

VILLAGE OF SUTTONS BAY

Planning Commission
420 N. Front Street, Suttons Bay, MI 49682
October 11, 2023 at 5:00 pm
Regular Meeting Agenda

- 1. Call to order
- 2. Roll call and notation of quorum
- 3. Approval of Agenda
- 4. Member conflict of interest on any item on the agenda
- 5. Approval of minutes September 13, 2023
- 6. Public comment/Written communications (Reserved time for items listed on the agenda). Please limit remarks to no more than three (3) minutes
- 7. Old Business
 - a. Public Hearing 2023 Master Plan
 - b. Public Hearings-Zoning Ordinance Amendments
 - 4-3 (C)Spatial Requirements-High Water Mark
 - 5-3 (B) Spatial Requirements-High Water Mark
 - Section 20-13-Water's Edge Definition
 - Section 20-11-Setback from Historic High Water Mark Definition
 - Section 20-12-Accessory Dwelling Definition
- 8. New Business
- 9. Public comment
- 10. Reports
 - a. Zoning Administration Report
 - b. ZBA Report
 - c. Village Council Updates
- 11. Good of the order
- 12. Announcements: Next Regular Meeting November 8, 2023
- 13. Adjournment

If you are planning on attending this meeting and are disabled requiring any special assistance, please notify the Village Clerk by calling 231.271.3051 or by email at <a href="mailto:suttonsbay@sut



Village of Suttons Bay Planning Commission 420 N. Front Street, Suttons Bay, MI 49682 Meeting minutes of September 13, 2023

The meeting was called to order at 5:00 p.m., by Chairperson Hetler.

Present:

Feringa, Hetler, Hylwa, Pontius, Smith and Suppes

Absent:

Ostrowski

Staff present: Fay, Kopriva and Patmore

Approval of agenda

Smith moved, Suppes seconded, CARRIED, to approve the Planning Commission agenda as presented. Ayes: 6, No: 0.

Approval of minutes

Hylwa moved, Feringa seconded, CARRIED, to approve the August 9, 2023 Planning Commission meeting minutes as submitted. Ayes: 6, No: 0.

Public comment/Written Communications

Public comment received from Lois Bahle.

Review and make recommendation on draft Master Plan – Future Land Use Map and Text recommended changes

Commissioners requested a change in the Future Land Use Map (FLUM). The request is to change the color yellow in the Hillside district to make it distinct and different than the yellow in the Neighborhood Residential. This could be accomplished by changing the color or inserting dots or hash marks in the background. Currently the yellows look the same and are not differentiated.

Pontius moved, Smith seconded, CARRIED, to set a public hearing for October 11, 2023, at 5:00 to receive public comments on the proposed Village of Suttons Bay Master Plan. Ayes: 6, No: 0.

Section 2.6 Wetland Protection language/Ordinance discussion

Kopriva stated she was unable to secure a Wetlands map acceptable to the state for this meeting, and will continue to work on it. She stated a map is necessary to adopt a Wetlands Ordinance. It was the consensus of Commissioners to continue pursuing the

Wetland Protection language for a Wetland Ordinance and to place it back on the agenda for next month.

Definitions

High Water Mark, Waters Edge

Commissioners determined the definition for the high water mark to be the <u>historic</u> high water mark and requested the word <u>historic</u> be used in all four sections of the zoning amendment.

Feringa moved, Smith seconded, CARRIED, to set a public hearing on the historic high water mark zoning amendment for October 11, 2023. Ayes: 6, No: 0.

ADU definition

Following discussion, Commissioners requested the sentence found in A.1. Accessory Use, that reads, "Not included in this definition are parcels containing more than a single-family dwelling and one accessory dwelling," be eliminated.

Suppes moved, Smith seconded, CARRIED, set a public hearing on the ADU definition as amended, for October 11, 2023. Ayes: 6, No: 0.

Public comments

Public comments received from Larry Mawby representing Peninsula Housing.

Reports

Zoning Administration Report was received from Patmore and can be found in this meeting packet.

ZBA Report – Smith stated there was no ZBA meeting to report on.

Village Council Updates – Suppes stated the Zoning Ordinance amendments before Council were denied.

Good of the order

Kopriva stated she was requested to look at other available days for Planning Commission meetings, noting days were better than evenings, and that the first Monday or Thursday evening of the month is best for her. Patmore stated that as long as he can leave by 6:00 p.m. on the currently scheduled days, that he was fine to keep the meeting days as scheduled. It was the consensus of Commissioners to keep the schedule as is.

