



VILLAGE OF SUTTONS BAY
REMOTE Access Village Council Meeting
420 N. Front Street, Suttons Bay, MI 49682
SPECIAL MEETING
December 7, 2021 8:10 a.m.
Agenda

Electronic Remote Access, in accordance with Public Act 228 of 2020 Article 3(2) and Resolution 1 of 2021 Declaration of State of Emergency will be implemented in response to COVID-19. The public may participate in the meeting through Zoom access by computer and smart phone and can find the link on our website at www.suttonsbayvillage.org

1. Regular Meeting Called to Order
2. Roll Call
3. Consent Agenda
 - a. Approval of Minutes -November 15, 2021
4. Agenda Approval
5. Public Comment / Communication and Reports (please limit to no more than three (3) minutes)
6. Unfinished Business
7. New Business
 - a. Report VSB-2021-62 **TRUTH IN TAXATION PUBLIC HEARING**
 - b. Report VSB-2021-63 2022 Budget
 - c. Manager's Work Plan
8. Special Committee Reports/Staff Reports (Verbal)
9. Good of the Order (Council Member **Comments**)
10. Public Comment (please limit to no more than three (3) minutes)
11. Adjournment

If you are planning on attending this meeting and are disabled requiring any special assistance, please notify the Village Clerk by calling 231.271.3051 or by email suttonsbay@suttonsbayvillage.org as soon as possible.

Village of Suttons Bay is inviting you to a scheduled Zoom meeting.

Topic: Village Council Special Meeting

Time: Dec 7, 2021 08:10 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86721871196?pwd=cnU1VEZJcnlISERFMzZnTElSTJpZz09>

Meeting ID: 867 2187 1196

Passcode: 826371

One tap mobile

+13126266799,,86721871196#,,,,*826371# US (Chicago)

+19294362866,,86721871196#,,,,*826371# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

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VILLAGE OF SUTTONS BAY
VILLAGE COUNCIL REGULAR MEETING
MINUTES OF NOVEMBER 15, 2021

The meeting was called to order by President Lutke and 5:30 p.m.

Present: Case, Christensen, Long, Lutke, Smith and Suppes
Absent: Bahle
Staff present: DeVol, Fay, Larrea and Petroskey

Consent Agenda

Case moved, Christensen seconded, CARRIED, to approve the Consent agenda as presented, with an affirmative unanimous roll call vote. The Village Council meeting minutes of October 18, 2021, are approved. The payment of invoices is approved.
Ayes: 6, No: 0.

Approval of Agenda

Suppes moved, Smith seconded, CARRIED, to approve the agenda as presented, with an affirmative unanimous roll call vote. Ayes: 6, No: 0.

Report VSB-2021-60 Budget Amendments

Suppes moved, Christensen seconded, CARRIED, to adopt the 2021 Year End budget amendments, to reflect an expense of \$3,546,881.00 and a revenue of \$2,807,994.00, with an affirmative unanimous roll call vote. Of note under expenditures was the payoff of the TAP project, the Elm Street repair, and an early payoff of a loan, saving the Village taxpayers approximately \$11,000 in interest. Ayes: 6, No: 0.

Report VSB-2021-61 2022 Budget Discussion

The proposed budget for 2022 is mainly for repair and maintenance and improvements to Village infrastructure and streets. Any capital outlays are highlighted and clearly described and itemized. Council encouraged the Village to carry on with ideas and improvements that are not costly, such as the improvements to parks in 2021.

Bahle Warming Hut Discussion

It was the consensus of Council to open Bahle's Warming Hut back up, once logistics have been worked out, recognizing it as a tremendous asset to the community. Bahle's

will require a deep clean prior to reopening. In addition, there will be more emphasis on cleaning following each use. Hiring an individual to clean the hut following use was discussed and supported, and spacing out rentals to allow for cleaning in between rentals was discussed. Village staff will use the fogger to sanitize. The fees will remain the same, \$100 to rent the hut and a \$100 refundable cleaning deposit. There is ample wood there already for the fire place, and the chimney will be inspected and cleaned prior to use, if necessary. It was suggested that the hillside be groomed.

Good of the Order

Case asked for an update on the old Silver Tree building and the Blight Ordinance. The Blight Ordinance is being reviewed by the Leelanau County Prosecuting Attorney. Case also asked about the old PUD at Bayview, and its elimination. Larrea stated he was unable to get all four owners to the table which is required to eliminate the PUD.

Suppes stated Kathryn Danielson has resigned from the Planning Commission. Suppes informed Council the House voted to have Short Term Rentals regulated by the State of Michigan versus local control. He encouraged Council members to reach out to Senator Curt VanderWall at sencvanderwall@senate.mi.gov.

Lutke stated board and Committee appointments will take place in December.

Public Comment

Lois Bahle encouraged Council to discuss how to use the ARP and infrastructure funds the Village will be receiving. Larrea stated the Village will receive \$64,000 total over the next two years and that the first installment has been received and was placed in the budget in the street fund to offset costs.

The meeting adjourned at 6:05 p.m.

Meeting minutes submitted by Shar Fay, Village Clerk.

VILLAGE OF SUTTONS BAY
VILLAGE COUNCIL SPECIAL MEETING
NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Village Council of the Village of Suttons Bay will hold a public hearing on December 7, 2021, at 8:10 a.m.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

The Proposed 2022 Budget and Schedule of Fees for the Village of Suttons Bay is also subject to a public hearing at this meeting.


The above-mentioned public hearings will be held by:

Electronic Remote Access, in accordance with Public Act 228 of 2020 Article 3(2) and Resolution 1 of 2021 Declaration of State of Emergency will be implemented in response to COVID-19. The public may participate in the meeting through Zoom access by computer and smart phone and can find the link on our website at www.suttonsbayvillage.org

The proposed budget may be viewed at the Village of Suttons Bay website at www.suttonsbayvillage.org.

The Village Council welcomes written and/or oral comments regarding the above-mentioned public hearing topics. Please address any correspondence to the Village Manager, 231-271-3051, or at P O Box 395, Suttons Bay, MI 49682, or by email at manager@suttonsbayvillage.org.

Respectfully submitted,
Shar Fay
Village Clerk

		VILLAGE OF SUTTONS BAY REPORT VSB -2021-62	
Prepared:	November 22, 2021	Pages:	1 of 1
Meeting:	December 7, 2021 - Village Council	Attachments:	<input type="checkbox"/>
Subject:	2022 Tax Millage Rate		

PURPOSE

To hold a public hearing on the proposed tax millage rate estimate that will support the 2022 budget.

STAFF COMMENTS

Being that the Village’s fiscal year differs from when the Leelanau County Equalization department sets the tax rate in May, we ask the Village Council to pass a motion that allows for the maximum allowable millage rate by law.

The budget is based on a millage rate of 9.0574 which is consistent with previous years, and not anticipated to change much for 2022. Since we cannot estimate an exact number, we look to previous millage rates, which are based on taxable value as well as the maximum allowable millage levy. Please note that the Council is **not** increasing the tax millage rate.

WHEREAS the Village Council of the Village of Suttons Bay, Michigan, will levy a tax of the maximum allowable under state law to support the 2022 budget; and

WHEREAS the proportion to the valuation entered thereon, the amount of tax with all delinquent special assessments and delinquent sewer, and water charges, as recorded by the Village Treasurer and on file with the Office of Village Treasurer, such record to be a permanent record of the Village of Suttons Bay.

PROCEDURE


- 1) Call the public hearing to order.
- 2) Read the following notice:

THE VILLAGE OF SUTTONS BAY COUNCIL IS HOLDING THIS TRUTH IN TAXATION HEARING TO HEAR PUBLIC COMMENTS ON THE SUBJECT OF THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED 2022 BUDGET. THE 2022 MILLAGE RATES HAVE NOT BEEN SET BY THE COUNTY. HOWEVER, THE VILLAGE INTENDS TO ASSESS THE MAXIMUM MILLAGE ALLOWED BY HEADLEE.

