [tgalla@co.leelanau.mi.us](mailto:tgalla@co.leelanau.mi.us)

>

>

>

>

> -----Original Message-----

> From: Lee <[leestillpoint@gmail.com](mailto:leestillpoint@gmail.com)>

> Sent: Thursday, June 11, 2020 11:34 AM

> To: [suttonsbay@suttonsbayvillage.org](mailto:suttonsbay@suttonsbayvillage.org)

> Subject: Recycling location

>

> We have been meaning to write for quite a while concerning the noise levels coming from the recycling center. First of all let us say that we are avid recyclers and always have been. But, we live several blocks from the school and it is so loud..our windows literally rattle when they are dumping. I can't imagine what it must be like for the people living right next to the school on 1st Street. Is it possible to move the site ? Maybe to the road commission building site..or where it is not in such close proximity to houses ? We also feel that if the site was limited to Suttons Bay use only ..it would mean less bins to dump and then less noise. We realize that Lake Leelanau and Leland residents are all using the Suttons Bay site. This is not right. It's high time that they maintained their own sites instead of being a burden on Suttons Bay. The extra traffic alone is wear and tear on our village streets. Clearly Elm street seems to have taken the brunt of this. Gary is going to put a call into Susan Och in Leland township but, we understand that she has been approached several time to no avail. If there is anything that you can do to get this moving we would greatly appreciate it. Thank you for your time and for all that you do to try and maintain a peaceful village.

> Gary & Lee Cheadle

>

>

> Sent from my iPad=

>

**From:** Michael Long <mjlong@zimmerman-long.com>  
**Sent:** Friday, June 12, 2020 11:28 AM  
**To:** suttonsbay@suttonsbayvillage.org  
**Subject:** FW: Suttons Bay recycling site/ attention Mike Long

Shar: Just keeping you up to date with the correspondence.  
Mike

**From:** Michael Long  
**Sent:** Friday, June 12, 2020 11:26 AM  
**To:** williamtwig@aol.com  
**Subject:** RE: Suttons Bay recycling site/ attention Mike Long

Bill: Thank you for your email, I apologize for not getting back to you quicker. The opening back of work has taken on a life of its own. Let me begin by saying I glad you are reaching out, so no worries about confrontation. Open dialogue is the whole point, so thank you.

I want to restate that I spoke up only after being contacted, as I do not think it would be proper to act only on behalf of own self interest. Others in the village came to me asking that I contact the council initially when the recycling activities were going on at 4am and then more recently. However, I will only speak on what we (my family) have experienced below.

As I mentioned, this site is used all day, every day, from pre-dawn to the evening hours. The pick up by American has recently settled in between 7:30 and 8:30 in the morning, around lunch, and then later in the day, sometimes multiple times during the day (I assume a partial empty) and multiple times per week, including weekends.

What I can tell you is that the activity is loud, it is disruptive, and as mentioned at the meeting, I would not want it moved so that someone else has to put up with it. It really needs to be a setting where there are no homes nearby. If anyone had a night job and was trying to sleep during the day, it would wake them up.

The noise is just as loud in the winter, if not louder as there is no foliage to help block the sounds. I can tell you we (again speaking only for my family) have woken up in the morning by the people there or by the dumping of the receptacles. I do not believe people are intentionally creating noise, but when you dump glassware or metal containers into a metal dumpster it is loud, no other way around it. The emptying involves heavy machinery and it is loud and lasts, at times, well over an hour. It is incredibly noisy and makes it extremely difficult to enjoy any peace while activity down there is happening.

I simply do not know how to put this any other way than acknowledge it is a completely necessary and needed activity that creates a ton of noise and it needs to be in a place that does not have homes nearby.

Regarding the letters you have proposed, I would leave that decision up the village council.

Thanks again for your willingness to listen.

Mike

**From:** Michael Long  
**Sent:** Monday, June 08, 2020 8:50 AM  
**To:** Michael Long <[mjlong@zimmerman-long.com](mailto:mjlong@zimmerman-long.com)>  
**Subject:** FW: Suttons Bay recycling site/ attention Mike Long

**From:** Bill Perkins <[williamtwig@aol.com](mailto:williamtwig@aol.com)>  
**Sent:** Saturday, June 06, 2020 7:31 AM  
**To:** Michael Long <[mjlong@zimmerman-long.com](mailto:mjlong@zimmerman-long.com)>  
**Subject:** Re: Suttons Bay recycling site/ attention Mike Long

