



Village of Suttons Bay
420 N Front Street
P O Box 395
Suttons Bay, MI 49682
231.271.3051

suttonsbay@suttonsbayvillage.org

**VILLAGE OF SUTTONS BAY
SHORT TERM RENTAL PERMIT
RENEWAL APPLICATION**

Property Information:

Street Address: _____

Property Tax ID #: _____

Property Owner: _____

Contact Phone # _____

Are there any changes in the Property Owner, 24 Hour Contact, Authorized Agent, or Site Plan from the original Short Term Rental Permit?

- No - Sign below and submit with renewal fee
- Yes – Please note the new information on a Short Term Rental Application, sign, and submit with renewal fee.

By signing this Application and initialing each item below, I/we:

- *Certify that this information is accurate to the best of my knowledge, and that I have the legal authority to apply for this permit.* _____
- *Certify that I/we have authorization to apply for this permit.* _____
- *Certify that I/we have read the Village of Suttons Bay Short Term Rental Ordinance and agree to abide by its terms and conditions.* _____
- *Understand that this Short Term Rental Permit is issued to the Owner and cannot be transferred to another owner upon sale or transfer of the property without re-application.* _____
- *Certify that there are no applicable deed, subdivision, or condominium restrictions or covenants that prohibit Short Term Rentals.* _____
- *Authorize Village of Suttons Bay officials to enter the subject property for purposes of verifying the information on this permit and enforcing the Short Term Rental Ordinance.* _____

The Short Term Rental Permit Fee is \$500.00 for a three-year term made payable to Village of Suttons Bay.

Print name of Owner/Agent

Signature of Owner/Agent

Date: _____

Owner Agent (Check one)