- 3) After hearing public comments (if there are any), a motion will be required to close the public hearing.
- 4) Declare the public hearing closed.

ACTION REQUESTED

MOTION: THE MAXIMUM MILLAGE RATE ALLOWED BY HEADLEE TO SUPPORT THE 2022 BUDGET AS PROVIDED FOR IN REPORT VSB 2021-62 AND BEING MADE A PART OF THIS MOTION BE ADOPTED. (Roll Call)

		VILLAGE OF SUTTONS BAY REPORT VSB -2021-63	
Prepared:	November 22, 2021	Pages:	1 of 1
Meeting:	December 7, 2021	Attachments:	<input checked="" type="checkbox"/>
Subject:	2022 Budget Approval		

PURPOSE

To consider adoption of the 2022 budget, as attached.

STAFF COMMENTS

The budget(s) before you were presented at two previous meetings and are now up for final consideration and approval. As required, various Departments, have all reviewed, approved and recommended adoption of their proposed 2022 budget. A resolution for consideration is attached as is a brief description (below) of our strategy moving into 2022. The below understanding is mostly unchanged from the November meeting report, yet effective in explaining our intent.

As discussed, we will continue to move forward with incrementally improving our community infrastructure. By utilizing this approach, we have been able to evaluate and address our most pressing *needs* across all departments. We implemented this approach 3-years ago when focus changed from expansion to maintaining and improving what we have. I anticipate another two years of this approach before we can shift focus to our *wants*.

As stated above, this budget focuses on our most pressing needs, such as lining, patching and fixing the Villages neglected underground water and sewer infrastructure, fixing major and local streets, fixing sidewalks, replacing municipal vehicles, enhancing our parks, and studying our municipal water wells for an eventual water storage expansion, as required by the State.

We have also budgeted for a planner to guide the planning commission in 2022 and a planning firm to lead this community through the master plan process. The law enforcement and Jacobs contracts have been extended 1-year and we anticipate extending both contracts for longer terms in 2023.

Attached you will find Resolution 5 of 2021 for your consideration.

ACTION REQUESTED

MOTION TO ADOPT RESOLUTION 5 OF 2021 APPROVING THE 2022 BUDGET AND FEES TO SUPPORT THE 2022 BUDGET.

**Village of Suttons Bay
Leelanau County, MI
Fiscal Year 2022 Annual Budget**

Resolution 5 of 2021

WHEREAS, the Village Manager has prepared a budget document to be presented to the Village Council covering the fiscal year commencing January 1, 2022 and ending December 31, 2022; and

WHEREAS, the proposed budget has been placed on file in the Village of Suttons Bay office and made available for public examination; and

WHEREAS, a public hearing upon the adoption of the proposed budget has been held in accordance with state law; and

WHEREAS, a public hearing to fulfill the requirement for a "truth in taxation" hearing has been held; and

Resolved, that to defray the costs of appropriations contained in said budget the estimated sum of \$2,780,750.00 based on the rate of 9.0574 mills or such maximum millage rate as authorized by state law, shall be raised in the Village of Suttons Bay, Michigan, by taxation for municipal purposes for the fiscal period of January 1, 2022 through December 31, 2022 inclusive, in accordance with the Village of Suttons Bay ordinances and laws of the State of Michigan relative to the taxation of real and personal property; further be it

Resolved, that the budget be placed on file in the Office of Village Clerk and be made a permanent record of the Village of Suttons Bay and is made part of this resolution by reference; further be it

Resolved, that the following appropriations be and are hereby authorized for the fiscal year beginning January 1, 2022.

GENERAL FUND

Department's:

Village Council	\$ 26,080
Village Manager	39,185
Village Clerk	11,770
Village Treasurer	24,615
Village Hall	50,916
Public Safety	88,875
Planning & Zoning	76,025
Streetlighting	14,500
Public Works	100,825
Parks & Recreation	154,875
Motor Vehicle	102,725
Transfers Out	310,100

Total General Fund	\$1,000,491
Major Street Fund	233,370
Local Street Fund	195,315
Sewer Fund	825,597
Water Fund	303,850
Marina Fund	696,150
Property Replacement Fund	116,200
Downtown Development Authority	7,715

I hereby certify that the above Resolution was adopted by the Village Council on December 7, 2021, at a meeting of the Village Council held VIA remote Access.

Shar Fay, Village Clerk

Village of Suttons Bay Fiscal Year 2022 Proposed Budget

For December 7, 2021 Special Mtg

Revenues	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed	
Current Property Taxes	656,821	674,566	692,770	704,708	695,000	712,000	726,000	
Personal Property Tax Revenue	43,959	20,569	16,889	16,948	15,000	15,000	16,000	
Leased Land Tax Revenue	0	0	0	4,624	4,000	4,000	4,000	
Permits and Fees	4,967	4,442	4,340	19,535	1,500	14,125	5,000	all gen fund incl STR permit fees
State Shared Revenue	54,157	55,514	59,290	54,704	50,000	50,000	55,000	Recy'd fr lcc, spec event liq license rev State reimb for COVID expenses Par-Plan cameras \$ 1,250
State Revenue-Liquor	3,227	3,116	3,079	3,093	3,000	3,000	3,000	
Covid Reimb Revenue	0	0	0	11,250	0	5,749	0	
Grant Revenue	0	0	0	0	1,250	1,250	1,250	
Local Comm Stabilization	1,590	5,485	8,440	4,578	3,000	3,000	3,300	
Interest Earnings	2,104	2,275	1,925	3,047	2,800	800	1,000	
Bahle Park Rental-N Park Launch Equipment Leases	33,582	33,582	33,600	33,600	35,600	35,600	35,600	N Park Launch 1800, Bahle rev if open trans in to motor pool from other funds
Major Streets Leases	28,050	28,050	28,050	28,050	29,050	29,050	29,050	108,975 Use of Vehicles Motor Pool
Local Streets Leases	11,007	11,007	11,025	11,025	11,025	11,025	11,025	
Water Leases	7,037	7,037	7,050	7,050	7,050	7,050	7,050	
Sewer Leases	2,135	2,135	2,012	2,150	2,150	2,150	2,150	
WTPP Leases	15,869	15,869	15,875	15,875	15,875	15,875	15,875	
Park Lease	2,427	2,427	2,450	2,450	5,450	5,450	5,450	
Marina Leases	18,752	2,752	2,775	2,775	2,775	2,775	2,775	
Public Works Leases	0	0	0	0	0	0	0	
Sale of Fixed Assets	0	1,375	500	4,500	0	0	0	
Contributions - Private	16,033	6,704	592	7,674	0	0	0	
Miscellaneous Income								
Total General Fund Revenues	901,717	876,905	890,662	938,436	885,725	919,099	925,025	

Expenditures

	2017	2018	2019	2020	2021	2021	2021	2022
	Actual	Budget	Actual	Actual	Adopted	Amended	Proposed	Proposed
Village Council								
Administrative Wages	4,165	4,165	4,165	4,016	4,175	4,175	4175	4175
FICA Contribution	0	0	0	0	0	0	0	0
Workers Compensation	86	100	64	75	125	125	125	125
COVID Expense				5,566	0	0	0	0
Legal Services	7,161	2,000	0	703	5,000	5,000	5,000	5,000
Audit Services	3,068	3,000	2,156	2,206	3,000	2,700	3,000	3,000
Employee Relations	14,777	10,000	260	6,700	1,000	1,000	1,000	1,000
	0	15,000	1,600	1,080	1,580	1,580	1,580	1,580
	0	15,000	0	0	0	0	0	0
Printing & Publishing	0	100	88	100	200	200	200	200
Miscellaneous Expense	14,556	10,000	7,048	10,920	8,000	5,000	8,000	8,000
Education, Training & Dues	935	3,000	838	516	3,000	1,000	3,000	3,000
Total Village Council	44,748	62,365	16,219	31,882	26,080	20,780	26,080	26,080

new acct 2020
 most legal is under VII Hall
 gf portion of audit
 TPA for retirement plan docs and admin
 for charge back and BOR adj
 VC members training, mml dues, etc

