



VILLAGE OF SUTTONS BAY
PLANNING COMMISSION
MEETING NOTES OF NOVEMBER 10, 2021

The meeting was called to order by Hetler at 5:00 p.m.

Present: Hetler, Ostrowski, Pontius and Suppes
Absent: Hylwa and Smith
Staff present: Fay and Kopriva

Approval of Agenda,

Suppes moved, Ostrowski seconded, CARRIED, to approve the agenda as presented, with an affirmative unanimous roll call vote. Ayes: 4, No: 0.

Approval of Minutes

Suppes moved, Pontius seconded, CARRIED, to approve the October 13, 2021, Planning Commission meeting minutes with an affirmative unanimous roll call vote. Ayes: 4, No: 0.

Public Hearing-Zoning Amendment – S. Gateway Design Standards

The public hearing was opened at 5:03 p.m., and having heard no public comments, the public hearing closed.

Ostrowski moved, Suppes seconded, CARRIED, to approve Zoning Ordinance Amendment 2-2021, up through the letter I., with an affirmative unanimous roll call vote. Ayes: 4, No: 0.

VS-2021-58-2022 Planning Commission Budget

Suppes moved, Ostrowski seconded, CARRIED, to recommend the proposed 2022 Planning Commission budget be approved and adopted by Village Council, with an affirmative unanimous roll call vote. Ayes: 4, No: 0.

Report from Jared Pontius – Container Bathrooms

Pontius reviewed the information found in the packet and noted container bathrooms are an option to brick and mortar. The costs range between \$65,000 and \$95,000. Pontius states the bathrooms do not use a tank and would need to be hooked up to water and sewer. Commissioners questioned where the sewer lines are. The bathrooms can be retrofitted with heat and used in the winter, or winterized. The container bathrooms are movable. Commissioners discussed possible locations such as Wedge Park by Waterwheel Park, or located where the pop-up park is on Front Street, an already paved location, (although that is the location that snow is piled), or by the basketball/tennis courts, dependent upon where the sewer lines are located. It was suggested to have a Village competition for a design incorporating the Village of Suttons Bay on the container bathroom. Commissioners discussed how bathrooms would be funded, suggesting application for park grants due to ADA

compliance, a fundraiser, or collaboration with Suttons Bay Chamber to raise money. Commissioners discussed where the container bathroom concept should be forwarded to; Village Council, S B Chamber, or would it be part of the Master Plan. It was the consensus of Commissioners to have Pontius obtain a quote for a 20' container bathroom, with two unisex and one ADA (family) stall(s). Further, Hetler requested Pontius bring back the quote to the next Planning Commission meeting and that it be an agenda item under Old Business.

Public Comment

Lois Bahle asked if the Village had any of the previous plans, such as the streetscape plan specifically referring to the plan creating a Village Center on Jefferson (closing Jefferson) stating this would be a good location for bathrooms. She suggested electric heat for the restrooms, or using solar panels if there is a clear solar view. Bahle asked what the plans were for the ARP funds and the infrastructure funding, and stated perhaps the funds together with a Village/businesses match could be made to fund bathrooms. Bahle has been working with the S B Chamber on a work force housing survey in efforts to obtain concrete data that could help in application for grant dollars.

Reports

Village Council updates – Suppes stated the 2022 proposed budget has been introduced with approval scheduled for December 7, 2021 at 8:10 a.m., along with the Truth and Taxation hearing.

Sara Kopriva, Planner, stated she would be bringing a couple of sections of the Zoning Ordinance to the PC for review, sometime in December or January.

Good of the Order

Ostrowski stated Leelanau Road Commission on Eckerle Road has stepped up and will be the new location for the recycling center.

Suppes stated the Short-Term Rental Legislation has passed in the House, which if passed in the Senate, the State of Michigan would regulate STR's, losing local control. Contact Senator Curt Vanderall, or go to mi.gov.hb4722 for more information. You can also contact the MML at 734-662-3246, and speak to Mary Charles.

Hetler informed Commissioners that Kathryn Danielson has resigned from the Planning Commission and thanked for her time spent on the Planning Commission.

Adjournment

Ostrowski moved, Pontius seconded, CARRIED, to adjourn the meeting. The meeting adjourned at 5:45 p.m.

Meeting minutes submitted by Shar Fay, Village Clerk.