Announcements: The next Planning Commission meeting will be held on October 11, 2023.

The meeting adjourned at 5:46 p.m. Meeting minutes submitted by Shar Fay, Clerk

NOTICE OF PUBLIC HEARING VILLAGE OF SUTTONS BAY MASTER PLAN

Notice is hereby given that the Village of Suttons Bay Planning Commission will hold a public hearing at 5:00 p.m. on October 11, 2023 at the Village of Suttons Bay Offices, 420 N Front Street, Suttons Bay, MI 49682. The purpose of the hearing is to receive public comments on the proposed Village of Suttons Bay Master Plan.

The Master Plan includes text, illustrations and maps that describe the Planning Commission's proposal for the long-range future development of the Village. It includes a Future Land Use Plan. The Master Plan has been prepared under the authority vested in the Planning Commission by the Michigan Planning Enabling Act, Michigan Public Act 33 of 2008.

A Master Plan is a long-range policy plan for land use that helps guide Village officials when making land use and development decisions. The Master Plan is not a zoning map and does not change the zoning of individual properties.

A complete draft of the proposed Master Plan may be inspected prior to the hearing at the Village Hall. The draft Plan can also be viewed online at www.suttonsbayvillage.org. Written comments may be sent to the Village prior to the hearing at Village of Suttons Bay - 420 N Front Street, P.O. Box 395, Suttons Bay, MI 49682 or emailed to: suttonsbay@suttonsbayvillage.org. Oral comments will be taken during the public hearing.

This notice is published pursuant to the requirements of Michigan Public Act 33 of 2008.

STATE OF MICHIGAN COUNTY OF LEELANAU

VILLAGE OF SUTTONS BAY PUBLIC HEARING

AMENDMENT TO THE VILLAGE ZONING ORDINANCE

The Village of Suttons Bay Planning Commission will hold a public hearing to consider the following Zoning Ordinance Amendment(s) at their regular planning commission meeting scheduled for Wednesday, October 11, 2023 at 5:00 P.M.

Adding the following to Section 4-3 Spatial Requirements

Add-Item C.

The Lake Michigan setback shall be measured from the Lake Michigan Historic High-Water Elevation as determined by the US Army Corp of Engineers.

Add the following to **Section 5-3** Spatial Requirements

Add-Item B

The Lake Michigan setback shall be measured from the Lake Michigan Historic High-Water Elevation as determined by the US Army Corp of Engineers.

Add the following Section 20-11

SETBACK means the minimum required horizontal distance measured from the lot lines or Lake Michigan Historic High-Water Elevation as determined by the US Army Corp of Engineers to a building as designated by the applicable zoning district, or a structure, as applicable elsewhere in the ordinance.

Amend Section 20-12 Definitions: U - V USE

A. **ACCESSORY USE** means a use naturally and normally incidental to, subordinate to, and devoted exclusively to the principal use of the land or buildings located on the same lot.

1. **ACCESSORY DWELLING** means **one** attached or detached dwelling subordinate to the principal single-family dwelling, **on the same parcel**, that contains an independent living area, including sleeping quarters, a bathroom, living area and kitchen facilities.

Add the following Section 20-13 Definitions: W-Z

Water's Edge means the line where the water and shore meet when the water level is static. For fluctuating water bodies other than Lake Michigan, it shall be the line where the water and shore meet when the water is at its annual high level. For Lake Michigan, it shall be the Lake Michigan Historic High-Water Elevation as determined by the US Army Corp of Engineers.

Information regarding the amendment may be examined by contacting the Office of Planning & Zoning at the Village of Suttons Bay, during regular business hours of 8:00 a.m. – 4:00 p.m., Monday through Thursday, and 8:00 a.m. – Noon on Friday, at 231-271-3051 or by email at suttonsbay@suttonsbayvillage.org. Comments may be made in writing, addressed to Planning & Zoning, c/o Village of Suttons Bay, PO BOX 395, Suttons Bay, Michigan 49682.

project memorandum

Beckett&Raeder

Landscape Architecture Planning, Engineering & Environmental Services

Date:

10.03.23

From:

Sara Kopriva, AICP

To:

Suttons Bay Planning Commission

Project: Zoning Amendment- High Water Mark, Water's Edge, Accessory Dwelling

Definition



Next Steps: Following the public hearing and after review of the criteria, the Planning Commission will need to make a recommendation to Village Council

Recommended Motion: Motion to recommend approval of zoning amendments for high water mark, water's edge, and accessory dwelling units as the changes meet the criteria of Section 18-3(C).