Hello Mike Bill Perkins here . I don't think there is a village council meeting this month so I thought we could work through / get some questions answered in advance of the next village council meeting . In a way you might be a sub committee of one . I think it would be helpful to talk this around . I am not trying to be confrontational or anything . When is the noise occurring . Is it when they empty the recycling bins ? Is it done too early in the morning ? They are supposed to do that only after 8am . It would be helpful if they do it before 8am that you or someone who hears it call it in . I have done that when I have "caught" them before 8 am . It has been made it abundantly clear to American Waste that is verboten . Has moving the bins to the other side of the the parking lot helped at all with the noise ? Would moving them all across the parking lot help ? These large underutilized parking lots in the heart of Suttons Bay Village are the best physical sites for the recycling site . A complete noise solution would be to move the entire site to the parking lot behind the high school . The school is reluctant to do that . I'm not sure why . The urging of the Suttons Bay Village council might change that . take a drive behind the high school and have a look at that parking lot . Another issue of the noise/ large use of the Suttons Bay site is that Leland twp has no site . Leland village and Lake Leelanau village areas use cheifly the Suttons Bay site . I have hit a wall as the guy from the Solid waste board trying to convince them to build their own site . Urging from Suttons Bay Village council might break that log jam . I hope we can get this figured out . Thanks for reading this . Bill Perkins

*Sent from my Verizon Wireless 4G LTE DROID*

Michael Long <[mjlong@zimmerman-long.com](mailto:mjlong@zimmerman-long.com)> wrote:

Bill:

Thank you for your email. I received it this morning and wanted to respond and confirm that I have received it and read it. At this point, given the discussion that was had at our last meeting, the issue is really a Council decision and not something that individually I can decide. I am hopeful it will be on the agenda at our next meeting, which I believe is June 15 @ 5:30 PM.

To briefly clarify, I think the Leland Twp. comment came from me pointing out the wide spread county use rather than stating any area(s) needed to increase their recycling options. I have no idea what the usage is per area or how many other options there are in the county, other than the one at the School.

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To be clear, I am not dismissing your proposal to move things around seasonally or whether or not a letter of support could be sent. I believe those issues need to be discussed and decided by the Council.

Thank you again for following up with me.

Mike

**From:** [suttonsbay@suttonsbayvillage.org](mailto:suttonsbay@suttonsbayvillage.org) <[suttonsbay@suttonsbayvillage.org](mailto:suttonsbay@suttonsbayvillage.org)>  
**Sent:** Wednesday, June 03, 2020 9:54 AM  
**To:** [suttonsbay@suttonsbayvillage.org](mailto:suttonsbay@suttonsbayvillage.org)  
**Subject:** FW: Suttons Bay recycling site/ attention Mike Long

*Shar Fay*

Village Clerk

Village of Suttons Bay

420 N Front St

P O Box 395

Suttons Bay, MI 49682

231.271.3051

**From:** Bill Perkins <[williamtwig@aol.com](mailto:williamtwig@aol.com)>  
**Sent:** Wednesday, June 3, 2020 6:23 AM  
**To:** Suttons Bay Village <[suttonsbay@suttonsbayvillage.org](mailto:suttonsbay@suttonsbayvillage.org)>  
**Subject:** Fwd: Suttons Bay recycling site/ attention Mike Long

Could you please send this to all the council members

Bill Perkins

*Sent from my Verizon Wireless 4G LTE DROID*

----- Original Message -----

**Subject:** Suttons Bay recycling site/ attention Mike Long  
**From:** Bill Perkins <[williamtwig@aol.com](mailto:williamtwig@aol.com)>  
**To:** Suttons Bay Village <[suttonsbay@suttonsbayvillage.org](mailto:suttonsbay@suttonsbayvillage.org)>  
**CC:**

Hello Mike Bill Perkins here. American Waste has moved some of the recycling bins to the other side of the parking lot. Does that make it less noisy at your place? I am also trying to work with Suttons Bay Schools to move the recycling site to the parking lot behind the Senior High School. Far From Any residences.

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Also you have mentioned that Leland Township needs to have their own recycling site to lower the volume at the Suttons Bay site . I agree. Leland Township has an excellent possible site on popp Road right next to Leland schools parking lot for school buses . The township uses the property now to burn brush . it's behind two nice Rows of trees so it is screened from the road. the tribe has given 2% money to build a recycling site there. Leland Township doesn't seem to want a recycling site in their Township . I have spent tens of hours talking to them trying to convince them. Possibly if Suttons Bay Village wrote them a letter urging them to step up and have their own recycling site because of the extra volume at our site that might help convince them to do it. call me if you have any questions or ideas 357-4139 thanks

Bill Perkins

**suttonsbay@suttonsbayvillage.org**

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**From:** shassevoort@gmail.com  
**Sent:** Friday, June 19, 2020 3:19 PM  
**To:** manager@suttonsbayvillage.org; suttonsbay@suttonsbayvillage.org;  
tgalla@co.leelanau.mi.us  
**Subject:** Suttons Bay Recycling Site  
**Attachments:** Recycling 061920.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good Afternoon:

The attached letter regarding very frequent noise coming from the Suttons Bay recycling site is intended for Suttons Bay Village Manager, the Village Council and the Leelanau County Solid Waste Council - Please forward to the correct people. I have also included below a link to a short video of a portion of a typical pickup process.

