



VILLAGE OF SUTTONS BAY
PLANNING COMMISSION
REMOTE MEETING MINUTES OF July 14, 2021

The meeting was called to order by Chairperson Hetler at 5:00 p.m.

Present: Danielson, Hetler, Hylwa, Pontius, Smith and Suppes
Absent: Ostrowski
Staff present: Fay and Miller, Sara Kopriva, Planner

Approval of Agenda

Smith moved, Suppes seconded, CARRIED, to approve the agenda as presented, with an affirmative unanimous roll call vote. Ayes: 5, No: 0.

Approval of Minutes

Suppes moved, Smith seconded, CARRIED, to approve the Planning Commission meeting minutes of June 9, 2021, by an affirmative unanimous roll call vote. Ayes: 5, No: 0.

Public Comment

Lois Bahle stated she believed the survey was for residents only and asked if there would be a survey for businesses. Report VSB-2021-43 refers to a separate survey for downtown businesses. Bahle had the following suggestions:

- Is question one and five asking for the same information?
- Add the questions, "Are you a seasonal resident" and "Do you vote here"?
- Add "Do you own or operate a business in Suttons Bay"?
- #7, Add a box for, "other, and/or, remotely working".
- #8, Add "other and online".
- Add, "Do you recycle and would you like curbside pickup"?
- Ask in the business survey "Would be willing to pay a tax for bathrooms"?

Report VSB-2021-43 Draft Community Survey

The following comments were made by Commissioners, noting the survey was very thorough.

- #13 – Add, "Not sure".
- #13 – Add "Where should they be located"?
- #13 – "Anytime/Anywhere" is too general.
- #17 – Word the last sentence to say, "Do you like the improvements?" opposed to "I don't like the improvements". In addition, is there a benefit to this question?

- #18, section 9. Confusing question; Is this a Short-Term rental? Should “Do you rent out your basement and/or garage” be added? Does it refer to properties occupied by owners, or Airbnb? Add a definition of Short-Term Rentals. Be more specific.
- Add a section for comments.

Chairperson Hetler requested Commissioners send their edits and comments/suggestions to her and/or the Village Manager by Monday, July 26th. Hetler, Suppes and Danielson will meet at the Library on Wednesday, July 28th, 4:00 p.m., to compile the information submitted by Commissioners.

Reports

Village Council Updates – Suppes stated Village Council submitted to the legislation a Resolution Opposing State Regulation of Short-Term Rentals. Council will discuss the continuance of Zoom meetings at their next meeting.

Planner – Kopriva stated she is working on a Special Land Use application and that it will be on next month’s agenda.

Good of the Order

Smith inquired about signage on downtown sidewalks prohibiting skateboarders and bikes. Miller stated a new template is being created. Smith further stated that Wedge Park looks great but that it looks like a private park and asked if signs would be made for that park and other parks. Suppes ask about the name of Wedge Park. Miller stated it is unofficial and just a way of identifying the park area right now, much like the pop-up park. When asked about the sand at Sutton Park, Miller stated sand was added as a way of dealing with high water erosion. Miller stated the bathrooms at Sutton Park will be painted and the pavilion will need to be worked on. Bids are forthcoming for the pathway at that park. Hylwa stated a few more trees need to be trimmed in the Village.

The next meeting date is August 11, 2021.

Adjournment

Smith moved, Suppes seconded, CARRIED, to adjourn the meeting. The meeting adjourned at 5:38 p.m.

Meeting minutes submitted by Shar Fay, Clerk.