



VILLAGE OF SUTTONS BAY

Planning Commission
420 N. Front Street, Suttons Bay, MI 49682
October 5, 2022 at 5:00 pm
Special Meeting Agenda

For the public wishing to view the meeting using remote attendance, there will also be a Zoom link (which can be found on our website at www.suttonsbayvillage.org). Public participation shall be limited to in-person or via written communication received prior to the meeting.

1. Call to order
2. Roll call and notation of quorum
3. Approval of Agenda
4. Member conflict of interest on any item on the agenda
5. Approval of minutes -September 14, 2022 Minutes
6. Public comment/Written communications (Reserved time for items listed on the agenda). Please limit remarks to no more than three (3) minutes
7. Old Business
 - a. Public Hearing Parks and Recreation Plan
8. New Business
9. Public comment
10. Reports
 - a. Zoning Administration Report
 - b. ZBA Report
 - c. Village Council Updates
11. Good of the order
12. Announcements: Regular Meeting October 12, 2022
13. Adjournment

If you are planning on attending this meeting and are disabled requiring any special assistance, please notify the Village Clerk by calling 231.271.3051 or by email at suttonsbay@suttonsbayvillage.org as soon as possible.



VILLAGE OF SUTTONS BAY
PLANNING COMMISSION
MEETING MINUTES OF SEPTEMBER 14, 2022

The meeting was called to order by Gail Hetler, Chairperson, at 5:00 p.m.

Present: Feringa, Hetler, Hylwa, Pontius, Smith and Suppes
Absent: Ostrowski
Guests: Jill Bahm, Eric Pietsh and Rose Kim of Giffels Webster

Approval of Agenda

Hylwa moved, Smith seconded, CARRIED, to approve the agenda as presented.
Ayes: 6, No: 0.

Approval of Minutes

Suppes moved, Hylwa seconded, CARRIED, to approve the August 10, 2022 Planning Commission meeting minutes as presented. Ayes: 6, No: 0.

Suppes moved, Hylwa seconded, CARRIED, to approve the August 17, 2022 Planning Commission meeting minutes as presented. Ayes: 6, No: 0.

Master Plan – Giffels Webster

Jill Bahm and the Giffels Webster team reviewed the 2022 Master Plan Update, draft dated 9/8/22, with Commissioners. Giffels Webster will continue to refine and amend the draft per discussions.

Public Comment

Larry Mawby encouraged Planning Commissioners keep in mind and continue moving forward on providing affordable workforce housing types in the Village.

Reports

Village Council updates

Suppes stated Village Council will consider extending the Short-Term moratorium at the next Village Council meeting on September 19th.

Announcements

The next Planning Commission meeting will be October 5, 2022. This meeting will include the public hearing on the Parks and Rec Plan.

The meeting adjourned at 6:46 p.m.

Meeting minutes submitted by Shar Fay, Clerk.

VILLAGE OF SUTTONS BAY

2022-2026 FIVE (5) YEAR PARKS & RECREATION PLAN 30 DAY REVIEW

September 1, 2022-October 1, 2022

AND PUBLIC HEARING

Wednesday October 5, 2022 at 5:00 PM

Notice is hereby given to any and all interested parties that the Village of Suttons Bay is seeking public comment on the Five-Year 2022-2026 Parks and Recreation Master Plan.

Electronic copy of the Plan can be viewed at the Village website at:

www.suttonsbayvillage.org

A physical copy of the plan is available at the **Suttons Bay Bingham Library**, 416 N. Front Street, Suttons Bay Mi, 49682.

AND

a physical copy is also available at the **Village of Suttons Bay Administrative office**, 420 N. Front Street, Suttons Bay Mi, 49682.

The required 30-day public review and comment period will begin on September 1, 2022 and will end on October 1, 2022.

Village of Suttons Bay residents are asked to submit comments in writing via email to suttonsbay@suttonsbayvillage.org or via mail to Village of Suttons Bay Planning Commission, P.O. Box 395 Suttons Bay, Mi, 49683.

A public hearing will take place at the Village of Suttons Bay meeting room at 420 Front Street, Suttons Bay Michigan 49682 on Wednesday October 5, 2022 at 5:00 p.m.. Any and all input is greatly appreciated.

Dorothy

From: Pete Ostrowski <powazski@gmail.com>
Sent: Thursday, September 29, 2022 12:47 PM
To: Dorothy
Subject: Comments on Current Rec Plan Draft
Attachments: Comments on Current Rec Plan 092922 po.docx

Per discussion.

Thanks, Pete

Comments on Current Rec Plan – 9/29/22

Page 4: Leelanau Trail paragraph – (~~TART~~) to TART Trails

Page 19: Ice Rink paragraph – after skating. The rink also hosts a pond hockey league. Beloved by students, kids and adults, these winter activities have been going for generations, thanks to volunteers and township support.

Page 20: First line: The park was purchased in 2008 and has recently added a multiple purpose field for use by the Leelanau Soccer Club. Future projects include a pump track, dog park, and more pickleball courts.

Page 21: First line: Remove “)”

Page 23: Symbol for Northport: Should be harbor symbol not diamond.

