



VILLAGE OF SUTTONS BAY  
PLANNING COMMISSION  
MEETING MINUTES OF DECEMBER 9, 2020

The meeting was called to order at 5:30 p.m., by Chairperson Hetler.

Present: Hetler, Hylwa, Pontius, Ostrowski, Smith and Suppes  
Absent: Danielson  
Staff present: Fay, Larrea and Miller

Approval of Agenda

Suppes moved, Smith seconded, CARRIED, to approve the Agenda as presented, with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

Approval of minutes

Suppes moved, Ostrowski seconded, CARRIED, to approve the November 12, 2020, Planning Commission meeting minutes with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

Report VSB 2020-64 Parks and Recreation Plan Review – Goals and Objectives  
Commissioners reviewed the draft and had the following comments:

Goal 2: Commissioners concurred with the importance of having a partnership with the Grand Traverse Band and are curious to know if there is any history in naming the parks within the Village. Culture and historical arts will be emphasized while developing the plan.

Goal 4: Larrea informed Commissioners the Village partnered with Tart Trails and the Grand Traverse Band to obtain grant dollars to expand the trail from Dumas Road to Peshawbestown.

Report VSB 2020-65 Parks and Recreation Plan Review – Park Plan Specific Goals

Larrea will update this section by adding pictures of the parks and Coal Dock Park, and logos identifying partners. Ostrowski requested an overall summary/chart, listing priorities.

Deuster Park – Commissioners discussed the future of this park noting a new soccer club being developed at Herman Park in Suttons Bay Township. Deuster Park will evolve to either a supplemental soccer field or change to something else. The park will be discussed over the next couple of years.

Larrea stated that as the Park Specific Plans move ahead, public input will be sought out.

Marina Park – Ostrowski believes the Village should make it a high priority to modernize and heat the restrooms so they can be left open year-round. Larrea stated that Council has moved on from this subject due to the high cost associated with updating the bathroom and staffing. Larrea stated that by putting restrooms in the Parks and Rec and Marina Plan, it will be easier to seek out grant dollars for funding the restroom updates. Suppes volunteered to research the public restrooms and Glen Arbor. Ostrowski suggested planting additional trees that specifically thrive in high water.

North Park - Commissioners would like to see this park promoted more, noting it to be a great park for events.

Sutton Park – The map will be updated once it is time to apply for a grant for this park. Commissioners discussed the many names for this park, such a South Beach Park.

Waterwheel Park – The Waterwheel will be preserved in some fashion. It would cost ½ million dollars to update this park.

Larrea stated the \$30,000 in the 2021 budget for parks will be used for general maintenance and upkeep, water fountains and benches, and paths made of crushed limestone until funds are available for asphalt or concrete.

#### 2021 Meeting Dates

It was the consensus of Commissioners to hold the 2021 Planning Commission meetings the 2<sup>nd</sup> Wednesday of every month, at 5:00 p.m.

#### Public Comment

Tina, who sits on the Leelanau and Suttons Bay Chamber of Commerce stated restrooms in the Village have been discussed a great deal, and hopes to see the restrooms addressed soon. She believes the Village should be amendable to visitors that visit the Village. She would like to see the Village work together with other entities as well as others outside of the granting system who are willing to assist with financially.

#### Reports

ZBA Report – Smith stated ZBA Bylaws and 2021 meeting dates were approved at the last ZBA meeting.

Manager's Report – Larrea stated Council approved the 2021 Budget. He further stated the Broadway project is now complete, with additional stabilization in the Spring. At Waterwheel Park next to Haystacks, overgrown vegetation was cleared out. Spring improvements at Waterwheel include creating a pocket park with a crushed limestone path and seating areas under the shade. In an effort to open the area for better visibility to this pocket park, the bench will be moved and the water fountain may be removed. The clock may be relocated. At Marina Park, the two large dead maple trees were removed. Water tolerant trees will be replanted there in the Spring.

#### Village Council Updates

Suppes stated Christensen, Case, Long and Suppes were reelected to the Village Council in November. There is a vacancy on Council, and three candidates have notified the Village of their interest to be on Council.

#### Good of the Order

Hetler asked about the collection of water just below the Library and west of the path. It is uncertain the source of the water. The Village will bring in an Engineer to investigate the source.

Ostrowski stated there is still a need to install the bike route signs rerouting the trail. It will be done in the Spring.

Suppes stated his appreciation to the Committee that worked on the Park Plan. He further stated how great the Village looked with the decorated light poles as he drove through in the evening.

#### Announcements

The next Planning Commission meeting will be January 13, 2021, at 5:00 p.m.

#### Adjournment

Ostrowski moved, Suppes seconded, CARRIED, to adjourn the meeting, with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

The meeting adjourned at 6:19 p.m.

Meeting minutes submitted by Shar Fay, Village Clerk.