



VILLAGE OF SUTTONS BAY
PLANNING COMMISSION
MEETING MINUTES OF MAY 12, 2021

The meeting was called to order at 5:08 p.m., by Chairperson Hetler.

Present: Danielson, Hetler, Hylwa, Ostrowski, Pontius, Smith and Suppes
Staff: Sara Kopriva, Planner

Approval of Agenda

Ostrowski moved, Smith seconded, CARRIED, to approve the agenda as presented, with an affirmative unanimous roll call vote. Ayes: 7, No: 0.

Public Comment/Written Communications

Bahle suggest rearranging the Agenda to allow for all public comments to come first, and not just comments relative to the agenda.

Report VSB 2021-21 PC Zoning Ordinance Format

Following discussions, it was the consensus of Commissioners to move forward with the new format, however Commissioners would like the original chart placed at the end in a reference section, as a comparison document.

Regarding Special Use Permits, it was the consensus of Commissioners not to change the uses to "Permitted by Right with Conditions", with administrative staff oversight, until such time Commissioners understand the uses and additional standards that would be moved into that section. Kopriva will work on the specific details for the next meeting.

South gateway. Commissioners prefer an up north look of natural materials such as wood and stone, nothing to modern. They would like photos that are more appropriate and realistic and that would depict the current architectural character of the Village such as cottages or Victorian styled homes with front porches.

North gateway. Commissioners recommend the photos as presented.

Commissioners questioned the purpose of changing sections to R1, R2, and R3. Kopriva will check with Larrea but believes the change is consistent with most ordinances in other communities, providing continuity to those who frequently review ordinances.

Report VSB 2021-30 PC Annual Report

Commissioners requested a ZBA summary be added to the Annual report. They would like the Annual report with the ZBA summary be placed back on the next P C Agenda. In addition, correct the Pages to read as, Pages: 1 of 2, on the Report.

Public Comment

Lois Bahle stated her support for "Use by Right" for smaller projects noting time is money. She believes the pictures in the south gateway may be too restrictive and supports diverse designs. Bahle asked about progress on Short Term Rentals and suggests the Village conduct an inventory so that we know how many STR's are in the Village.

Good of the Order

Hylwa thought the newsletter was very good.

Announcements: The Next Planning Commission meeting is June 9, 2021 at 5:00 p.m.

Adjournment

Smith moved, Pontius seconded, CARRIED, to adjourn the meeting with an affirmative unanimous roll call vote. The meeting adjourned at 6:07 p.m. Ayes: 7, No: 0.

Meeting minutes submitted by Shar Fay, Village Clerk.