



VILLAGE OF SUTTONS BAY
PLANNING COMMISSION
MEETING MINUTES OF JUNE 10, 2020

The meeting was called to order at 5:30 p.m.

Present: Hetler, Hylwa, Ostrowski, Pontius, Smith and Suppes
Absent: Danielson
Staff Present: Couturier, Fay, Larrea and Miller

Approval of Agenda

Hylwa moved, Ostrowski seconded, CARRIED, to approve the Agenda as amended, removing Agenda Item 8a. Application for Map Amendment, by an affirmative, unanimous roll call vote. Ayes: 6, No: 0.

Approval of minutes

Suppes moved, Hylwa seconded, CARRIED, to approve the Planning Commission minutes of March 11, 2020, submitted by Fay, by an affirmative, unanimous roll call vote. Ayes: 6, No: 0.

Public Comment/Written Communications

Lois Bahle asked why the Waterfront issue is not on the Agenda under "Unfinished Business" noting that the issue has been ongoing since November of 2018. Larrea stated following the pandemic, the issue will be addressed. She further asked for a list of the owners affected by the PUD rezone request to Hillside Residential. Bahle thanked Ostrowski for his involvement with the Housing North project.

Housing Discussion

Ostrowski stated the handouts are relative to a project that addresses the need for homes for the future in Leelanau County. Also, for consideration is an endorsement for the Homes for the Future campaign. Commissioners discussed the best strategy to complete the Housing Ready Checklist found in the packet. Larrea stated that some of the questions on the checklist were not applicable to the Village. It was the consensus of Commissioners to begin with the page titled, "How to Use this Checklist", and the following two pages of the handouts. Chairperson Hetler requested Commissioners bring the Housing North handouts to the next Planning Commission meeting.

Public Comment

Lois Bahle suggests a subcommittee be formed to address the Housing Ready Checklist.

Reports

Zoning Administrator Report

Couturier reported she has been fielding a lot of phone inquiries, and that applications for permits have started to trickle in.

Manager Report

Larrea stated the streetscape project is not yet complete. Village staff will begin to plant salt tolerant trees. Crosswalk signs will be installed. Some raingardens have been taped off because they are now too deep; additional material will be added to the raingardens. A walkthrough with MDOT, the Engineer, and staff is taking place tomorrow. Larrea stated he is researching a solution for the Coal Dock erosion.

Village Council updates

Larrea stated that in July he will start back on the Work Plan, including the Single Family Water Front study. Larrea said the pier at Marina Park has been moved to North Park.

Parks Committee

Larrea will set up the next meeting.

Good of the Order

Ostrowski believed the Village was going to replace the trees removed in the MDOT project with removable planters instead of planting trees. Smith asked if the “No skateboard or bikes on the sidewalks” will be repainted on the sidewalks? Larrea confirmed. Hetler inquired about the yellow caution tape on the bridge and the potential for liability; it is there because it continues to seiche in that area. Suppes inquired about the property owned by Habitat for Humanity; Larrea stated another violation will be issued. Hylwa expressed concern about children and adults hanging around the waterwheel at Waterwheel Park, and further requests signs be posted to help prevent injury.

Announcements

The next Planning Commission will be on July 8th at 5:30 p.m., via Zoom.

Adjournment

Ostrowski moved, Smith seconded, to adjourn the meeting. The meeting adjourned at 6:09 p.m.
Ayes: 6, No: 0.

Meeting minutes submitted by Shar Fay, Village Clerk.