	2017	2018	2019	2020	2021	2021	2021	2022
	Actual	Budget	Actual	Actual	Adopted	Amended	Proposed	Proposed
Village Manager								
Administrative Wages	18,896	18,923	22,214	24,998	24,500	24,500	27,100	27,100
FICA Contribution	1,367	1,448	1,699	1,912	1,874	1,874	2,500	2,500
Medical Insurance	4,028	4,268	0	0	0	800	3000	3000
Workers Comp	144	233	144	175	275	275	275	275
Retirement Contribution	876	946	2,221	2,475	2,450	2,450	2,710	2,710
Life, AD&D Insurance	213	214	210	192	150	220	250	250
	2	1,066	7	4	50	50	50	50
Operating Supplies	0	0	492	19	500	440	500	500
Mileage	0	300	17	45	300	300	300	300
Education, Training & Dues	0	1,450	1,376	1,145	2,500	1,700	2,500	2,500
Total Village Manager	25,526	28,848	28,380	30,965	32,599	32,609	39,185	39,185

Opted in for medical insurance

	2017 Actual	2018 Budget	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed
Village Clerk							
Administrative Wages	4,933	5,187	5,500	5,691	6,000	6,000	6,300
Wages	0	0	0	0	0	0	0
FICA Contribution	363	397	405	414	459	459	480
Medical Insurance	790	756	807	791	890	890	1,500
Workers Compensation	13	23	14	16	25	25	30
Retirement Contribution	246	260	547	565	600	600	630
Life, AD&D Insurance	76	76	75	76	100	100	120
Unemployment	1	52	1	1	50	50	60
Office Supplies - General	0	0	50	0	0	0	0
Office Supplies - Elections	0	0	0	0	150	100	150
Education, Training & Dues	60	1,000	831	790	2,500	1,000	2,500
Total Village Clerk	6,482	7,751	8,230	8,344	10,774	9,224	11,770

removed elections dept, added line item here
Includes dues

	2017 Actual	2018 Budget	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed
Village Treasurer							
Administrative Wages	7,520	7,749	14,423	14,265	14,900	14,900	15,300
FICA Contribution	553	593	1,076	1,050	1,150	1,150	1,175
Medical Insurance	1,120	1,221	1,911	1,871	2,000	2,000	2,000
Workers Compensation	24	35	25	30	30	30	60
Retirement Contribution	374	388	1,451	1,421	1,490	1,490	1,530
Life, AD&D Insurance	104	110	170	142	180	180	200
Unemployment	2	150	1	0	50	50	150
Office Supplies	392	400	395	60	400	400	400
Operating Supplies	420	750	742	640	750	400	800
Contractual Services	0	0	0	0	500	500	500
Education, Training & Dues	50	1,000	50	75	2,500	150	2,500
Total Village Treasurer	10,559	12,396	20,244	19,554	23,950	21,250	24,615

envelopes, tax supplies
postage, ann fee for tax program
For additional assistance with BS&A Program
MMTA membership, training

	2017	2018	2019	2020	2021	2021	2021	2022
	Actual	Budget	Actual	Actual	Adopted	Amended	Proposed	
Village Hall								
Administrative Wages	5,013	5,166	1,881	5,007	5,200	5,200	5,500	office assist
FICA Contribution	369	396	150	367	400	400	460	
Medical Insurance	767	814	0	0	0	0	0	
Workers Compensation	16	21	0	0	20	20	3	
Retirement Contribution	-544	259	0	657	520	720	550	
Life, AD&D Insurance	69	70	0	0	0	0	0	
Unemployment	1	0	0	0	50	50	3	
Office Supplies	6,334	5,000	5,998	7,318	7,000	7,000	7,000	add'l supplies due to shutdown
Postage	1,442	1,450	1,466	1,202	1,600	2,100	2,000	increase includes equip rental, and ink
Legal Services	12,793	13,000	3,287	10,634	10,000	9,800	10,000	
Contracted Service	5,131	4,000	6,427	6,716	6,500	6,300	6,500	cleaning, rug rental, windows for vil hall
Telephones	3,502	3,850	5,279	5,890	5,500	6,100	5,500	monthly & system maint
Printing & Publishing	1,476	1,600	2,109	2,190	1,600	6,100	1,600	mt'g pubs, letterhead, newsletter
Insurance	4,824	5,516	5,800	5,795	5,800	6,100	5,800	electric slightly lower this year
Utilities - Electric	1,747	2,500	1,387	2,281	2,500	2,400	2,500	fire ext service, add'l ofc maint
Utilities - Gas	1,333	2,000	1,578	929	2,000	1,800	2,000	lightening storm damage
Repair & Maintenance	319	500	307	484	500	500	500	no longer needed here- is -will be prop replacement fund
Miscellaneous Expense	579	3,000	70	1,854	1,000	1,000	1,000	
Capital Improv.- Equipment	5,812	0	0	0	0	0	0	
Total Village Hall	50,983	49,142	36,739	51,324	50,190	55,590	50,916	

	2017 Actual	2018 Budget	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed
Public Safety							
Contractual Service - County	70,450	74,000	76,983	77,076	77,500	77,500	81,375
Equipment/Vehicle Mileage	4,917	6,500	5,542	5,580	6,000	6,000	6,000
Miscellaneous Expense	0	0	0	0	1,500	1,500	1,500
Total Public Safety	75,367	80,500	82,525	82,656	85,000	85,000	88,875

billed qtrly from county
billed qtrly from county

	2017 Actual	2018 Budget	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed
Planning & Zoning							
Administrative Wages	12,445	12,750	14,317	15,623	15,750	15,750	16,000
Wages	0	0	1,881	4,681	5,013	5,013	5,500
Wages - Planning Commission	2,920	4,804	2,520	2,280	4,825	4,825	4,825
Wages - Zoning Board of Appeals	320	840	600	520	850	200	850
FICA Contribution	952	976	1,221	1,528	1,600	1,600	1,600
Medical Insurance	2,316	2,377	968	946	1,200	1,300	2,100
Workers Compensation Insurance	103	106	65	124	125	125	125
Retirement Contribution	596	638	1,423	1,247	2,076	2,200	2,200
Life, AD&D Insurance	165	78	162	158	225	225	250
Unemployment Insurance	2	430	5	3	125	125	125
Office Supplies	477	1,000	1,025	256	700	700	700
Postage	200	200	0	0	200	200	500
Professional Planning Services	2,000	3,000	0	0	500	500	20,000
Zoning Ordinance - Planning	10,344	5,000	0	0	500	500	500
Legal Fees	1,511	4,000	0	0	4,000	1,500	4,000
Contractual Services	6,250	6,920	6,390	6,334	11,500	8,000	11,500
Printing & Publishing	934	4,000	684	873	1,500	1,400	3,000
Education, Training & Dues	35	1,500	1,650	903	2,250	650	2,250
Total Planning & Zoning	29,125	35,969	32,911	35,476	52,939	44,813	76,025

PC per diem, pd annually in Dec
ZBA per diem, pd annually in Dec

Prof Planner Fees-Master Plan -Giffels

Zon Administrator Contract & Planning hrly Fees
legal notices, mtg pubs, prc plan/mp, surveys

	2017	2018	2019	2020	2021	2021	2021	2022
	Actual	Budget	Actual	Actual	Adopted	Amended	Proposed	Proposed
Streetlighting								
Utilities - Electric	11,437	12,000	12,751	11,968	13,500	14,500	14,500	14,500
Total Streetlighting	11,437	12,000	12,751	11,968	13,500	14,500	14,500	14,500

