



VILLAGE OF SUTTONS BAY
VILLAGE COUNCIL REGULAR
MEETING MINUTES OF FEBRUARY 16, 2021

The meeting was called to order at 5:30 p.m., by Pro-Tem Christensen.

Present: Bahle, Case, Christensen, Long, Smith and Suppes
Absent: Lutke
Staff present: Fay, Larrea and Miller

Approval of Agenda

Bahle moved, Case seconded, CARRIED, to approve the Agenda as presented, with an affirmative unanimous roll call vote: Ayes: 6, No: 0

Consent Agenda

Suppes moved, Smith seconded, CARRIED, to approve the Consent Agenda as presented, by an affirmative unanimous roll call vote. The Village Council meeting minutes of January 19, 2021 are approved. The Payment of Invoices is approved. Ayes: 6, No: 0

Public Comment/Communications and Reports

Sue Gentges of the Suttons Bay Bingham Library Board of Trustees informed Council that an opening has been posted for a Village resident to be a representative on the Library board for a term ending May 2024. Interested persons should send a letter of interest to the Library either by mail or email, stating their qualifications and reasons why they would like the position.

Report VSB 2021-07 LDA Ordinance- Set Public Hearing for March 15, 2021

Bahle moved, Case seconded, CARRIED, to set a public hearing on the attached Land Division Ordinance for March 15, 2021, by an affirmative unanimous roll call vote. Ayes: 6, No: 0

Manager's Work Plan

Larrea stated the Planning Commission has been moving forward on updating the Parks and Recreational Plan.

Larrea has been working with Inland Seas on the draft agreement for docking the Schooner. The new agreement would require parties to meet yearly to review parts of the agreement so that communication is continuous. It is a ten-year agreement.

The Village is hiring a Planning Consultant, Sara Kopriva, to assist the Planning Commission with a variety of tasks.

The Blight Ordinance draft is complete and has been reviewed by the Attorney. Larrea has talked with Chet Janik regarding the draft ordinance and will possibly speak with the Prosecuting Attorney regarding the draft as well.

A \$2,500 grant has been received for cameras and a recording system to help secure the WWTP, with a full estimate of approximately \$9,800.00. Conversations have been initiated on placing cameras downtown at the intersections/crossings in the Spring.

Council member comments regarding the Work Plan:

Case asked about the plan for Waterwheel Park. Larrea stated the drawing for the Waterwheel Park is in the Parks and Rec Plan and that we can start looking at grant dollars for that Park. The drawing can be amended if need be. Case asked where the broken sewer line is; it is along Front Street. Case asked if the Village still plans on purchasing a used single axel plow truck; yes, the Village does intend too.

Smith asked if there were any updates on the Short-Term Rental Ordinance. Larrea stated that following the Blight Ordinance, a sub-committee will be formed to address the STR Ordinance. Smith volunteered to be on that sub-committee.

Special Committee Reports/Staff Reports

DPW Director Miller stated a demonstration of a product that is supposed to preserve and seal a structure took place on S. Shore drive. The product was tried and worked well on five sanitary structures identified in various stages of deprivation. In addition, some extensive camera work took place to reverify some problem areas previous noted, notably along Front Street. Miller is communicating with a contractor about the best plan to seal up these manhole structures this spring.

Good of the Order

Case asked about Broadway Street and if Part 1 was complete and paid for. Larrea stated that the work done appears to be working well and that the need to complete Part 2 will depend on how well the work already done performs. Broadway will be reevaluated following the spring melt.

Public Comment

Bill Perkins asked if food trucks will be allowed at the Suttons Bay Art Fair this summer; no, currently food trucks are not allowed.

Eric Carlson stated he will place the Library vacancy for a Village resident on the Leelanau enterprise website. He further stated that Sara Kopriva is a professional and a pleasure to work with.

The meeting adjourned at 5:54 p.m.

Meeting minutes submitted by Shar Fay, Village Clerk