



VILLAGE COUNCIL REGULAR MEETING  
MINUTES OF JULY 17, 2023

The meeting was called to order at 5:30 p.m.

Present: Bahle, Case, Lutke, Smith, Suppes and Yoder

Absent: Christensen

Staff present: Fay and Larrea

Consent Agenda

Bahle moved, Case seconded, CARRIED, to approve the Consent agenda as presented. The June 12, 2023 Special Village Council meeting minutes, and the June 20, 2023 Village Council Regular meeting minutes are approved. The payment of invoices is approved.  
Ayes: 6, No: 0.

Agenda approval

Case moved, Smith seconded, CARRIED, to approve the agenda as presented.  
Ayes: 6, No: 0

Public Comment/Communication

Written communication received from Lois Bahle.  
Public comments received from Larry Mawby, Lois Bahle, Bill Crackel, and Bob Martinson.

Report VSB-2023-40 ReLeaf Project

Yoder moved, Smith seconded, CARRIED, to authorize the Village Manager to finalize discussions and enter a partnership with Green Suttons Bay and ReLeaf Michigan.  
Ayes: 6, No: 0.

Report VSB-2023-41 ADU Language Amendment

Bahle moved, Smith seconded, CARRIED, to accept the Planning Commission's recommended amendments as presented and found in Report VSB-2023-41, Section 9-2 Accessory Dwelling, with a roll call vote. Ayes: 5, No: 1.

Council further recommends Planning Commissioners address the definition of an Accessory Dwelling Unit (ADU).

#### Report VSB-2023-42 Marina Policy

Yoder moved, Bahle seconded, CARRIED, that the Marina Slip Rental Policy of 2023 be adopted effectively replacing the current Transient Slip Rental Policy. Ayes: 6, No: 0.

#### Resolution for Peninsula Housing

Yoder moved, Case seconded, CARRIED, to adopt Resolution 3 of 2023 drafted by staff with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

#### Report VSB-2023-38 Joint DDA Discussion Meeting

It was the consensus of Council to schedule a joint meeting with the DDA for Wednesday, Sept 13<sup>th</sup>, 2023, at 9:00 a.m.

#### Short Term Rental Committee Report

Smith stated the STR committee removed redundant language from the current ordinance, and did not change parking language. Enforcement and communication require further discussion. STR's that operate without a license need addressed, perhaps a cease-and-desist violation letter by first class mail as well as daily fines. Documenting complaints is another area for further discussion. Also, adding a short-term rental section to our website was discussed, with categories such as an introduction, the ordinance, some positives, good neighbor guidelines, a complaint form and process, and a check list such as police, fire, and animal control. Bahle noted a minimal number of complaints have been received. He stated documented complaints followed by due process is necessary. Larrea stated letters have been sent out to violators, and that other local entities are contracting with a firm that handles enforcements formally. Larrea asked Council if they would like to separate STR's in neighborhoods and districts, such as the commercial district. Larrea will continue to work on the ordinance with a couple of tweaks.

#### Good of the Order

Case inquired about the fuel entry on page 2 of check register. He further asked about business owners cleaning up the alley behind the post office and restaurant; Larrea responded the Zoning Administrator has contacted them and full compliance is anticipated. Case stated the Village has wonderful employees whom he appreciates.

Smith gave kudos for the new signs; they look great.

Yoder requested the Village Manager take the opportunity to meet with Bob Martinson, and that the new signs are beautiful.

Public Comment

Comments received from Bob Martinson, Lois Bahle, Donna Popke, Suzanne, Sue Chapman, Larry Mawby and Bill Crackel.

The meeting adjourned at 6:21 p.m.

Shar Fay, Clerk

Date: July 18, 2023

Approval date: