



VILLAGE OF SUTTONS BAY  
UTILITY/MARINA COMMITTEE  
MEETING NOTES OF NOVEMBER 1, 2021

The meeting was called to order at 8:12 a.m. by Lutke.

Present: Bahle, Case and Lutke

Staff present: Aylsworth, DeVol, Fay, Larrea, Miller, and Huggard of Jacobs.

#### Reports

DPW Director Report – Miller stated staff is about 50% complete with sewer cleaning and leaf pick up continues. Case asks about dead trees in the alleys; Miller states tree cutting occurring all year long.

Marina Report – In addition to the report found in this meeting packet, Aylsworth states the Marina is almost put away for the winter. Case stated the Village Marina is one of the finest in the area, supports the rate increase and asks about bumping the rates even higher. Aylsworth stated she believes the rates are fair given the fact the Marina bathroom facilities are outdated.

WWTP Report – In addition to Huggard's report found in this meeting packet, Huggard reported he has an update on the failed blower and will forward an email to Miller on possible options.

#### Budget Amendments 2021

Larrea reviewed the 2021 budget amendments (shaded in gray) found in the packet, for the Sewer and Water funds. The amended expense in the Sewer fund under operating supplies was due to an emergency repair. Sewer patching was another major expense requiring an amendment. The Village was just notified by the State of a grant award for a well study. Additional information and amount of the award forthcoming.

Larrea review the 2021 budget amendments (shaded in gray) for the Marina fund. Aylsworth states the North Park launch will be moved to the Parks budget. She further stated launches and transients increased dramatically this year.

Following discussions, Committee recommended the 2021 Utility/Marina Budget amendments be approved by Council.

#### Budget Introduction 2022

Larrea reviewed the proposed 2022 Budget found in the packet, for the Sewer and Water funds. Funds are requested to continue sewer patching as well as the required expense of PFA's testing. Funds to update SCADA and for tank inspections are also in the request.

In the Marina fund and regarding capital improvements, Aylsworth is proposing wave attenuators for traffic slowing and to help calm the water in the Marina. New bathroom doors will require a mason to reset and level the doors. Also in the budget is a request for funds toward the bridge (wetland crossing). Larrea stated the Village is looking at a more permanent solution to the safety bars at North Park, such as setting them in Concrete to prevent breakage. Committee discussed raising seasonal slip and transient fees yearly, with the goal of supporting new bathroom facilities at the Marina in the future, together with a possible 50/50 grant.

Following discussions, Committee recommended the proposed 2022 Utility/Marina Budget, and Marina fee schedule, be approved by Council.

The meeting adjourned at 8:47 a.m.

Meeting notes submitted by Shar Fay, Village Clerk.