	2017	2018	2019	2020	2021	2021	2021	2022
	Actual	Budget	Actual	Actual	Adopted	Amended	Proposed	Proposed
Public Works								
Administrative Wages	6,525	6,584	12,289	24,197	25,200	25,200	18,000	
Wages	6,641	6,515	5,507	5,434	5,800	5,800	5,800	5,800
FICA Contribution	959	1,003	1,311	2,222	3,100	3,100	3,100	3,100
Medical Insurance	2,541	2,510	1,640	2,493	2,700	3,200	4,000	4,000
Workers Compensation	135	153	103	101	325	325	500	500
Retirement Contribution	657	595	1,491	2,796	3,100	3,100	2,550	2,550
Life, AD&D Insurance	181	155	161	228	275	275	300	300
Unemployment	1	667	10	8	100	100	100	100
Office Supplies	0	200	200	179	200	200	200	200
Operating Supplies	786	2,000	995	2,463	1,000	4,000	1,000	1,000
Waste Removal	7,284	10,000	9,120	8,598	10,000	13,000	13,000	13,000
Rental	1,213	2,400	1,742	2,755	2,800	2,800	2,800	2,800
Contractual Services	0	1,500	195	55	1,000	1,200	1,000	1,000
Lease of Building	0	0	0	0	0	0	0	0
Telephones	1,141	1,500	1,762	2,452	2,400	2,600	2,400	2,400
Hydrant Rental Fee	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Utilities - Water	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
Utilities - Sewer	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Repair & Maintenance	5,729	1,500	11,480	1,784	27,000	1,900	10,000	10,000
Education, Training, & Dues	0	1,500	0	30	1,500	1,000	1,500	1,500
Equipment/Vehicle Rent	18,752	2,752	2,775	2,775	2,775	2,775	2,775	2,775
Total Public Works	84,345	73,334	82,581	90,370	121,075	102,375	100,825	100,825

Mideal fees, dog bags, software security fees
6 yrl container monthly, and spring clean-up 6800
porta jon rental, waterwheel, Bahle
DOT drug screen,
cell phones, and contracts, phones-Internet service
gen fund to water fund - hydrant use
for water service
for sewer service
fire ext annual service, bids maint
to motor pool for equip rental

	2017	2018	2019	2020	2021	2021	2021	2022
	Actual	Budget	Actual	Actual	Adopted	Amended	Proposed	
Parks & Recreation								
Administrative Wages	1,376	1,632	1,972	2,214	2,100	2,100	11,000	Part time park employee
Wages	24,420	33,145	27,703	30,459	27,800	27,800	32,000	
FICA Contribution	1,885	2,661	2,189	2,411	2,150	2,150	2,900	
Medical Insurance	4,518	5,552	4,752	5,597	6,800	6,800	8,050	
Workers Compensation	553	813	508	550	550	550	775	
Retirement Contribution	1,284	1,319	2,769	3,322	3,550	3,550	4,300	
Life, AD&D Insurance	424	383	386	447	620	620	650	
Unemployment Insurance	5	2,041	3	4	100	100	125	
Operating Supplies	2,584	3,500	3,694	3,802	3,500	9,500	7,500	Staff projects-planter boxes, refinished picnic tables, cleaners, pa
Contractual Service	1,763	2,500	2,320	2,588	2,500	1,200	2,500	Limble \$700 Remote Video \$250 Striping/lot maintenance/free work
Telephones						500	1,200	New internet for North Park-cameras
Insurance	385	385	400	385	400	400	450	Liability Ins - Par Plan
Porta John Rental							2,800	Porta John Rental was Public Works
Utilities - Electric	2,853	3,000	2,438	3,368	3,400	3,400	3,400	all parks
Utilities - Gas	1,049	1,350	1,277	630	1,350	1,350	1,350	Heat for park bldgs - DTE
Utilities - Water	5,000	5,000	5,000	5,000	5,000	5,000	5,000	Parks costs for water service
Utilities - Sewer	10,000	10,000	10,000	10,000	10,000	10,000	10,000	parks cost for sewer service
Repair & Maintenance	4,937	5,000	5,081	4,851	5,000	12,000	7,000	Kal Exc \$5400 Sutton Park damage
Equipment/Vehicle Rent	15,869	15,869	15,875	15,875	15,875	15,875	15,875	trans to motor pool for park equip rental
Capital Improvements	19,572	0	0	9,579	30,000	20,000	38,000	2021- walkway at marina park 4,600, Cameras N park 7000
Total Parks & Recreation	98,477	94,150	86,367	101,082	120,695	122,895	154,875	Continue Waterwheel Improvements Volley Ball-\$3750
								2022-mobi mats \$1800
								2022-Water fountains 3@3000ea
								Park Signs 3 @ 1750 ea
								Suttons Park Path \$15,000
								New Restroom Doors Installed 2@1500

	2017 Actual	2018 Budget	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed
Motor Vehicle							
Wages (admin wege)	3,157	3,236	3,680	3,715	4,195	4,195	12,500
Wages	18,385	20,262	21,100	20,348	22,759	22,759	21,000
FICA Contribution	1,565	1,798	1,817	1,769	2,065	2,065	2,800
Medical Insurance	3,967	3,897	4,644	5,472	6,200	6,550	7,050
Workers Compensation	358	588	366	396	675	675	725
Retirement Contribution	1,041	1,175	2,470	2,235	3,100	3,100	3,350
Life, AD&D Insurance	327	334	337	398	475	475	500
Unemployment Insurance	2	1,204	2	2	1,600	1,600	1,800
Safety Equipment	160	2,000	1,094	193	2,000	1,650	1,650
Operating Supplies	-82	3,500	3,495	4,398	4,500	7,000	4,500
Gas Purchases	10,957	18,000	14,896	8,892	18,000	18,000	19,000
Insurance	7,500	6,815	7,199	7,199	8,100	8,100	8,100
Utilities - Electric	1,670	2,250	1,852	2,171	2,250	2,250	2,250
Utilities - Gas	2,502	2,500	2,960	1,449	2,000	2,000	2,000
Repair & Maintenance Ground & Building	59	1,500	1,252	-1,274	1,500	3,500	1,500
Vehicle Maintenance	8,419	6,000	31,076	80,853	6,000	3,500	6,000
Equipment Maintenance	23,687	8,000	10,228	10,626	8,000	5,000	8,000
Capital Improvement - Equipment	0	5,000	0	0	0	0	0
Total Motor Vehicle	83,674	88,059	108,468	148,842	93,419	92,419	102,725
Total Operational Expenditures	520,723	544,414	514,415	612,463	630,221	601,455	690,391

oil, filters, mower parts, vehicle parts, shop supplies
1900 in winter, 600 in summer months
increased due to new trucks
DPW bidg
dpw bidg
facility and grounds maint
mower maint, trailers, scrapers, equip

	2017	2018	2019	2020	2021	2021	2021	2022
	Actual	Actual	Actual	Actual	Adopted	Amended	Proposed	
Transfers Out								
Major Street Fund	150,000	170,000	220,000	70,000	70,000	70,000	90,000	
Local Street Fund	80,000	60,000	60,000	60,000	60,000	60,000	80,000	
Property Replacement Fund	22,840	120,081	120,100	140,100	140,100	140,100	140,100	
Downtown Development Authority Fund	20,000	5,000	0	0	0	0	0	
Total Transfers Out	272,840	355,081	400,100	270,100	270,100	270,100	310,100	
Total General Fund Expenditures	793,563	899,495	914,515	882,563	900,321	871,555	1,000,491	
Total Expenditures	793,563	899,495	914,515	882,563	900,321	871,555	1,000,491	
Total Revenue	901,717	876,905	890,662	938,436	885,725	919,099	925,025	
Excess Revenue or Expense (-)	108,154	-22,590	-23,853	55,873	-14,596	47,544	-75,466	
Beginning Fund Balance	508,276	742,425	719,835	695,982	695,982	681,386	728,930	
Ending Fund Balance	742,425	719,835	695,982	751,855	681,386	728,930	653,464	

