



VILLAGE OF SUTTONS BAY
Special Village Council Meeting
420 N. Front Street, Suttons Bay, MI 49682
December 5, 2022 8:30 a.m.
Agenda

1. Regular Meeting Called to Order
2. Roll Call
3. Consent Agenda
 - a. Approval of Minutes November 20, 2023
 - b. Payment of Invoices
4. Agenda Approval
5. Public Comment / Communication and Reports (please limit to no more than three (3) minutes)
6. Unfinished Business
7. New Business
 - A. VSB 2023-68 Truth in Taxation Public Hearing
 - B. VSB 2023-69 2024 FYE Budget & Schedule of Fees
 - C. Certificate(s) of Appreciation
 - D. 2024 Meeting Dates & Times
 - E. Appointments-Committees, Boards & Commissions
8. Special Committee Reports/Staff Reports
9. Good of the Order (Council Member Comments)
10. Public Comment (please limit to no more than three (3) minutes)
11. Adjournment

If you are planning on attending this meeting and are disabled requiring any special assistance, please notify the Village Clerk by calling 231.271.3051 or by email suttonsbay@suttonsbayvillage.org as soon as possible.



VILLAGE OF SUTTONS BAY
420 N. FRONT STREET
SUTTONS BAY, MI 49682
VILLAGE COUNCIL REGULAR
MEETING MINUTES OF NOVEMBER 20, 2023

The meeting was called to order at 5:30 p.m. by Lutke.

Present: Bahle, Case, Christensen, Lutke, Smith, Suppes and Yoder
Staff present: DeVol, Fay, Larrea and Deputy John Donohue

Consent Agenda Approval

Bahle moved, Case seconded, CARRIED, to approve the consent agenda as presented.
The Village Council meeting minutes of October 16, 2023 are approved. The payment of invoices is approved. Ayes: 7, No: 0.

Agenda Approval

Yoder moved, Smith seconded, CARRIED, to approve the agenda as presented.
Ayes: 7, No: 0.

Public comment

Public comment received from Sue Chapman, Green Suttons Bay

Public Hearing – Short Term Rental Ordinance

The Public Hearing opened at 5:33 p.m.

A written public comment regarding Short Term Rentals and enforcement was received from Rick Andrews and can be found in this meeting packet.

Nick O'Non stated Short Term Rentals have an effect on basic economy and does not want to deter people from coming to Suttons Bay.

Bill Crackel noted the big change is the reporting aspect.

Larrea stated that once Granicus was operational, the license holders will be provided with the phone number for Granicus. Noise complaints will need to be recorded and uploaded as well as pictures of violations. The recordings and pictures will be used to document violations. This will provide a record.

The Public Hearing closed at 5:41 p.m.

VSB 2023- 65 Short Term Rental Ordinance No. 27

Case moved, Smith seconded, CARRIED, to adopt Short-Term Rental Ordinance No. 27 for the reasons stated in report VSB 2023-65, with an affirmative unanimous roll call vote. Smith noted a partnership with Granicus and once operational, individuals will be able to find everything needed, such as phone numbers, complaint forms, etc. In addition, Granicus will be responsible for locating unlicensed Short-Term Rentals. Christensen requested the current number of short-term rentals the Village has. The number of STR's will be provided at the next meeting. Ayes: 7, No: 0.

VSB-2023-64 Budget Amendments

Bahle moved, Case seconded, CARRIED, to adopt the 2023 Year End budget amendments, to reflect an expense of \$3,639,549 and a revenue of \$3,237,735 (as corrected with page 18 provided to Council), with an affirmative unanimous roll call vote. Larrea noted emergency sewer project in July with a cost of \$30,000. Case asked about the budget for the Waterwheel Park project; DeVol explained the contract was split between 2023 and 2024. Ayes: 7, No: 0.

VSB-2023-66 Set Special Meeting and Public Hearings for 2024 Millage Rates and 2024 Budget and Fee Schedule

Bahle moved, Yoder seconded, CARRIED, that the Village of Suttons Bay Council schedule a special meeting for the Truth in Taxation hearing to support the 2024 budget on December 5, 2023, at 8:30 a.m. Ayes: 7, No: 0.

Yoder moved, Smith seconded, CARRIED, that the Village of Suttons Bay Council schedule a special meeting and a public hearing for December 5, 2023, at 8:30 a.m. to consider adoption of the proposed 2024 budget. Ayes: 7, No: 0.

Master Plan Consideration – Resolution 7 of 2023

Case moved, Christensen seconded, CARRIED, to adopt Resolution 7 of 2023, Resolution Adopting the Village of Suttons Bay Master Plan, with an affirmative unanimous roll call vote. Ayes: 7, No: 0.

Proposed Zoning Ordinance Amendments

Bahle moved, Christensen seconded, CARRIED, to approve Zoning Ordinance Amendment 11 of Ordinance 2 of 2018, for high water mark, water's edge, and accessory dwelling units as the changes meet the criteria of Section 18-3(C), with an affirmative unanimous roll call vote. Ayes: 7, No: 0.

Good of the Order

Suppes informed Council that the Planning Commission is working on a Wetland Ordinance.

Case asked for an update on Harbor Heights. Larrea stated there has been no activity or equipment at the project for the last month or two, and that there was still work to do on the utilities.

Public Comment


A public comment was received from Bill Crackel and Nick O'Non.

