



VILLAGE OF SUTTONS BAY
420 N. FRONT STREET, SUTTONS BAY, MI 49682
VILLAGE COUNCIL REGULAR MEETING
MINUTES OF SEPTEMBER 18, 2023

The meeting was called to order at 5:30 p.m. by President Lutke.

Present: Bahle, Christensen, Lutke, Smith, Suppes and Yoder

Absent: Case

Staff present: Devol, Fay, Larrea and Deputy Donohue

Consent agenda approval

Yoder moved, Suppes seconded, CARRIED, to approve the Consent agenda as presented. The Village Council Regular meeting minutes of August 21, 2023 are approved. The payment of invoices is approved. Ayes: 6, No: 0.

Agenda approval

Lutke requested an addition to the agenda under New Business, c. Manager Cost of Living Raise.

Yoder moved, Smith seconded, CARRIED, to approve the agenda as amended, adding c. Manager Cost of Living Raise. Ayes: 6, No: 0.

VSB-2023-50 Short Term Rental Ordinance

Larrea stated the Village is waiting for Granicus's fee schedule which will help to decide the application fee. Documented enforcement and complaints will guide future STR amendments. Council member requested requirements such as square footage be confirmed by staff.

Yoder moved, Bahle seconded, CARRIED, to approve the amended Short-Term Rental Ordinance as presented and scheduled a public hearing on the Short-Term Rental Ordinance amendment for October 16, 2023. Ayes: 6, No: 0.

Secondary Road Patrol Resolution 4 of 2023 Undersheriff Kiessel

Yoder moved, Smith seconded, CARRIED, to adopt Resolution 4 of 2023, Resolution Supporting Secondary Road Patrol, with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

Manager Cost of Living Raise. 10%

Yoder moved, Bahle seconded, CARRIED, to approve a 10% cost-of-living wage adjustment for the Village Manager and that it be retroactive to the start of this year.

Ayes: 6, No: 0.

Good of the Order

Smith stated that following the adoption of the Short-Term Rental Ordinance, we can better see what is working and what is not working. She requested a link to the complaint form be placed on the Village website.

Yoder would like to see onsite verification of square footage of a Short-Term Rental. He has concerns about the lack of parking spaces requirement.

Suppes would like the unlicensed short-term rentals identified, and supports enforcement of the Short-Term Rental Ordinance.

Lutke stated the DPW department did a great job keeping up with all of the water we had recently.

The meeting adjourned at 5:42 p.m.

Meeting minutes submitted by Shar Fay, Clerk.