[https://www.dropbox.com/s/k9nvvkpx8hrbqd/IMG\\_4170.MOV?dl=0](https://www.dropbox.com/s/k9nvvkpx8hrbqd/IMG_4170.MOV?dl=0)

Best Regards,

Steve & Karen Hassevoort  
365 West 1<sup>st</sup> Street  
Suttons Bay, MI 49682  
shassevoort@gmail.com

19 June 2020

Rob Larrea, Village Manager  
Village of Suttons Bay  
Solid Waste Council  
Suttons Bay Township?

Re: Suttons Bay Recycling Site

Dear Rob:

My wife Karen and I are homeowners at 365 West 1<sup>st</sup> Street in Suttons Bay. We are writing to request that the Village Council and Leelanau County Solid Waste Council consider and implement an alternate site for recycling operations currently located on the north parking lot of the Suttons Bay Schools, immediately behind the residences on 1<sup>st</sup> Street and South Elm Street.

We are dedicated and enthusiastic recyclers, but the use and enjoyment of our property has been greatly degraded in recent years as a result of the use and management of the recycling site. This was not an issue when recycling first began in the county and was located by the wastewater treatment plant, a substantial distance from any residential area. The current reality is that recycling (thankfully) has become extremely popular and this site and recycling dumpsters serve a growing population of recyclers in Suttons Bay, Leland, Lake Leelanau and Suttons Bay Township. The quantity of dumpsters has steadily increased and now includes 15 dumpsters which ring the parking lot. Recycling is inherently noisy and when all recyclables are comingled, metal and glass containers frequently crash as they are deposited into the metal dumpsters. This occurs at all hours of the day and night because there are no restrictions on the hours of access. In addition, an even greater noise and disturbance occurs when the dumpsters are emptied by a large waste truck. This occurs at least four days a week, beginning very early in the morning (often at 7am or earlier) and continues throughout the day. Each cycle can take 1-2 hours, so the activity seems continuous on those days. The noise from this activity is year-round and is just as disturbing in the fall and winter months.

While recycling is certainly desirable and beneficial, it is always good to review if current practices continue to be appropriate to the location. Given the tremendous growth in recycling in the area, it is simply no longer manageable at the current site. The operation has become industrial in nature and should be located on a site appropriate to this use. We hope to encourage discussion and action by the Village Council and Leelanau County Solid Waste Council to consider, propose, and seek community input on a new recycling site that is appropriate for this industrial operation. We are confident that there are options that will greatly improve the current situation and we would welcome an opportunity to be part of the discussion to consider and support alternatives.

Best Regards,

Steve & Karen Hassevoort  
365 West 1st Street  
Suttons Bay, MI 49682

cc: Leelanau County Solid Waste Council

**suttonsbay@suttonsbayvillage.org**

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**From:** Trudy Galla <tgalla@co.leelanau.mi.us>  
**Sent:** Thursday, June 25, 2020 4:33 PM  
**To:** shassevoort@gmail.com; manager@suttonsbayvillage.org;  
suttonsbay@suttonsbayvillage.org  
**Subject:** RE: Suttons Bay Recycling Site

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

I have received your email and the short video. The Leelanau County Solid Waste Council will be meeting at 1 pm on Tuesday, July 7 (in person & by ZOOM). I will share this information with them and review of the Recycling Sites/issues is on the agenda for discussion.

The agenda and agenda packet will be posted online when it is ready next week: <https://www.leelanau.cc/solidwastemtg.asp>

Sincerely,

Trudy J. Galla, AICP, Planning Director  
Leelanau County  
231-256-9812  
tgalla@co.leelanau.mi.us

**From:** shassevoort@gmail.com <shassevoort@gmail.com>  
**Sent:** Friday, June 19, 2020 3:19 PM  
**To:** manager@suttonsbayvillage.org; suttonsbay@suttonsbayvillage.org; Trudy Galla <tgalla@co.leelanau.mi.us>  
**Subject:** Suttons Bay Recycling Site

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Suttons Bay, MI 49682  
[shassevoort@gmail.com](mailto:shassevoort@gmail.com)