



VILLAGE OF SUTTONS BAY  
VILLAGE COUNCIL REGULAR MEETING  
MINUTES OF NOVEMBER 16, 2020

The meeting was called to order at 5:40 p.m.

Present: Case (arriving at 5:44 p.m.), Christensen, Long (arriving at 5:38 p.m.), Lutke and Suppes  
Absent: Bahle  
Staff present: DeVol, Fay, Larrea and Miller

Approval of Agenda

Christensen moved, Long seconded, CARRIED, to approve the Agenda as presented, by an affirmative unanimous roll call vote: Ayes: 4, No: 0.

Approval of Consent Agenda

Long moved, Christensen seconded, CARRIED, to approve the Consent Agenda as presented, by an affirmative unanimous roll call vote. The Village Council meeting minutes of October 19, 2020 are approved. The Payment of Invoices are approved. Ayes: 4, No: 0.

Public Comment

Lois Bahle requested a copy of the Planning Commission Rules and Procedures. Clerk Fay will provide them to her.

Bill Perkins stated his continued desire to be appointed to the Village Council as Trustee.

Report VSB-2020-54 Budget Review

No action taken.

Report VSB-2020-56 Rules and Procedures

Case moved, Christensen seconded, CARRIED, to accept the changes as presented, by an affirmative unanimous roll call vote. Ayes: 5, No: 0.

Report VSB-2020-56 Remote Meeting Policy

Long moved, Case seconded, CARRIED, to approve the Remote Meeting Policy as presented, by an affirmative unanimous roll call vote. Ayes: 5, No: 0.

Report VSB-2020-57 Bahle Warming Hut Rental Discussion

Case moved, Christensen seconded, CARRIED, to postpone the rental of Bahle's Warming Hut for the 20/21 winter season, by an affirmative unanimous roll call vote. Ayes: 5, No: 0.

#### Report VSB-2020-58 Par Plan Grant Request

Long moved, Case seconded, CARRIED, to adopt Resolution #4 of 2020, Michigan Township Participating Plan Risk Reduction Grant Program, for security cameras at our Wastewater Treatment Plant, by an affirmative unanimous roll call vote. Ayes: 5, No: 0.

#### Good of the Order

Christensen congratulated Steve and Sarah Lutke on the birth of their twins.

Long stated he contacted Sarah U'Ren regarding access to funding for the culverts on Elm Street. He further stated U'Ren is presenting to Suttons Bay Township on December 9<sup>th</sup>, and encouraged Council members to view the presentation. It is the same presentation for Village Council. The presentation will cover potential funding available for the culverts. Long will provide Clerk Fay information for attending the meeting.

Case asked if anyone has expressed an interest in serving on the Village Council. He would like to see the vacancy filled. He further asked if any more comments were received for the "Your Park, Your Ideas", board, noting comments such as a dog park and public bathrooms. He would like this added as an agenda item at the next Council meeting. He asked if there was any movement on a design for Waterwheel Park. Case stated his appreciate for the Manager's Work Plan.

Lutke informed Council the ad for the vacancy of Village Council Trustee will run through the month of November, and that the appointment will be an agenda item in December. He will reach out to the other two individuals who ran for the position.

#### Manager's Report

Larrea stated in 2021, the plan is to continue with maintenance, sewer line patches, infrastructure, Elm Street as well as a couple of other streets, and Village beautification. The Village is hoping to partner with MSU Master Gardeners on the maintenance of the rain gardens. Adopt a catch basin and adopt a raingarden are programs he hopes to reinstate. Work was tentatively scheduled to begin on Broadway on November 1<sup>st</sup>, with a goal of November month end. Permits and Miss Digs are complete and the area has been staked.

#### Public Comment

Sharon Sutterfield stated that during the last few months of the pandemic, it has been comforting to feel a calmness in the Village and credits staff and Council for working so well together, noting that things are getting done for the first time in many years. Sutterfield extended her gratitude.

The meeting adjourned at 6:11 p.m.

Meeting minutes submitted by Shar Fay, Village Clerk.