Major Streets

Revenues	2017 Actual	2018 Budget	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed
Grant Revenue	0	0	0	0	0	0	0
Federal Grant Revenue	76,872	76,000	82,319	85,625	77,000	32,000	32,000
Slate Shared Revenue	475	1,200	4,621	2,617	500	85,000	82,000
Interest Earnings	0	0	0	0	0	500	500
Contributions - Private	29,580	30,667	31,613	32,548	31,000	32,500	32,500
Contributions - Governmental Units - County	150,000	170,000	220,000	70,000	70,000	70,000	90,000
Transfer In - General Fund	1,252	0	0	0	0	50,990	0
Miscellaneous Income	258,179	277,867	338,553	190,790	178,500	270,990	237,000
Total Major Street Fund Revenue							

TAP Grant, no rev - st pays for project
 ARPA Federal Grant, \$64,000, total in 2 years
 2021 winter maint was 19,530
 From Co Road Comm millage
 Gen Fund contrib to Major Street Fund
 INS Reim(s) \$39,000-\$2400; 9,190 Hydrant reimbursed

Expenditures

Expenditures	2017 Actual	2018 Budget	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed
Administrative Wages	4,508	5,592	6,387	6,837	9,132	9,132	15,500
Wages	30,116	33,445	32,319	31,114	35,100	35,100	32,000
FICA Contribution	2,494	2,987	2,843	2,784	3,500	3,500	3,600
Medical Insurance	6,714	7,376	6,684	7,128	8,300	9,100	10,000
Workers Compensation	1,072	1,400	1,162	1,259	1,500	1,500	1,890
Retirement Contribution	1,774	1,955	3,862	3,524	4,525	4,525	4,750
Life, AD&D Insurance	531	517	518	571	625	625	650
Unemployment Insurance	6	2,094	3	4	2,100	2,100	2,500
Operating Supplies	4,230	6,000	4,265	4,642	6,000	6,000	6,000
Engineering Services	0	2,000	0	0	2,000	2,000	2,000
Audit Services	263	600	562	572	600	600	600
Contractual Service/Legal	5,224	12,500	1,040	5,719	12,500	11,700	12,000
Building Lease	0	0	0	0	0	0	0
Liability Insurance	413	413	425	363	425	425	425
Repair & Maintenance	4,218	8,000	3,967	3,509	8,000	8,000	8,000
Sidewalks	1,129	5,000	0	148	5,000	5,000	15,000

salt, sand, mulch,
 projects other than tap
 maj str portion of audit (6%)
 snow removal, summer striping, tree maint, sweeping
 patch, street repairs
 Sidewalk Repair

	10,392	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous	10,392	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Loan Payment - Property Replacement Fund	2,855	2,855	2,855	2,855	2,855	2,855	2,855	2,855	2,855	2,855	2,855	2,855	2,855	2,855	2,855	2,855	2,855	2,855	2,855	2,855
Equipment/Vehicle Rent	33,582	33,583	33,600	33,600	33,600	33,600	33,600	33,600	33,600	33,600	33,600	33,600	33,600	33,600	33,600	33,600	33,600	33,600	33,600	33,600
Capital Improvements	29,882	11,500	21,272	536,605	101,500	282,935	80,000	233,370	233,370	233,370	233,370	233,370	233,370	233,370	233,370	233,370	233,370	233,370	233,370	233,370
Total Major Street Fund Expenditures	139,403	137,817	121,764	641,234	239,262	420,697	233,370	233,370	237,000	3,630	51,479	55,109								
Total Expenditures	139,403	137,817	121,764	641,234	239,262	420,697	233,370	233,370	237,000	3,630	51,479	55,109								
Total Revenues	258,179	277,967	338,553	190,790	178,500	270,990	237,000	237,000	237,000	3,630	201,186	140,424								
Excess Revenue or Expense (+)	118,776	140,050	216,789	-450,444	-60,762	-149,707	3,630	3,630	3,630	3,630	149,707	51,479								
Beginning Fund Balance	156,015	274,791	434,841	651,630	201,186	201,186	201,186	201,186	201,186	201,186	201,186	201,186								
Ending Fund Balance	274,791	434,841	651,630	201,186	140,424	51,479	55,109	55,109	55,109	55,109	55,109	55,109								

for bldg project pymnt - to prop replace fund
 Trans to Motor Pool
 ARPA -Street-Damaged Culvert
 2021 2022

Water Fountain \$2600
 TAP \$190,805
 Elm Street-\$83530
 Elm Guardrail \$6000
 St Mary's 15,000
 M-22 camera 15,000
 2 Str Lights M-22 ?
 ARPA -Street-Damaged Culvert 50,000

Local Street Fund

Revenues	2017	2018	2019	2020	2021	2021	2021	2022
	Actual	Budget	Actual	Actual	Actual	Adopted	Amended	Proposed
Grant Revenue	0	0	0	0	0	0	0	0
State Shared Revenue	48,114	41,000	47,769	50,412	42,000	42,000	46,000	48,000
Interest Earnings	253	500	1,671	535	500	500	100	100
Contributions - Private	0	0	0	0	0	0	0	0
Transfer In - General Fund	80,000	60,000	60,000	60,000	60,000	60,000	60,000	80,000
Miscellaneous Income	275	0	3,064	3,386	0	0	0	0
Total Local Street Fund Revenues	128,642	101,500	112,504	114,333	102,500	102,500	106,100	128,100
Expenditures	2017	2018	2019	2020	2021	2021	2021	2022
	Actual	Budget	Actual	Actual	Actual	Adopted	Amended	Proposed
Administrative Wages	4,508	5,593	6,387	6,837	8,000	8,000	8,000	15,500
Wages	28,986	32,201	31,013	29,761	33,000	33,000	33,000	31,000
FICA Contribution	2,411	2,850	2,747	2,687	3,375	3,375	3,375	3,500
Medical Insurance	6,514	7,140	6,472	6,856	8,300	8,300	8,800	9,800
Workers Compensation	1,072	1,700	1,124	1,220	1,600	1,600	1,600	1,785
Retirement Contribution	1,718	1,900	3,732	3,390	4,200	4,200	4,200	4,650
Life, AD&D Insurance	512	500	499	553	625	625	625	650
Unemployment Insurance	6	1,000	3	4	350	350	350	2,500
Operating Supplies	2,281	3,500	4,546	3,972	4,500	4,500	4,500	4,500
Engineering Services	0	0	0	0	2,000	2,000	2,000	2,000
Audit Services	241	600	562	572	600	600	600	600
Contractual Service	3,404	11,500	1,040	6,445	8,500	8,500	9,500	8,000
Insurance	0	0	0	0	0	0	0	0
Repair & Maintenance	413	413	425	363	425	425	425	425
Rep & Maint - Broadway Street	4,295	3,500	4,928	5,748	6,500	6,500	8,500	6,500
Sidewalks	0	0	0	35,778	40,000	40,000	6,000	1,000
	682	0	0	148	5,000	5,000	5,400	11,000

sales tax rev fr fr st of mi, includes winter maint rev 16,755

fr gen fund

10% of gr wage

salt, sand, mulch, signs, etc

loc str portion of audit (6%)
sweeping, tree maint, painting 2021-Cockfield/gt survey South Shc

patch, brine, street repair, KAL S Shore -2021
New acct 2020, brw drainage issues
2021 GT Masonry/2022 Sidewalk R&R

Sewer Fund

Revenues	2017 Actual	2018 Budget	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed
Permits and Fees	5,560	5,500	5,500	0	5,500	11,000	5,500
Grant Revenue	125,782	152,700	0	1,250	0	1,250	1,250
Charge for Services	146,976	140,000	142,969	137,556	140,000	140,000	140,000
General Fund	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Marina Fund	10,000	10,000	10,000	10,000	10,000	10,000	10,000
RTS Fees	113,757	113,800	114,248	114,710	113,800	113,800	113,800
Waste Hauler Fees	79,421	72,000	125,826	135,408	92,000	92,000	92,000
Capital Charge	162,255	162,000	163,036	163,720	163,000	163,000	163,000
Penalties	5,251	3,000	3,423	2,572	1,300	1,300	1,300
Interest Earnings	5,136	6,600	12,527	3,676	3,000	1,750	1,750
Miscellaneous Income	58	0	24,134	0	0	0	0
Total Sewer Fund Revenues	669,196	680,600	616,663	583,892	543,600	549,100	543,600