As proposed the changes to the language will help to clarify language in the Zoning Ordinance. The intent is to make is clear where the water's edge setback is being measured from and that only one accessory dwelling can be on a property.

Amendment Below:

Proposed changes are in **bold** and highlighted in Yellow below.

Section 4-3 Spatial Requirements

A. Spatial Requirements- Residential Districts. All lots shall meet the minimum area and width requirements of Table 4-3. New lots shall not be created, except in conformance with these requirements. All structures and their placement on a lot shall conform to the minimum dimensional requirements listed in Table 4-3.

Petoskey Office

| Table | Table 4-3 Spatial Requirements- Residential Districts | | | | | | | | | | |
|--------------------------|---|-------------------------|-------------------------|----------------------|---|-------------|------------------|--|---------|--|---|
| Residential Districts | Min. Depth (ft.) | Min. Width/ Frontage | Primary Street Front | Side Street Front | acks (fee | Rear/ Alley | Lake Michigan | Height of Primary (feet) | Stories | Building Coverage | Max. Impervious Coverage |
| CR | 100 | 40/40 | 15- 251 | 62 | 6 | 10 | | 30 | 2.5 | 40% | 50% |
| NVR | 100 | 80/40 | 15 | 15 | 15 | 15 | A.= | 30 | 2.5 | 30% | 40% |
| SFW R | 200 | 100/10 | 25 | 25 | 15 | | 50 | 30 (street) 40 (lowest grade) | 2.5 | Great er of 30% or 2,500 SF | Greate r of 30% or 2,500 SF |
| HR | 100 | 100/20 | 40 | 40 | 40 | 40 | | 30, 40 for dwellin gs with walk out basem ent | 2.5 | Lesse r of 40% or 8,000 SF | Lesser of 50% or 10,000 SF |
| wc | 150 | 200/20 0 | 35 | 35 | Lesse r of 35 or height of bldg. | | 50 | 35 | 2.5 | 25% | 40% |

i initiative

B. Single-Family and Two-Family Garages. If garage doors are oriented toward the primary street frontage, they must be positioned at least five (5) feet behind the primary façade of a house. The total width of garage door openings shall not exceed 40 percent of the total width of any street-facing elevation of the house. On a corner lot, a garage facing a secondary street may be flush with the secondary side elevation or behind.

C. The Lake Michigan setback shall be measured from the Lake Michigan Historic High Water Elevation as determined by the US Army Corp of Engineers.

Section 5-3

Spatial Requirements

A. Spatial Requirements- Mixed Use Districts. All lots shall meet the minimum area and width requirements of Table 5-3. New lots shall not be created, except in conformance with these requirements. All structures and their placement on a lot shall conform to the minimum dimensional requirements listed in Table 5-3.

| i initiative |
|------------------------|
| |

| Table 5-3 | Spatial Requirem | ents- Mixed L | Jse Districts | | |
|-------------------|-------------------------------------|---------------------|------------------------|------------------------|---------|
| Zoning District | | CB | NG | SG | BV |
| Minimum I | Depth (ft.) | 120 | 100 | 120 | |
| Width (ft.) | 1 | 25 min. | 60 min., 120., max. | 60 min., 120., max. | |
| Minimum I | Frontage | 25 | Equal to width | Equal to width | |
| Front Setback | Front/ Primary Street (ft.) | 0 max.3 | 15 min. | 15 min. | 15 min. |
| | Front/ Secondary Street (ft.) | 0 min., 5 max. | 10 min. | 15 min. | 15 min. |
| Side Setback | Adjacent Commercial (ft.) | 0 min. | 10 min. | 10 min. | 5 min. |
| | Adjacent Residential (ft.) | 10 max. | 10 min. | 10 min. | 5 min. |
| Rear | Alley (ft.) | 0 min. | 10 min. | 10 min. | 10 min. |
| Setback | Lot (ft.) | 10 min. | 10 min. | 10 min. | 20 min. |
| | Secondary Street (ft.) | 0 min., 20 max. | 15 min. | 15 min. | 15 min. |
| | Lake Michigan(ft.) | 50 min. | 50 min. | 50 min. | 50 min. |
| Height- (ft.)4 | All buildings | 15 min., 35 max. | 35 max. | 35 max. | 35 max. |

