




GENERAL SERVICES COMMITTEE
420 N. Front St.
Suttons Bay, MI 49682
November 5, 2024, at 8:30 am

AGENDA

Call to Order

1. Reports (staff)
 - a. DPW Director Report
2. Public Comments
Please limit remarks to no more than three (3) minutes or less.
3. Committee Business
 - a. 2025 General Service Budget(s) Discussion
4. Status Update – Other Committees
 - a. 2025 Marina Fee Schedule
 - b. 2025 Utility & Marina Budget(s) Discussion
 - c. 2025 Administrative & Personnel Budget(s) Discussion
5. Public Comments/Written Communication
6. Committee Member Comments
7. Announcements
8. Adjournment


		VILLAGE OF SUTTONS BAY	
		REPORT VSB -2024-49	
Prepared:	October 31, 2024	Pages:	1 of 1
Meeting:	November 5, 2024	Attachments:	<input type="checkbox"/>
Subject:	2025 Street Projects		

2025 STREET OVERVIEW

We will continue to incrementally improve our street network in 2025 to address our most pressing needs first, by focusing on segments of streets, rather than the entire street. This practice has proven successful and has received a lot of praise over the past few years from residents.

We have budgeted for a large maintenance project (Tar & Chip) for 2025; however, we are still waiting for a response from various companies. This process uses a hot liquid asphalt that is applied to the street and covered with small stones. This method results in a layer of protection, essentially, filling cracks and uneven surfaces, while extending the life of the road. This practice is widely used by road commissions throughout the state as a cost saving method and most recently used along S. Shore Drive south of the Village limit.

We have also budgeted for improvements to Elm Street (Major) and we will also begin discussions and direction on moving forward with a costly parking area repair along St. Mary's Street (Major).

		VILLAGE OF SUTTONS BAY	
		REPORT VSB -2024-50	
Prepared:	October 28, 2024	Pages:	1 of 1
Meeting:	November 5, 2024	Attachments:	<input type="checkbox"/>
Subject:	2025 Park Project Overview		

2025 PARK IMPROVEMENT OVERVIEW

SUTTON PARK

This park, will once again see its share of improvements as we continue to incorporate ADA compliant measures into our park system. We will complete Phase-1 of our walkway, which includes a wider circle the installation of a water bottle filler and extended ADA access.

We have also budgeted to use wood pylons to delineate the parks edge and parking areas. This project has been identified for some time; however, it was a low priority project until 2024, when driving in the park and over the new sidewalk started to become a common occurrence. We will be preparing these pylons in house and will strategically install the pylons to try to circumvent this issue.

WATERWHEEL PARK

We are hoping to open the park in its entirety in 2025. The stream is still fragile however we are off to a good start in establishing a root zone along the stream bed. We will be planting a few trees in the Spring but otherwise concentrate on the parks rehabilitation and keeping the public apprised of our progress. It should be noted, that the project total to engineer, permit and construct the new stream was \$110,000, which was several thousand less than the contracted cost.

DUESTER PARK

Improvements to the Fairgrounds Barn have been identified and are being priced to determine what we can accomplish in 2025. Improvements to the Barn include, new doors, staining the building, improving the lights for energy efficiency, and replacing the “ramps.” Elimination of the ball field has begun and will eventually make way for an additional soccer field. We will also be extending the fence approximately 200ft to protect the park from vehicles accessing the fields.

COAL DOCK PARK

We will continue to research and plan for our multi-park educational loop. This initiative will begin at Coal Dock and work its way through Marina Park. A new bridge is vital to this initiative and is our primary focus as we work towards improving this park. We have applied for a grant to fund the purchase and installation of a new pedestrian bridge and are awaiting those results. Also, due to an uprise in groups of individuals throwing picnic tables into the Bay at the Coal Dock Park, we will be permanently securing these tables in place throughout the park.