



Village of Suttons Bay
Planning Commission
Meeting Minutes of February 12, 2020

The meeting was called to order at 5:30 p.m. by Vice Chairperson Smith.

Present: Danielson, Hylwa, Pontius, Smith, Ostrowski and Suppes. Hetler attended via remote attendance.

Staff present: Couturier and Larrea

Approval of Agenda

Hylwa moved, Suppes seconded, CARRIED, to approve the Agenda as presented. Ayes: 6, No: 0.

Approval of Minutes

Suppes moved, Hylwa seconded, CARRIED, to approve the Planning Commission meeting minutes dated November 13, 2019, as presented and submitted by Fay. The minutes can be found in this meeting packet. Ayes: 6, No: 0.

New Business:

a. Election of Officer(s)

- Smith moved, Ostrowski seconded, CARRIED, to elect Hetler as Chair of the Planning Commission. The motion passed unanimously.
- Suppes moved, Ostrowski seconded, CARRIED, to elect Smith as Vice Chair of the Planning Commission. The motion passed unanimously.
- Smith moved, Ostrowski seconded, CARRIED, to elect Danielson as Secretary of the Planning Commission. The motion passed unanimously.

Old Business

a. Report VSB- 2020-08 Zoning Map Discussion

The purpose is to correct the inadvertent rezoning of properties located at 408 & 410 N. St. Joseph Street (45-043-770-285 and 45-043-770-288. (the current map had been printed incorrectly) A letter had been received from the owner of the property indicating that he would like the map updated to reflect what the Zoning is. Staff indicated that owner will not be charged for the amendment as it had been a village mistake.

Smith moved, Hylwa seconded, CARRIED, to bring the map amendment to a public hearing. The motion passed unanimously.

Report VSB- Single Family Waterfront Parcel Discussion

Consensus of the Planning Commission was to have Staff recommend new dimensional standards for the district.

Public Comment

Lois Bahle asked if the of non-conforming lots were close to what she had submitted; staff indicated that they had not compared the two.

Reports

Zoning Administrator Report

Couturier indicated that the office is quiet and that she is using the time to update forms in the office.

Manager Report VSB 2019-74

Larrea stated the Village has received two grants; one for an extension of the Tart Trail to Peshawbestown, and the other for lighting at Suttons Park and the lift station.

ZBA Report

The next ZBA meeting will be March 18, 2020.

Parks and Rec Committee

Committee met briefly before tonight's meeting.

Announcements

The next Planning Commission meeting will be held on March 11, 2020, at 5:30 p.m.

Adjournment

Hylwa moved, Ostrowski seconded, CARRIED, to adjourn the meeting. Ayes: 6, No: 0.

The meeting adjourned at 6:30 p.m.

Meeting minutes submitted by Leslie Couturier, Village Zoning Administrator.