| | Corner lot buildings | 20 min.5 | 35 max. | 35 max. | 35 max. |
|----------------------------|----------------------|-------------------|---------------------|-----------------------|-----------------------|
| Stories- Maximum (number) | | 1 min., 3 max. | 1 ½ min., 2 max. | 1 ½ min., 2 ½ max. | 1 ½ min., 2 ½ max. |
| Building Cov Maximum (% | | • | 40 | 40 | |
| Impervious 9 | | <u>.</u> | 50 | 50 | - |
| Front Parkin | g Setback (ft.) | 25 min. | | | |
| Building Frontage | Primary Street | 80 | | - | |
| Minimum Sid e Street | | 50 | | 19 2 1920 1934 | |
| (%) | Secondary Street | 50 | | - | - |



B. The Lake Michigan setback shall be measured from the Lake Michigan Historic High Water Elevation as determined by the US Army Corp of Engineers.

Section 20-11

SETBACK means the minimum required horizontal distance measured from the lot lines or Lake Michigan Historic High Water Elevation as determined by the US Army Corp of Engineers to a building as designated by the applicable zoning district, or a structure, as applicable elsewhere in the ordinance.

Section 20-13 Definitions: W-Z

Water's Edge means the line where the water and shore meet when the water level is static. For fluctuating water bodies other than Lake Michigan, it shall be the line where the water and shore meet when the water is at its annual high level. For Lake Michigan, it shall be the Lake Michigan Historic High Water Elevation as determined by the US Army Corp of Engineers.

Section 20-12 Definitions: U - V

USE

- A. ACCESSORY USE means a use naturally and normally incidental to, subordinate to, and devoted exclusively to the principal use of the land or buildings located on the same lot.
 - 1. **ACCESSORY DWELLING** means **one** attached or detached dwelling subordinate to the principal single-family dwelling, **on the same parcel**, that contains an independent living area, including sleeping quarters, a bathroom, living area and kitchen facilities.



Evaluation of Proposed Text Amendment

Below is an evaluation of the proposed Zoning Ordinance amendment based on the criteria for text amendments set forth in Sec. 18-3(C). (Evaluation in *italics*.):

1. The proposed text amendment would clarify the intent of the ordinance.

The proposed text amendment will clarify the intent of the ordinance and help with further enforcement of the Zoning Ordinance.

2. The proposed text amendment would correct an error or oversight in the ordinance.

The amendment will correct an oversight of the ordinance by further defining language to help with enforcement and implementation of the Zoning Ordinance.

3. The proposed text amendment would address changes to the State legislation, recent case law or opinions from the Attorney General of the State of Michigan.

The proposed text amendment is not in response to any State legislation, recent case law or opinions from the Attorney General.

4. The proposed text amendment would promote compliance with changes in other County, State or Federal regulations.

The proposed amendment would not promote compliance with changes in other County, State or Federal regulations.

5. In the event the amendment will add a use to a district, that use shall be fully consistent with the intent of the district and the character of the range of uses provided for within the district.

This amendment does not add a use to a district.

6. The amendment will not create incompatible land uses within a zoning district, or between adjacent districts.

The amendment does not create incompatible land uses.

(i) initiative

7. The proposed text amendment is supported by the findings of reports, studies, or other documentation on functional requirements, contemporary building practices, environmental requirements and similar technical items.

There does not to appear to be any conflict with any other reports, studies, or other documents.

8. As applicable, the proposed change shall be consistent with the Village's ability to provide adequate public facilities and services.

The amendment is only related to definitions and clarifications. There is no impact on public facilities.

9. The proposed change shall be consistent with the Village's desire to protect the public health, safety, and welfare of the community.

The proposed text amendments are consistent with the Village's desire to protect the public health, safety and welfare of the community.

| VILLAGE OF SUTTONS BAY ZONING REVIEW | | | | | | |
|--------------------------------------|--|--|--------|--------|--|--|
| Prepared: | 10/06/2023 | | Pages: | 1 of 1 | | |
| Meeting: | Meeting: October PC Meeting Attachments: 2 | | | | | |
| Subject: | Review of proposed Zoning Ordinance Amendments | | | | | |

I offer the following comments on the proposed zoning amendments up for review:

1. Lake Michigan Setback Definition:

I want to thank the Planning Commission for addressing the lack of a definition of the Lake Michigan Setback in the zoning ordinance and where the setback is referenced from.

My comments are that I could not find a direct reference where the US Army Corp of Engineers actually specifically defines the term "Historic High Water Elevation" for Lake Michigan, however, they do publish a chart of historic water elevations on the Great Lakes, including Lake Michigan.

