



VILLAGE OF SUTTONS BAY
UTILITY/MARINA COMMITTEE
MEETING NOTES OF NOVEMBER 6, 2023

The meeting was called to order at 8:30 a.m. by President Lutke.

Present: Case, Lutke and Yoder

Staff present: DeVol, Fay, Larrea, Miller, and Justin Straub of Jacobs

Reports

The DPW Director Report was submitted by Miller and can be found in this meeting packet. Miller reported a lot of his time this summer has been spent at the Harbor Heights project. He reported issues with connections at that project due to our infrastructure. Larrea stated Water and Sewer ordinances need to be brought to modern standards.

The WWTP Report was submitted by Huggard and can be found in this meeting packet. Committee discussed the amount of septage the plant has been receiving. Staff stated one of the haulers is no longer using the plant for their septage.

2024 Fee Schedule – Committee recommends proposed 2024 fee increases to Village Council for approval.

2024 Proposed budget

Lutke made a recommendation, based on the Managers review, for a \$5,000 performance bonus for Larrea. Lutke stated the bonus is in the budget.

Larrea stated some negotiation will take place yet this year regarding the Front Street sewer project; due to unanticipated issues there. As a result, the Waterwheel project has been postponed to 2024 because it is now too late, and too much water is present. The plan will include a built-in flood plain, natural landscaping and a cascading stream. Lutke suggested a “Coming Soon” sign be placed onsite at Waterwheel so residents know of upcoming improvements.

Larrea updated Committee on the difficulty to receive financial loans or grants to replace the Village lead pipes. St. Mary’s Street alone will be very costly. The Village will have to consider raising rates in the future.

Miller reported antiquated controls/dials need to be replaced at the wellhouse with a modern control system.

The big expense at the Marina this year will be rip rap at the Coal docks. Technology and more natural ways for shoreline stabilization will be explored.
Committee recommends approval of the 2024 proposed Utility/Marina budget to Village Council.

Committee Member Comments

Case stated a job well done on the Front Street impromptu project.
Lutke is looking for names of individuals interested in serving on any of the various Village boards.

The meeting adjourned at 9:20 a.m.

Meeting notes submitted by Shar Fay, Clerk.