



VILLAGE OF SUTTONS BAY
420 N. FRONT ST
SUTTONS BAY, MI 49682
VILAGE COUNCIL SPECIAL MEETING
MINUTES OF DECEMBER 5, 2023

The meeting was called to order at 8:30 a.m. by President Lutke.

Present: Bahle, Case, Christensen, Lutke, Smith, Suppes and Yoder
Staff present: Aylsworth, DeVol, Fay, Larrea and Miller

Consent agenda approval

Bahle moved, Case seconded, CARRIED, to approve the Consent agenda as presented. The Village Council regular meeting minutes of November 20, 2023, are approved. The payment of invoices is approved. Ayes: 7, No: 0.

Agenda approval

Case moved, Smith seconded, CARRIED, to approve the agenda as presented. Ayes: 7, No: 0.

Public comment – Harbor Master Aylsworth stated the Marina Master Plan is moving forward and that an update should be available next month.

VSB 2023-68 Truth in Taxation Public Hearing

The public hearing was called to order at 8:32 a.m.

Having heard no public comment, Bahle moved, Yoder seconded, CARRIED, to close the public hearing. The public hearing closed at 8:33 a.m. Ayes: 7, No: 0.

Yoder moved, Case seconded, CARRIED, that the maximum millage rate allowed by Headlee to support the 2024 budget as provided for in Report VSB 2023-68 and being made a part of this motion be adopted, with an affirmative unanimous roll call vote. Ayes: 7, No: 0.

VSB 2023-69 FYE Budget & Schedule of Fees

Yoder moved, Case seconded, CARRIED, to adopt Resolution 8 of 2023, Fiscal year 2024 annual Budget, approving the 2024 budget and fees to support the 2024 budget, as

described in Report VSB-2023-69 and being made a part of this motion, with an affirmative unanimous roll call vote. Ayes: 7, No: 0.

Certificate(s) of Appreciation

Case moved, Smith seconded, CARRIED, to approve Resolution of Appreciation to By the Bay Garden Club and to approve Resolution of Appreciation to Green Suttons Bay. Ayes: 7, No: 0.

2024 Meeting Dates and Times

Lutke moved, Christensen seconded, CARRIED to approve the 2024 Meeting Dates and Times, noting a change for the Village Council meeting in October correcting it from October 14th, to October 21st. The Village Council meeting dates will be the 3rd Monday of every month, with the exception of the months of January and February, which will meet on the third Tuesday of the month. The time of the meetings will be 5:30 p.m. Ayes: 7, No: 0.

Appointments – Committees, Boards and Commissions

Lutke made the following nominations to Committees, Boards and Commissions:

Village Council President Pro-Tem	Colleen Christensen
Utility/Marina Committee	Debi Smith Pat Yoder Steve Lutke
General Services Committee	Karl Bahle Will Case Steve Lutke
Administration/Personnel	Roger Suppes Colleen Christensen Steve Lutke
Planning Commission	Roger Suppes, Village Council Ex-officio Richard Hylwa
Zoning Board of Appeals	Karl Bahle, Village Council Ex-officio Frank Smith, Planning Comm. Ex-officio

Bahle moved, Case seconded, CARRIED, to approve and appoint the nominations to the respective Committees, Boards and Commissions. Ayes: 7, No: 0.

Good of the Order

Christensen thanked Treasurer DeVol for her work on the budget, and further stated the Village has the Best Harbor Master and that the DPW is amazing. She feels fortunate for the staff the Village has. Christensen remarked the Work Plan closely aligns with the budget.

Suppes concurred with Christensen's comments and further wished everyone a Merry Christmas.

Case concurred as well, and stated he is stunned with the Harbor Master, the Treasurer, and the DPW staff's performance. He believes the Village is a well-oiled machine with little discord. He asked about the progress of the indigenous memorial; Larrea stated something could be done in the spring. He asked for a discussion/review on Water Wheel Park.

Bahle thanked everyone.

Smith also thanked staff and the Village Manager.

Lutke offered to host a holiday celebration at Hop Lot this month or next.

Work plan

Larrea stated the emergency sewer project on Front Street is still ongoing, but that the repair should help to decrease the flow. He stated that with respect to water projects, on St. Mary's, sections of the water line will be replaced. The Village did not qualify for grants or loans for water line replacements.

The meeting adjourned at 8:48 a.m.

Meeting minutes submitted by Shar Fay, Clerk.