Page 25: First paragraph: TART – add Trails

Geographic Distribution – add (ACS)

The 2019 ACS results add up to a number >100%

Number of short-term rentals – 63

Page 41: Update with sink hole issue.

Page 43 & 44: Need to develop a list of specific projects for each action item. This may be outside scope of the plan. Might mention that this list will be developed and updated annually.

Comments from Bill Drozdalski-Suttons Bay Township

Page 15

The current acreage for Graham Green is 45 acres not 15.

The boat launch is not a Township Facility it is a State facility.

Lois Bahle
PO Box 221
Suttons Bay, MI 49682
231-866-1466

Public Comments Re: SB Village Park and Recreational Plan draft

Please include my comments for the public hearing on 10/5 to the Village Council and Planning Commission.

Overall the plan looks great however, it should have been reviewed over a year ago to allow for grant writing opportunities. Particularly now that we have an emergency with the condition of Water Wheel Park.

pg 1 I would include Northport in the list ... just minutes away.

Park management and development falls under the "Village Manager's office." Is this possible? Seems like an ambitious list of improvements and need for grant writing. Is there a standing Park and Rec Committee or a Friends of the Parks group (GreenSB). Why not co operate with the Township? I am sure there is cross over of users of parks in the Village and Township.

Currently parks are funded from General Funds. Who is watching for grant opportunities and **writing grants?**

pg 6 What acreage was acquired? Paving was added to the TART easement to Dumas Rd. What am I missing?

pg 16 In the history of each park, the Deuster family, was not recognized as an original homesteader in Suttons Bay in 1871. When the Village was organized John Deuster opened a saloon, built the Park Hotel, was the first Village treasurer and a member of the town council. As my Dad would say, we need to remember where we came from.

pg 20 Listing Keystone Soccer Complex seems too far outside of Leelanau County.

pg 26 Water Wheel park: there is a spelling error "privately"

pg 31 Goals: I found while working the Art Festival tent that people request a place to refill their water bottles. I suggest fountains include water filling stations.

Yes, bathrooms need improvements for accessibility, longer season and ease of maintenance.

Take advantage of any and all grant opportunities.

Make a connection to Herman Park and SB School from the trail at Eckerle Rd and 4th street.
Co operate with SB Township

pg 33 Build on continued public involvement; Friends organization in co operation with the Township and GreenSB or other groups. I understand the Village Council is reducing the ability to offer public comments through zoom meetings. This would seem to be going in reverse of more involvement. Make improvements in the zoom quality and ease of engagement.

Acquisition of Park Land; acquire an easement or ownership from the Leo Creek Preserve, along the stream to M22 and across to Sutton Park.

pg 35 How are we planning for ever higher lake levels? The cycle between low and high water levels is shorter and records will be broken as climate change progresses.

pg 37 Main Marina Park: YES replace the restrooms to service the boaters and visitors to our business community. Look at the restrooms at Northport and Glen Arbor. How were they funded? We need better access, longer seasonal availability and easier maintenance.

Yes to the future improvement list. We need a pavilion of the quality in Northport. Ask anyone that has attended the Friday Music in the park events in Northport.


pg 38 North Park: In addition to the launch for kayaks and SUP, this is where there should be kayak/SUP storage racks. How about a permanent covered canvas for the farmers market vendors to back up to. Like TC, the frame stays up and the canvas is installed seasonally. Could be an opportunity for other uses.

pg 39 Sutton Park: move the restrooms adjacent to the pump station for more security, easier access from the parking lot and TART and they could be heated like Northport does for the restrooms that are open all year. The next high water cycle will threaten the current location of restrooms.

pg 41 Water Wheel Park: a gazebo as a focal point for small gatherings. See the gazebo at Hull Park by the TC Library. I believe these can be purchased as a kit. Create a walking link from the business district through water wheel park, the Bahle pond, Martinson pond to Bahle park hiking trails. With the current emergency of the stream bed and water wheel, we should have a broader plan that can be implemented in pieces.

Do we have enough recycling containers in the parks? When you consider the volume of material that can be recycled, the containers should be larger than the garbage containers.

And, EV charge stations in the parks. Also, a new twist on this question. Now visitors ask "where is your EV charge station?"

		VILLAGE OF SUTTONS BAY ZONING REPORT	
Prepared:	09/29/2022	Pages:	1 of 1
Meeting:	10/12/2022	Attachments:	0 <input type="checkbox"/>
Subject:	Zoning Report		

LAND USE PERMITS ISSUED

DATE	TOTAL	NEW HOMES	ADU	ALTERATIONS ADDITIONS	ACCES. STRUCT.	FENCE	COMMERCIAL & SIGNS
Sept. 2022 (to date)	3	0	0	0	0	1	2
Year To Date	18	0	1	3	1	2	11

LUP 2022-019 947/949 Richter Road – Fence
 LUP 2022-020 Clearing/Grading only for Harbor Heights
 LUP 2022-021 422 N. St. Joseph - Change of Use – Winery Tasting Room
 One new permit in process and two permits pending agency reviews

STAFF REPORT:

- Storage of boat trailer complaint resolved.
- ZBA Application received for dimensional variance – scheduled for October.
- Several inquiries on zoning.

ACTION REQUESTED: NONE