Connection fee for 1 new hook up
 2021- 1/2 of camera grant, split w parks
 usage based fee fluctuates by user, \$.00663 per gal
 Parks and Public Works
 Static charge on monthly bill based on meter size
 Revenue of \$0.06 per gal, Williams
 Static charge on monthly bill based on meter size
 reduced penalty rev covid

Expenditures

	2017 Actual	2018 Budget	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed
Collection System							
Administrative Wages	23,775	26,250	31,751	44,144	45,800	45,800	37,500
Wages	19,430	20,200	22,264	24,197	25,500	25,500	26,000
FICA Contribution	3,154	3,500	3,984	5,038	5,295	5,295	4,490
Medical Insurance	7,927	8,213	7,512	8,564	9,600	9,600	10,950
Workers Compensation Insurance	383	564	351	381	500	500	725
Retirement Contribution	2,151	2,240	4,988	6,921	6,990	7,140	6,500
Life, AD&D Insurance	625	625	612	663	750	750	800
Unemployment Insurance	5	50	4	7	50	50	2,270
Office Supplies	105	0	0	0	200	200	200
Safety Equipment	319	0	307	554	2,000	2,000	2,000
Operating Supplies	2,204	2,500	3,604	4,364	3,500	14,500	5,000
Postage	1,292	1,250	1,288	1,533	1,300	1,300	1,500

Mcall-emerg repair-includes meters, badger serv, billing stock,
 100 per mo for mailing bills, 100 addtl misc postage

Water Fund

Revenues	2017	2018	2019	2020	2021	2021	2022
	Actual	Budget	Actual	Actual	Adopted	Amended	Proposed
Permits and Fees	4,150	0	880	1,317	500	500	500
Charge for Services	77,629	80,000	69,224	68,829	76,000	76,000	76,000
General Fund	6,800	6,800	6,800	6,800	6,800	6,800	6,800
Marina Fund	5,000	5,000	5,000	5,000	5,000	5,000	5,000
RTS Fees	59,489	59,000	63,494	63,806	62,000	62,000	62,000
Capital Charge	55,601	55,000	55,085	55,324	55,000	55,000	55,000
Grant Revenue - St of MI	0	0	0	4,500	0	0	0
Penalties	2,013	1,000	1,552	1,216	600	600	600
Interest Earnings	649	500	3,821	1,798	2,000	120	120
Hydrant Rental	25,000	25,000	25,000	25,000	25,000	25,000	25,000
695.0 Miscellaneous Revenue	223	0	305	0	0	0	0
Total Water Fund Revenues	236,554	231,300	231,161	233,590	232,900	231,020	231,020

will amend if new hook-ups
water usage based on per gal used, \$0.0295 per gal
From Parks and Public Works
From Marina
These are static, based on meter size \$9.58 per mo
These are static, based on meter size \$9.00 per mo
EGLE - Wellhead pymnt rev

rev transferred in fr gen fund

Expenditures

Expenditures	2017	2018	2019	2020	2021	2021	2022
	Actual	Budget	Actual	Actual	Adopted	Amended	Proposed
Administrative Wages	29,665	30,493	38,807	51,607	52,500	52,500	48,000
Wages	26,472	28,007	29,984	31,997	34,000	34,000	34,000
FICA Contribution	4,088	4,775	5,080	6,169	6,600	6,600	6,000
Medical Insurance	10,756	11,225	9,742	11,708	12,500	12,500	15,600
Workers Compensation	715	1,075	673	731	1,200	1,200	1,275
Retirement Contribution	2,801	2,925	6,452	8,408	8,650	8,650	7,500
Life, AD&D Insurance	799	786	784	823	950	950	1,000
Unemployment Insurance	4	50	6	8	200	200	3050
Office Supplies	200	100	45	0	300	300	300
Safety Equipment	120	2,000	320	499	2,000	1,000	2,000
Operating Supplies	6,435	7,000	6,782	6,806	7,000	1,000	7,000
Lab Analysis	2,343	3,000	1,733	2,363	3,000	1,000	6,000
Postage	1,373	1,400	1,220	1,533	1,500	1,500	1,800
Engineering Services	0	2,000	0	5,377	8,000	8,000	8,000

10% contrib beg 2019

includes meters, bill cards, and software fees
weekly, qtrly water samples, add tests for PFAS
\$100 per mo for bills, plus annual report
USDA

MARINA FUND

Revenues	2017 Actual	2018 Budget	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed
Pump outs	2,940	2,000	3,474	3,129	3,200	2,650	3,200
Gas Sales	120,696	95,000	132,354	118,912	125,000	145,000	140,000
Gas Sales - Tax Exempt	1,048	0	1,557	542	1,000	1,500	1,500
Sale of Ice	1,220	1,500	1,510	254	1,000	1,800	1,500
Launch Fees	525	450	32	0	500	1,800	0
Annual Launch Pass	90	0	6	0	0	930	0
Waiting List	1,808	1,400	2,400	2,700	1,700	2,800	2,400
Penalties	0	300	419	503	0	0	0
Interest Earnings	3,901	500	31,069	3,849	4,000	200	200
Transient Fees	64,568	60,000	75,534	92,279	65,000	102,500	95,000
Marina Day Use	1,985	1,500	1,695	1,213	1,500	2,000	2,000
Slip Fees	240,407	230,000	272,351	281,798	272,000	280,000	280,000
Sale of Fixed Assets	0	0	0	0	0	0	0
Loan Repayment - Water Fund	21,271	22,403	21,160	0	0	0	0
Miscellaneous Income	1,073	30	72	85	0	300	0
Proceeds from Debt Financing	0	0	0	0	0	0	0
Total Marina Fund Revenues	461,532	415,083	543,633	505,264	474,900	541,480	525,800

Park rev begin 2022

Cust removed if non-payment, penalties are rare

dependant on weather, can fluctuate

billed annually in Jan, based on boat length

final payment in 2019 for loan to water fund

Bond Revenue

Expenditures

	2017 Actual	2018 Budget	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed
Administrative Wages	16,475	20,467	27,555	39,593	40,887	40,887	24,000
Wages	45,660	59,388	53,533	57,801	58,900	58,900	61,000
Wages Dock Hands	28,492	35,000	30,968	34,747	38,750	38,750	40,000
FICA Contribution	6,747	8,787	8,338	9,824	10,500	10,500	10,500
Medical Insurance	10,949	13,245	11,543	11,141	15,500	15,500	15,500
Workers Compensation	2,709	3,748	2,336	2,534	2,700	2,700	2,700
Retirement Contribution	3,136	3,693	7,701	9,595	9,978	9,978	8,500
Life, AD&D Insurance	935	1,052	1,039	1,045	1,140	1,140	1,300
Unemployment Insurance	16	5,393	20	15	2,000	1,000	2,000
Uniform	397	700	536	0	1,200	1,200	500
Operating Supplies	10,032	11,000	6,543	7,388	7,000	11,000	9,000