In administering the Village of Suttons Bay Zoning Ordinance, I will be interpreting this amendment, as written, to be that the reference elevation will be elevation 582.35 (IGLD55), which was recorded in October 1986 as the highest elevation number on the lake level chart for Lake Michigan published by the US Army Corp of Engineers.

If, in the future, a higher Lake Michigan elevation is measured, that elevation will be used as our reference.

I will be getting calls from Surveyors, Contractors, and Property Owners as to what specific elevation is to be used, and I will give them the attached chart.

It also should be noted that the term Historic High Water Elevation is used elsewhere in the zoning ordinance (see attached)

2. Definition of Accessory Dwelling

I do not object to this definition change, however, I believe that it was not really necessary because the standards for accessory dwellings clearly state that only one ADU is allowed per parcel, (Section 9-2).

Respectfully Submitted,

Steve Patmore

FINAL 2022 and Long-Term (1918-2022) Mean, Max & Min Monthly Mean Water Levels (Based on Gage Networks)

Monthly Mean Water Levels (Based on Gage Networks) (Feet, IGLD85) Sep <u>Jan</u> Feb <u>Mar</u> <u>Apr</u> <u>May</u> <u>Jun</u> <u>Jul</u> <u>Aug</u> <u>Oct</u> Nov Dec <u>Annual</u> LAKE SUPERIOR 601.18 601.18 2022 600.95 600.89 601.84 602.26 602.43 602.53 602.53 602.36 602.36 602.26 601.90 601.28 Mean 601.51 601.31 601.18 601.61 601.87 602.10 602.17 602.17 602.10 601.97 601.74 601.74 Max 602.72 602.40 602.62 602.92 603.22 603.22 603.22 603.38 603.31 602.49 603.15 603.05 2020 2020 1986 1986 2019 2019 2019 2019 2019 1985 1985 1985 600.43 Min 599.84 599.61 599.54 599.48 599.61 599.90 600.26 600.43 600.46 600.72 600.13 1926 1926 1926 1926 1926 1926 1926 2007 2007 1925 1925 1925 **LAKES MICHIGAN-HURON** 2022 579.40 579.20 579.17 579.59 579.89 580.05 580.09 580.02 579.76 579.40 579.23 578.94 579.56 578.48 Mean 578.48 578.44 578.77 579.10 579.30 579.40 579.33 579.17 578.97 578.77 578.61 578.90 Max 581.56 581.50 581.43 581.66 581.92 582.15 582.19 582.09 581.96 582.35 581.96 581.56 2020 2020 2020 2020 2020 2020 2020 2020 1986 1986 1986 1986 Min 576.02 576.08 576.05 576.15 576.57 576.64 576.71 576.67 576.64 576.44 576.28 576.15 2013 1964 1964 1964 1964 1964 1964 1964 1964 1964 1964 2012 LAKE ST. CLAIR 575.20 574.38 575.20 575.46 575.79 575.89 575.49 574.97 574.61 574.54 575.26 2022 575.95 575.79 574.54 573.95 573.95 Mean 573.72 573.56 573.95 574.38 574.64 574.80 574.87 574.77 574.21 574.28 Max 576.77 576.77 576.87 577.13 577.36 577.49 577.56 577.33 577.03 577.30 576.84 576.77 2020 1986 2020 2020 2020 2020 2019 2020 2020 1986 1986 1986 Min 570.47 572.24 572.34 571.98 570.51 571.03 571.92 572.51 572.21 571.75 571.46 571.65 1936 1926 1934 1926 1934 1934 1934 1934 1934 1934 1934 1964 LAKE ERIE 2022 572.28 572.60 572.80 573.06 573.10 572.90 572.67 572.38 572.47 572.64 571.92 571.69 571.52 Mean 570.96 570.93 571.23 571.69 571.95 571.82 571.52 571.19 570.96 570.93 572.08 572.01 571.42 Max 573.69 573.82 573.98 574.31 574.41 574.61 574.57 574.21 573.72 573.95 573.65 573.79 1987 2020 2020 2020 2020 2019 2019 2019 2019 1986 1986 1986 Min 568.27 568.18 568.24 568.83 569.03 569.06 569.06 569.00 568.83 568.57 568.24 568.21 1935 1936 1934 1934 1934 1934 1934 1934 1934 1934 1934 1934 **LAKE ONTARIO** 2022 245.60 245.67 246.03 246.49 246.62 246.49 245.90 245.21 244.59 244.13 244.09 244.32 245.44 Mean 244.69 244.82 245.05 245.70 246.16 246.26 246.10 245.70 245.21 244.82 244.55 244.52 245.31 Max 246.59 246.95 247.28 248.20 248.69 249.05 248.69 247.97 247.41 246.78 246.65 246.72 1946 1952 1952 1973 2017 2019 2019 1947 1947 1945 1945 1945 Min 242.16 242.06 242.59 242.88 243.14 243.41 243.24 242.78 242.49 242.19 241.96 241.93

