



VILLAGE OF SUTTONS BAY
PLANNING COMMISSION
MEETING MINUTES OF JUNE 9, 2021

The meeting was called to order at 5:00 by Chairperson Hetler.

Present: Hylwa, Hetler, Ostrowski, Pontius, Smith and Suppes

Absent: Danielson

Staff present: Fay, Larrea, and Sara Kopriva, Planner

Approval of Agenda

Suppes moved, Smith seconded, CARRIED, to approve the agenda as presented, with the exception that Agenda item 8a. Zoning Ordinance Format discussion will follow the walking tour of South Gateway. Ayes: 6, No: 0.

Approval of Minutes

Smith moved, Hylwa seconded, CARRIED, to approve the Planning Commission meeting minutes of April 14, 2021. Ayes: 6, No: 0.

Smith moved, Suppes seconded, CARRIED, to approve the Planning Commission meeting minutes of May 12, 2021. Ayes: 6, No: 0.

Public Comment

Lois Bahle stated she believes the pictures suggested for the South Gateway are too limiting.

Report VSB 2021-21 PC Zoning Ordinance Format – Continued Discussion

Commissioners discussed, and favored, rustic looking structures, tree buffers, and side parking lots, in the South Gateway. Larrea will provide pictures of such for consideration. It was the consensus of Commissioners to eliminate the current standards. Larrea and Kopriva will work on the next step.

Report VSB 2021-30 PC Annual Report (w/ZBA attached)

Suppes moved, Ostrowski seconded, CARRIED, to accept the 2020 Planning Commission Annual Report as contained in Report VSB-2021-30, and forward the report to the Village Council as required by section 19(2) of the Michigan Planning Enabling Act. Ayes: 6, No: 0.

Public Comment

Lois Bahle asked if there was any movement on taking a housing inventory within the Village. Larrea stated only Short-Term Rentals are being inventoried at this time.

Reports

Village Council Report

Suppes reported that he and Smith recently attended a 2-hour webinar on Michigan Sign Regulations, noting that regulating signage, especially political signage, can be complicated, and that the Village ordinance is pretty clear on signage.

Manager's Report

Larrea reported the Village is applying for a competitive grant, \$45,000, for road maintenance. He stated the new volleyball nets at Marina Park are out and are used often, and that an ADA platform (mobi-mat) was installed at Marina Park. Larrea has met with Elmers to evaluate Village roads. The hump on S. Shore Drive has been fixed and many thanks have been received from Village residents. Planters have been filled with flowers at the pop-up park near the Marina and the wedge park is now open. The water bottle filling station will be installed next week at the wedge park. The pavilions at Sutton Park are being painted.

Good of the Order

Ostrowski asked about signage for the US Bike route.

Smith asked if the Village will be painting "No bikes or skateboards" signs on the sidewalks.

Larrea stated they will be painted.

Announcements: The next Planning Commission meeting will be July 14, 2021

Adjournment

Smith moved, Pontius seconded, CARRIED, to adjourn the meeting. The meeting adjourned at 5:59 p.m. Ayes: 6, No: 0.

Meeting minutes submitted by Shar Fay, Village Clerk.