2021 -New Village Logo in shirts

2021-New Red Nun Buoys and Green Spar for N. Park Launch

	739	1,000	1,269	194	1,000	1,000	1,300	
Ice Purchases	739	1,000	1,269	194	1,000	1,000	1,300	bagged ice for sale at marina
Gas Purchases	102,730	95,000	112,318	98,174	120,000	120,000	123,000	
Sales Tax	95	3,000	3,323	2,970	5,000	5,000	5,000	based on amount of fuel sold
Waste Removal	742	1,000	1,184	525	1,000	1,000	1,500	weekly pick-up for 6 yd draw
Engineering Services	0	2,000	0	0	2,000	2,000	2,000	misc as needed, not related to existing projects
Legal Services	758	0	0	0	1,000	1,000	1,000	possible ord revision, and misc legal needs
Audit Services	701	900	584	624	900	900	900	marina portion of audit
Rentals	4,190	4,000	4,378	4,566	4,500	5,600	5,600	porta-jons, cleaning, etc
Contractual Services	2,892	6,000	3,248	2,009	4,000	4,000	4,000	
Lease of Building	0	0	0	0	0	0	0	
Telephones	3,491	4,200	2,627	2,918	3,500	3,500	3,500	
Community Promotion	0	500	0	0	500	500	500	
Insurance	398	400	653	553	670	670	670	
Utilities - Electric	6,585	8,500	9,771	11,596	14,000	14,000	15,000	increase- bubblers
Utilities - Gas	795	800	788	558	800	1,000	900	
Utilities - Water	5,000	5,000	5,000	5,000	5,000	5,000	5,000	water costs - transfer to water dept
Utilities - Sewer	10,000	10,000	10,000	10,000	10,000	10,000	10,000	sewer costs - transfer to sewer dept
Repair & Maintenance	13,300	5,000	13,885	11,200	8,500	8,500	8,500	
Miscellaneous Expense	0	0	53	0	200	200	1,500	dockhand classes, haz-mat training, CPR
Education, Training & Dues	300	1,000	293	0	1,000	1,000	500	
Contributions to Property Replacement Fund	2,885	2,885	2,900	2,855	2,855	2,855	2,855	
Depreciation	55,017	59,975	129,202	132,766	136,000	136,000	138,000	
Equipment/Vehicle Rent	2,427	2,427	2,450	2,450	2,450	2,450	2,450	
Capital Improvements	18,287	34,500	1,373,660	72,000	56,800	56,800	100,475	
Payment on Marina Bond	0	0	45,000	45,000	45,000	45,000	45,000	
Interest Expense	0	0	43,714	42,609	43,313	41,625	42,000	
Bond Fees	0	0	0	0	0	0	0	
Total Marina Fund Expenditures	356,680	410,560	1,916,412	622,250	658,543	661,155	696,150	
Total Expenditures	356,680	410,560	1,916,412	622,250	658,543	661,155	696,150	
Expense Less Depreciation	301,663	350,585	1,787,210	489,484	522,543	525,155	558,150	
Total Revenue	461,532	415,083	543,633	505,264	474,900	541,480	525,800	
Excess Cash Revenues or Expenses (-)	159,869	64,498	-1,243,578	15,780	-47,643	16,325	-32,350	
Beginning Cash Balance	478,515	638,384	702,882	599,787	599,787	552,144	568,469	
	638,384	702,882	599,787	615,567	552,144	568,469	536,119	

2021

2022

Landscaping & Pier 25,000 Landscape & Irrigation N Pier 20000
Solar Path Lighting 2000 Wave Attenuators \$35,000
Dock Ladders 2500 Bath House Doors \$500
Wave Attenuator 12000 Replace Harbor Hut computer \$1500
Gangway Gates 2000 Wetland Bridge \$30,000
Signage 1200 Soils Structures soil borings Bridge-\$6
Irrigation 12600
Elmer's Stone revetment -32,500
Soils Structures soil borings Bridge 6475
Deil Laptop \$1295 Walkway repair \$4550
Irrig - S Side \$6588 60 CY Sand Fill \$240
Tree Removal - \$2265 Elmer's 32,500
Signage - 1200 Soils and Structures \$3100
Landscape plants -\$686 De-icer \$750
S Access Gates -docks -\$1750

Property Replacement Fund

Revenues	2017	2018	2019	2020	2021	2021	2022
	Actual	Budget	Actual	Actual	Adopted	Amended	Proposed
Interest Earnings	1,503	0	4,420	1,685	2,000	150	150
Transfer In - All Funds	58,819	156,060	156,160	176,115	176,050	176,050	176,050
Total Property Replacement Fund Revenues	60,322	156,060	160,580	177,800	178,050	176,200	176,200
Expenditures							
Payments on Loans	45,761	46,902	48,062	49,272	50,500	265,100	44,000
Loan Interest Exp.	11,339	19,910	9,037	7,828	6,700	9,375	7,000
Capital Expenditures	9,564	30,000	55,023	43,644	67,000	87,000	9,000
Capital Expenditures Bldg.	0	0	0	0	0	0	0
Total Property Replacement Fund Expenditures	66,664	96,812	112,122	100,744	124,200	361,475	60,000
Total Expenditures	66,664	96,812	112,122	100,744	124,200	361,475	60,000
Total Revenue	60,322	156,060	160,580	177,800	178,050	176,200	176,200
Excess Revenues or Expenses (-)	-6,342	59,248	48,458	77,056	53,850	-185,275	116,200
Beginning Fund Balance	285,414	279,072	344,857	393,315	470,371	470,371	285,096
Ending Fund Balance	279,072	344,857	393,315	470,371	524,221	285,096	401,296

Loan payment for new buildings
 Loan Interest for new buildings
 2021
 plow truck 80,000
 equip/furniture 10,000
 4-Computer Screen w/camera 1500
 Chain Hoist \$1100
 flag pole VH 5,000
 equip 2,000

Downtown Development Authority

Revenues	2017 Actual	2018 Budget	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed
Current Property Taxes	0	0	0	5,241	0	14,000	14,000
Tax Penalty and Interest	0	0	0	0	0	0	0
Interest Revenue	3	0	0	152	5	5	5
Transfer In - General Fund	20,000	5,000	0	0	0	0	0
Total Downtown Development Authority Revenue	20,003	5,000	0	5,393	5	14,005	14,005

fire dept and village capture rev, based on incr in tv

no contributions from gen fund beg 2018

office admin wage

DDA portion of audit (2%)

Expenditures	2017 Actual	2018 Budget	2019 Actual	2020 Actual	2021 Adopted	2021 Amended	2022 Proposed
Administrative Wages	2,424	2,470	2,810	3,021	3,050	3,050	3,100
FICA Contribution	0	0	0	0	0	0	0
Medical Insurance	184	189	212	217	240	240	240
Workers Compensation	624	400	177	172	200	250	400
Retirement Contribution	21	21	14	16	25	25	25
Life, AD&D Insurance	116	130	281	298	305	305	310
Unemployment Insurance	31	31	30	29	40	40	45
Office Supply	1	25	0	0	25	25	25
Operating Supplies	57	200	80	100	100	100	100
Engineering Services	0	200	40	73	100	170	170
Legal Services	0	0	0	0	0	0	0
Audit Services	263	240	207	246	250	250	250
Contractual Service	6,116	1,000	0	0	1,000	1,000	1,000
Postage	0	50	0	0	50	50	50
Printing & Publishing	0	2,000	0	0	1,000	1,000	1,000
Total Downtown Development Authority Expend	9,837	9,956	3,851	4,072	7,385	7,505	7,715
Total Expenditures	9,837	9,956	3,851	4,072	7,385	7,505	7,715
Total Revenues	20,003	10	0	5,393	5	14,005	14,005
Excess Revenues or Expenses (-)	10,166	-9,946	-3,851	1,321	-7,380	6,500	6,290
Beginning Fund Balance	26,377	36,443	29,146	25,295	26,616	26,616	33,116
Ending Fund Balance	36,443	29,146	25,295	26,616	19,236	33,116	39,406