1935

1936

1935

1935

1935

1935

1934

1934

1934

1934

1934

1934

25-Apr-2023

Zoning

From: Dorothy <officeassist@suttonsbayvillage.org>

Sent: Thursday, October 05, 2023 1:59 PM

To: VOSB Zoning; zoningadmin@suttonsbaytwp.com; 'Sara Kopriva'

Subject: Historic High Water Mark

Steve & Sara

In looking through the Ordinance (on another matter) I noticed that we define the Michigan Historic High Water mark as: "Lake Michigan Historic High Water Elevation (582.3' IGLD 1985)" in the following three places in our Ordinance. If we are planning on amending our Ordinance to say----"as determined by the US Army Corp of engineers" we should probably be consistent and makes changes to the three sections below as well?

Page 2-10 (General Regs)

Waterfront Greenbelt.

1. <u>Minimum Depth.</u> A greenbelt a minimum of 25 feet deep will be established and maintained as a condition for new development or redevelopment taking place on waterfront parcels. This strip will be made up of a mixture of low growing shrubs and trees that are well suited for the site. This strip will be located upland from the Lake Michigan Historic High Water Elevation (582.3' IGLD 1985) and no lawn may be maintained between this strip and the water's edge.

Page 2-20 (General Regs)

- 1. Placement.
 - a. No fence shall be located below the Lake Michigan historic high-water elevation of (582.3 feet IGLD 1985).
 - b. No fence or wall shall be erected as to obstruct a clear vision area (Section 2-19).
 - c. If one side of the fence has a finished side, that side shall face adjacent properties, the water or streets.

Pg 7-3 (Public Lands)

A. Shoreline Yard and Setback Requirements. Except for boat ramps, docks, harbormaster offices, and piers, all other structures shall be set back a minimum of 50 feet from the established Lake Michigan historic highwater elevation (582.3 feet IGLD 1985) unless a greater setback from the shoreline is required by the DNR/DEQ or other public agency.

Dorothy

Dorothy Petroskey

Village of Suttons Bay P.O. Box 395 Suttons Bay, MI 49682 231.271.3051

| Su | VILLAGE OF SUT ZONING REPOR | | Y | |
|-----------|----------------------------------|--------------|--------|--|
| Prepared: | 10/04/2023 | Pages: | 1 of 1 | |
| Meeting: | October PC & Council | Attachments: | 0 | |
| Subject: | Zoning Report for September 2023 | | | |

LAND USE PERMITS ISSUED

| | | NEW | ADU | ALTERATIONS | ACCES. | FENCE | COMMERCIAL |
|----------------|-------|-------|-----|-------------|---------|-------|------------|
| DATE | TOTAL | HOMES | | ADDITIONS | STRUCT. | | & SIGNS |
| | | | | | | | |
| September 2023 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| Year To Date | 21 | 2 | 1 | 5 | 1 | 2 | 10 |

Revisions to previously issued permits.

STAFF REPORT

• Investigate fence complaint.

FUTURE ACTION REQUESTED:

- 1. There is a discrepancy in the zoning ordinance requirements for Side Setbacks in the Hillside Residential (HR) Zoning District.
 - Table 4-3 on page 4-4 indicates that the Side Setback in the HR District shall be 40 feet.
 - Figure 4-1 on page 4-5 illustrates that the Side Setback in the HR District shall be 20 feet.
 - Figure 4-3 on page 4-7 also illustrates a Side Setback in the HR District of 20 feet for duplexes.
 - So should the Side Setback be 40' or 20'?

In the Zoning Administrator's desk I found a copy of Table 4-3 with the 40 foot HR side setback crossed out and a 20' handwritten in, leading me to believe that this discrepancy may have already been discussed.

I recommend that the Side Setback listed for the HR in Table 4-3 be reviewed, and this discrepancy addressed in a future housekeeping amendment.

