



VILLAGE OF SUTTONS BAY
PLANNING COMMISSION
MEETING MINUTES OF OCTOBER 14, 2020

The meeting was called to order by Chairperson Hetler at 5:30 p.m.

Present: Hetler, Hylwa, Pontius, Ostrowski, Smith and Suppes
Absent: Danielson
Staff Present: Fay, Larrea, Miller and Couturier

Approval of Agenda

Ostrowski moved, Suppes seconded, CARRIED, to approve the Agenda as presented, with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

Approval of Minutes

Smith moved, Pontius seconded, CARRIED, to approve the Planning Commission meeting minutes of September 9, 2020; Ostrowski moved, Pontius seconded, CARRIED to approve the Planning Commission meeting minutes of September 23, 2020, with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

Public Comment/Written Communications

Rick Andrews of 361 S. Shore Drive is grateful for the waterfront survey conducted and the amount of responses received.

Old Business

Waterfront District Discussion Continued

Commissioners briefly discussed the survey results. Larrea stated he will continue to compile all information received during this process into a report format for the next meeting.

Parks and Recreation Plan discussion Continued

Three Commissioners took on the task of evaluating the Action Plan of the current Parks and Rec Plan, and consistently the Parks showed neglect. They all need water fountains, benches, picnic tables and signage. These items could be placed in the 2021 budget. Commissioners discussed water bottle fillers instead of water fountains. Larrea stated he would research costs associated with the water bottle fillers. Commissioners further discussed Marina boat launch closure, specifically is it permanent, and does the North Park boat launch accommodate launching all types of boats? Larrea will check into this and discussions will continue. A dog park was briefly discussed but there is little support to investigate it further. Larrea will provide a homework assignment as the next step prior to the next meeting. Ostrowski will look into adding information about North Park to the State Water Trail website.

Reports

Zoning Administration Report

Couturier reported not a lot of permitting right now. She is working on some enforcement issues.

Manager Report

Larrea stated staff has been working on the budget that would include money for parks. Larrea is looking for granting opportunities to replace the pedestrian bridge. The TAP grant project is ongoing, specifically asphalt issues. He stated compliments received from Inland Seas in regards to armoring the Coal Dock. There is a repair project going on next week; S Shore and Pineview by Suttons Park. Some of the Village roads have deteriorated and there will be short and long-term plans to fix the roads. There is a proposal before Village Council for a segment of Elm Street. Pineview was renamed to S. Richter a few years ago but signage was never changed. Signage has been ordered. Viking Cruise Lines would like to continue discussions and Zoom meeting is scheduled.

ZBA Report

Couturier reported a ZBA meeting scheduled just to approve minutes.

Village Council updates

Suppes reported that the Elm Street project should begin soon. KAL Excavating will be working on that project.

Good of the Order

Smith would like signage on the sidewalks prohibiting bikes and skate boards; this will be a spring project. Smith asked about replanting trees; that too will be a spring/fall project and likely for the next three years to catch up.

Hylwa asked about the wooden walk way behind Millside: Larrea stated it is on the work plan.

Announcements

The November 11th meeting is on a Village Holiday, so it will be rescheduled to another date.

Adjournment

Suppes moved, Ostrowski seconded, CARRIED, to adjourn the meeting. The meeting adjourned at 6:17 p.m. Ayes: 6, No: 0.

Meeting minutes submitted by Shar Fay, Village Clerk.