2022

Fee Schedule

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2022 SCHEDULE OF FEES

NOTES	SEWER FEES		TOTAL COST (PER UNIT)
	System Development Fee		\$5,000.00
*See Note 1 & 2	Tap Fee		\$500.00
	Total Connection Fees		\$5,500.00
Please note: Total connection fees (per unit) are required to be paid at the time of application for sewer.			
METER SIZE	READY TO SERVE (MONTHLY FEE)	CAPITAL FEE (MONTHLY)	COMBINED COST
5/8" to 1"	\$17.00	\$24.25	\$41.25
1 ¼ " to 1 ½"	\$57.12	\$81.48	\$138.60
2"	\$105.06	\$149.78	\$254.84
3"	\$241.23	\$344.06	\$585.29
NOTES	WATER USAGE FEE (SEWER ONLY)		COST
Per 1,000 Gallons	Metered Water		\$6.63
MULTI-USE & MULTI-FAMILY	READY TO SERVE (MONTHLY FEE)	CAPITAL CHARGE (MONTHLY)	COMBINED COST
PER UNIT	\$17.00	\$24.25	\$41.25
PLEASE NOTE: ESTIMATED FEES ARE BASED ON A 1" METER SIZE PER EACH INDIVIDUAL UNIT			
*PLEASE SEE NOTE #3			
NOTES	OTHER SEWER FEES		TOTAL COST
Per Gallon	Holding Tank Waste		\$0.06
NON-VILLAGE USER RATE	Sewer and/or Water Monthly service charge, commodity charge, terminated service turn on fee, or any other charge relating to water and/or sewer services for Township parcels shall be 1.5 times the fees or charges for Village residents.		1.5 x RATE
NOTES	WATER FEES		TOTAL COST (PER UNIT)
	System Development Fee		\$3,000.00
	Tap Fee		\$500.00
	Total Connection Fees		\$3,500
Please note: Total connection fees (per unit) are required to be paid at the time of application for water.			
METER SIZE	READY TO SERVE (MONTHLY FEE)	CAPITAL FEE (MONTHLY)	COMBINED COST
5/8" to 1"	\$9.58	\$9.00	\$18.58
1 ¼ " to 1 ½"	\$28.95	\$27.24	\$56.19
2"	\$54.80	\$51.54	\$106.34
3"	\$139.50	\$131.12	\$270.62
MULTI-USE & MULTI-FAMILY	READY TO SERVE (MONTHLY FEE)	CAPITAL CHARGE (MONTHLY)	COMBINED COST
PER UNIT	\$9.58	\$9.00	\$18.58
PLEASE NOTE: ESTIMATED FEES ARE BASED ON A 1" METER SIZE PER EACH INDIVIDUAL UNIT			
*PLEASE SEE NOTE #3			

2022 SCHEDULE OF FEES

METER TYPE / NOTES	OTHER WATER FEES		COST
Metered Water	Per 1,000 gal.		\$2.95
Irrigation Meter	Monthly Fee		\$5.00
PLEASE NOTE: THE CUSTOMER IS RESPONSIBLE FOR THE COST OF THE METER, ASSEMBLY AND INSTALLATION			
Analysis	Water Quality Analysis		\$65.00 + COST OF THE TEST
TURNING ON & TURNING OFF WATER			COST
During working hours - less than 72 hour notice			\$60.00
During non-working hours - emergency calls			\$90.00
Seasonal Off/On - with 72 hour advance notice.		EACH SERVICE	Off \$25/ On \$25.00
Turn Off/On Fee - water service failure to pay		EACH SERVICE	Off \$25/ On \$25.00
Turn on Fee - sewer only customer minimum fee		EACH SERVICE	\$250.00
Late Penalty Fee			10%
Bulk Water Purchase			\$50.00 plus \$5.90 per 1,000 gallons
WATTER & SEWER NOTES			
NOTE #1	If the actual tap installation cost exceeds the minimum tap fee of \$500.00, the property owner will be required to pay the additional costs on an actual time and material.		
NOTE #2	The Village is responsible for installing the service pipe from the main to property line.		
	The property owner is responsible for installing the building pipe.		
	Services over a 1" in size will have an additional fee based on an additional time and material charge.		
NOTE #3	For buildings with businesses, and no residential units billing for the RTS/CAP charges would be per connection size, regardless of the number of businesses.		
	For buildings with both businesses and residential units, billing for RTS/CAP charges would be one at the 1" connection rate for one less than the number of residential units and one at the connection size rate for the rest of the building, regardless of the number of businesses.		
EXAMPLES		# OF UNITS	COST
SINGLE FAMILY HOUSE		1	UNIT RATE
DUPLEX		2	UNIT RATE
APARTMENT BUILDING (4-UNITS)		4	UNIT RATE COST PER UNIT
BUILDING WITH 1" METER & 5 BUSINESSES		1	UNIT RATE

2022 SCHEDULE OF FEES

PLANNING COMMISSION APPLICATION FEES		MARINA SLIP FEES	
Site Plan Review Level A		Seasonal Main Marina Slip Vessels up to 25 ft	\$1,975.00
< 5,000 sq ft addition	\$500.00	Seasonal Main Marina Slip, per foot over 25 ft	\$79.00
< 5,000 sq ft use permitted by right. See exceptions ZO Section 14-4 (3)	\$500.00	Seasonal Coal Dock Slips Vessels up to 25 ft	\$1,725.00
Amendment to Level A	\$250.00	Seasonal Coal Dock Slips per foot over 25 ft	\$69.00
Site Plan Review Level B		Day Use Slip, per hour for boat, pwc, or dinghy	\$3.00
> 5,000 sq ft (SUP, PUD, Site Condominiums) Section 14-4	\$1,000.00	Transient Slip, vessels up to 25 ft overall length per day	\$34.00
Amendment to Level B	\$500.00	Transient Slip vessels > 25 ft overall length per day	\$34.00 + 1.00 per ft
(See Note 7)		Transient pre-season rate: 4-15 thru 6-15	Discount 25%
MEETING FEES		Transient Post Season rate: 9-15 thru 10-15	Discount 25%
Conceptual Review	\$100.00	Waiting List Fee, annual	\$20.00
Zoning Board of Appeals	\$500.00	Pump Out Services	\$10.00
Petition for Master Plan Amendment	\$2,500.00	Launch Fee Annual	\$30.00
Request for Zoning Ordinance Amendment	\$1,000.00	Launch Fee each occurrence	\$5.00
Request for Map Amendment	\$1,000.00	MARINA SEASONAL SLIP REFUND PERCENTAGE	
Request for Annexation	\$1,000.00	January 1-February 28	100%
See Note 7		March 1 to May 14	75%
RESIDENTIAL LAND USE PERMITS		May 15-May 31	50%
Single Family Dwelling	\$50.00	June 1 -June 30	25%
Residential Additions	\$50.00	July 1 -end of the season	NO REFUND
Residential Garages	\$50.00	Michigan State Waterways Rate-Scale E. All 42' docks min of 40' charge	
Assessory/Incidental Uses	\$50.00	CIVIL INFRACTION FINES - LOCAL ORDINANCE VIOLATION (MINIMUM)	
Two Family (Duplex) Dwelling	\$100.00	1st Offense	\$100.00
		2nd Offense	\$250.00
		3rd Offense	\$500.00
Multi-Family Dwelling	\$100.00 + 20.00 per unit / per structure	PARK FACILITY RESERVATIONS	
		Bahle Hut /Per Day (See Note 4)	\$100 + \$100 Deposit
NSF Fee -Returned Check	\$25.00	North Park Rental	(See Note 5)

Schedule of Fees (cont)

OTHER PERMIT FEES		OTHER PERMITS	
Failure to Permit	2 x the required fee	Curb Cut /Driveway Application	\$50.00
Sign Permit	\$50.00	Mass Gathering Application	\$100.00
Commercial/Industrial LUP	\$100.00	Short Term Rental Application	\$500.00 /3 yr term.
No structure yet uses that require a permit	\$50.00	DOCUMENT FEES	
Home Occupation Permit	\$100.00	Master Plan or Recreation Plan	\$30.00
Land Division/Boundary Adjustment	\$250.00	Zoning Ordinance	\$30.00
Mileage Fees	IRS Reimbursement	(See Note 6 & 7)	

NOTES CONTINUED	
NOTE #4	NOTE: Fee is waived for Suttons Bay Schools during regular scheduled school
NOTE #5	No Fee - Reservations Required
NOTE #6	Mailing cost are in addition to Document Fees
NOTE #7	Escrow Fees pursuant to ZO Section 14.2(F) shall apply as indicated