



VILLAGE OF SUTTONS BAY  
SPECIAL COUNCIL MEETING  
MINUTES OF NOVEMBER 2, 2022

The meeting was called to order at 1:00 p.m.

Present: Bahle, Case, Christensen, Long, Lutke, Smith and Suppes  
Staff present: Fay, Larrea and Petroskey  
Guests: Kopriva, Consultant

Agenda approval

Bahle moved, Case seconded, CARRIED, to approve the agenda as presented.  
Ayes: 7, No: 0.

Public Comment/Communications

A written public comment regarding Short Term rentals was received by Jason Metcalf and can be found in this meeting packet. Other written comments were received from Jessica Wagner, Kara Gelven, Vicky Olsterdorf, and Rick Andrews. Public Comments from meeting attendees regarding the Short-Term Rental Ordinance were received from: Chris Porter, Cindi Millns, Jason Metcalf, Jerome Smith, Jim Muennich, Kara Gelven, Judy Yoder, Rick Andrews and Kim Schneider.

Short Term Rental Ordinance Report – Beckett & Raeder

Council members had the following comments:

- Capping the number of STR licenses at the current number.
- Set a lower cap, achieving through attrition.
- STR's licenses will not pass to a new owner.
- No new licenses until we reach the cap. Cap to be determined.
- Pay a fee to be on a waiting list for a STR license. Designate the fees to an outside company to enforce the STR Ordinance.
- No license for an STR that is a non-owner-occupied dwelling.
- Enforcement is essential. Issues with garbage, parking, noise, fires, drunkenness and traffic.
- Raising the application fee.
- Do not grant a renewal if licensee has been non-compliant.
- Change to an annual renewal instead of a three-year renewal.
- Document violations.
- Establish a number of STR licenses for each district. Density.

- Lack of affordable housing is not because of Short Term Rentals.
- Cap cannot not be arbitrary. Check with Legal counsel. Need an analysis for capping to alleviate lawsuits.
- Allow current licenses to continue.
- Do not support a lottery as a way of who is able to get the next license.
- Establish a mechanism for complaints; such as a standardized complaint form.
- Update/amend the STR Ordinance following the moratorium.
- How do we end the moratorium. By Resolution?

Following discussions, it was the consensus of Council to, at the next Village Council meeting, address the current STR Ordinance and end the Moratorium by Resolution, determine how to establish a cap based on data, allow the current license holders to renew, and not accept any new applications.

#### Good of the Order

Council thanked Mike Long for his service.

#### Public Comment

Public comments regarding Short-Term Rentals were received from Jason Metcalf, Judy Yoder, Bill Crackel, Chris Porter, Kim Schneider, Jerome Smith, Kara Gelven, Jim Muennich, Cindi Millns, Nancy Burgess, Carl Schneider and Karen Andrews.

The meeting adjourned at 2:44 p.m.

Meeting minutes submitted by Shar Fay, Clerk.