



VILLAGE OF SUTTONS BAY
PLANNING COMMISSION
MEETING MINUTES OF February 10, 2021
VIA ZOOM (an online audio and web conferencing platform)

The meeting was called to order at 5:00 p.m., by Chairperson Hetler.

Present: Hetler, Hylwa, Ostrowski, Smith and Suppes, Danielson
Absent: Pontius
Staff present: Couturier and Miller
There were no guests in attendance

Approval of Agenda

Smith moved, Ostrowski seconded, CARRIED, to approve the Agenda, with the addition of Election of Officers under Old Business a., with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

Approval of minutes

Suppes moved, Ostrowski seconded, CARRIED, to approve the December 9, 2020, Planning Commission meeting minutes with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

Public Comment. None presented.

Planning Commission Election of Officers

Suppes moved, Ostrowski seconded, CARRIED, to maintain the current slate of officers; Hetler – Chair, Smith – Vice-Chair, and Danielson – Secretary. The motion passed with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

Report VSB 2021-02 Map Amendment

Parcel 45-043-821-008-00 - 841 N. St. Joseph Street
Parcel 45-043-821-009-00 - 803 N. St. Joseph Street
Parcel 45-043-821-010-00 - 801 N. St. Joseph Street

MAP AMENDMENT TO THE VILLAGE OF SUTTONS BAY ZONING MAP

The Village of Suttons Bay Planning Commission is seeking approval to rezone the above referenced parcels located in the northern part of the Village on the west side of St. Joseph Street/M-22. The request is to change the parcels from the Planned Unit Development, PUD Zoning District to the Newer Village Residential District. These three parcels were inadvertently added to the PUD zoning district a number of years ago.

Smith moved, Hylwa seconded, CARRIED, that the proposed amendment to the Village of Suttons Bay Zoning Map, as described in Report VSB 2021-02, be scheduled for a public hearing at a future Planning Commission meeting. The motion passed with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

Ostrowski left the meeting at 5:15pm.

Report VSB 2021-03 Fence Amendment

ZONING ORDINANCE AMENDMENT 2021-03

Section 2-21 Walls and Fences

3. Placement.

- a. No fence shall be located below the Lake Michigan historic high-water elevation of (582.3 feet IGLD 1985).
- b. No fence or wall shall be erected ~~within one (1) foot of any lot line abutting a street right of way line and shall not~~ as obstruct a clear vision area (Section 2-19).
- c. If one side of the fence has a finished side, that side shall face adjacent properties, the water or streets.

Suppes moved, Danielson seconded, CARRIED, that the proposed amendment to the Village of Suttons Bay Zoning Map, as described in Report VSB 2021-03, be scheduled for a public hearing, at a future Planning Commission meeting. The motion passed with an affirmative unanimous roll call vote. Ayes: 5, No: 0.

Public Comment. None Presented.

Reports

Village Council Updates

Suppes stated the amended Land division Ordinance would be going before the Village Council for approval.

Good of the Order

Suppes presented to the Planning Commission information derived from recent research he had done on public rest rooms in other villages.

Announcements

The next Planning Commission meeting will be March 10, 2021, at 5:00 p.m.

Adjournment

Suppes moved, Smith seconded, CARRIED, to adjourn the meeting, with an affirmative unanimous roll call vote. Ayes: 5, No: 0.

The meeting adjourned at 5:30 p.m.

Meeting minutes submitted by Leslie Couturier, Village Zoning Administrator