



GENERAL SERVICES COMMITTEE

420 N. Front St.

Suttons Bay, MI 49682

October 6, 2026, at 8:30 am

AGENDA

Call to Order

1. Reports (staff)
 - a. DPW Director Report
2. Public Comments

Please limit remarks to no more than three (3) minutes or less.
3. Committee Business
 - a. VSB-2026-30 General Service Update
4. Status Update – Other Committees
 - a. Marina Fee Increases 2027
 - b. VSB-2026-29 Water/Sewer Fee Increases 2027
 - c. VSB-2026-25 Ethics Policy
 - d. Manager's Review-Discussion
5. Public Comments/Written Communication
6. Committee Member Comments
7. Announcements
8. Adjournment

		VILLAGE OF SUTTONS BAY	
		REPORT VSB -2026-30	
Prepared:	October 2, 2026	Pages:	1 of 2
Meeting:	October 6, 2026	Attachments:	☐
Subject:	General Service Update		

STREETS

We have budgeted for electronic/solar speed signs. Two signs will be placed in either direction on Elm and S. Shore Drive. The Township is also looking to invest in signage of sorts leading into the Village on 633.

BATHROOMS

A tremendous amount of time has gone into this project. They backfilled the structure last week and will be installing the appropriate drains to move the project forward without the de-watering.

DPW

The DPW has been short staffed for quite some time now. Due to the lack of manpower, I have hired out some mowing tasks. In addition, I have a handshake deal in place to bring in a new DPW employee. The process is proceeding in confidence; therefore, I will update you at a later time this month.

CONTRACT NEGOTIATIONS

We are in the process of negotiating contracts that are set to expire January 1st. From a negotiation standpoint, we are confident we will continue our partnership with a longtime partner on a 3-year contract extension. Conversely, we will likely sever the partnership with our other longtime partner who chose to add erroneous last-minute demands to the contract. Talks have stalled and we are adjusting our proposed 2027 budget accordingly. A detailed report will follow the finalization of these contracts in the next couple weeks.

INFRASTRUCTURE UPCOMING

We are on schedule for our planned infrastructure improvements, that will include, the stormwater project located in front of the Village Hall, fire hydrant replacement (number 3 of 4) and the bollard project.

		DEPARTMENT OF PUBLIC WORKS REPORT DPW -2026- 01
Prepared:	Oct 1, 2026	Pages: 1
Meeting:	Oct 5, 2026	Attachments: ☒
Subject:	DPW Updates	

GENERAL SERVICE HIGHLIGHTS

Shifting into post summer operations.

Repairs to salt truck V-Box and hydraulic system have been completed and ready to pick up the truck in Boyne Falls.

Tree stump grinding and restoration was completed late this summer from the removal of previous trees.

Tree trimming and brush cutting is underway in alleys and sidewalk areas.

Monday curbside pickup has ended, bulk leaf pickup will be announced by robo-call this fall. Date is TBD.

Swim buoys have been removed, and parks are being prepped for post season.

UTILITY HIGHLIGHTS

DSMI inspections have been ongoing for water service line inventories.

Water and sewer lines are scheduled to be installed in new bathrooms. Temporary closure of Front St just past Marina entrance to Adams St until work is completed. Storm line for footing drains will be completed during this time and will result in temporary 1 day closure to Marina Park parking lot.

We have finished cleaning the grit and other materials out of the South Aeration Basin at the plant, air diffusers repairs have been completed along with the liner inspection.

Water chlorination is starting and hydrant flushing to follow this week.

WWTP biological system is operating well, adjusting process for cooler temperatures

Water production well sites will be having updated emergency alarm systems upgraded and integrated into cellular

Collections system will have all three wet wells cleaned of buildup after hydrant flushing is completed. We have been experiencing a lot of grease and food grade oils at the Sutton Park pump station.

Two sewer manhole lids adjusted in low laying areas along M22. Raised up to above ground to make accessible for inspection and cleaning