The meeting adjourned at 6:07 p.m.

Meeting minutes submitted by Shar Fay, Village Clerk.

2nd DRAFT

Check Date	Check	Vendor Name	Description	Amount
Bank GEN FIFTH THIRD CHECKING				
11/21/2023	19035 (E)	DTE ENERGY	MULTIPLE ACCTS NOV 2023	747.79
11/21/2023	19036 (E)	BRIGHTSPEED	TELEPHONE SERVICE-MULTIPLE OCTOBER 2023	671.98
11/21/2023	19037 (E)	BRIGHTSPEED	TELEPHONE SERVICE-WWTP OCT 2023	199.27
11/21/2023	19038 (E)	PITNEY BOWES - PURCHASE POWER	ACCT# 8000909002229933 NOV 2023	400.00
11/21/2023	19039 (E)	VISION SERVICE PLAN	ACCT# 30017164001 DEC 2023 PREMIUM	205.06
11/29/2023	46894	BRAMER AUTO SUPPLY	CUST # 8571 FLEX GLOVES	0.00 V
			CUST# 8571 HOSE FITTINGS/FLUID	0.00 V
				<u>0.00</u>
11/29/2023	46895	ART'S AUTO AND TRUCK PARTS INC	CUST #20090 BATTERY	308.56
11/29/2023	46896	BECKETT & RAEDER	PROFESSIONAL PLANNING SERVICE	612.15
11/29/2023	46897	BUNEKS HARDWARE	BAYVIEW HEATERS COLLECTIONS SYSTEM	32.66
11/29/2023	46898	METCALF, JASON	UB refund for account: RICH-000947-0000-	369.10
11/29/2023	46899	MR CLEAN	PROFESS CLEANING SERVICE OCT 2023	340.00
11/29/2023	46900	INTEGRITY BUSINESS SOLUTIONS	TISSUE/INK REFILL/FOLDERS	37.97
11/29/2023	46901	PRIORITY HEALTH	GROUP 784340 DECEMBER 2023 PREMIUM	9,116.83
11/29/2023	46902	PURE WATER WORKS	5 GAL/BOTTLES/DEPOSIT	25.00
			COOLER RENAL NOVEMBER 2023	8.50
			5 GAL/DEPOSITS	25.00
				<u>58.50</u>
11/29/2023	46903	SECURITY SANITATION, INC	BAHLE PORTA JOHN RENTAL OCT 2023	110.00
			BAHLE PORTA JOHN NOVEMBER 2023	110.00
				<u>220.00</u>
11/29/2023	46904	STANDARD INSURANCE COMPANY	642946 0117 DECEMBER 2023 PREMIUM	502.67
11/29/2023	46905	VEGA AMERICAS, INC	VEGAPULS C 21	1,284.85
11/29/2023	46906	BRAMER AUTO SUPPLY	CUST # 8571 FLEX GLOVES	12.99
			CUST# 8571 HOSE FITTINGS/FLUID	62.98
				<u>75.97</u>
GEN TOTALS:				
(1 Check Voided)				
Total of 17 Disbursements:				15,183.36

		VILLAGE OF SUTTONS BAY REPORT VSB -2023-68	
Prepared:	November 21, 2023	Pages:	1 of 1
Meeting:	December 5, 2023	Attachments:	<input type="checkbox"/>
Subject:	2024 Tax Millage Rate - Public Hearing		

PURPOSE

To hold a public hearing on the proposed tax millage rate, estimate to support the 2024 budget.

STAFF COMMENTS

The Village’s fiscal year takes place from January 1, 2024 through December 31, 2024, and therefore, conflicts with the timing of which the Leelanau County Equalization Director sets the taxable rate (May). Due to this discrepancy in timing, we have historically passed a motion that allows for the maximum allowable millage rate by law.

The budget is based on a millage rate of 8.9858 which is consistent with previous years, and not anticipated to change much for 2024. The Council is **not** increasing the tax millage rate to support the proposed budget but estimated to be the same.

WHEREAS the Village Council of the Village of Suttons Bay, Leelanau County, Michigan, will levy a tax of the maximum allowable under state law to support the 2024 budget; and
 WHEREAS the Village Council of the Village of Suttons Bay, Leelanau County, Michigan, has determined a millage rate based on taxable value as well as the maximum allowable millage levy; and
 WHEREAS the proportion to the valuation entered thereon, the amount of tax with all delinquent special assessments and delinquent sewer, and water charges, as recorded by the Village Treasurer; and
 WHEREAS, the Village Council of the Village of Suttons Bay, Leelanau County, Michigan, has drafted a budget based on a millage rate of 8.9858;

PROCEDURE


- 1) Call the public hearing to order.
- 2) Read the following notice:

THE VILLAGE OF SUTTONS BAY COUNCIL IS HOLDING THIS TRUTH IN TAXATION HEARING TO HEAR PUBLIC COMMENTS ON THE SUBJECT OF THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED 2024 BUDGET. THE 2024 MILLAGE RATES HAVE NOT BEEN SET BY THE COUNTY HOWEVER THE VILLAGE INTENDS TO ASSESS THE MAXIMUM MILLAGE ALLOWED BY HEADLEE.

- 3) After hearing public comments (if there are any), a motion will be required to close the public hearing.
- 4) Declare the public hearing closed.

ACTION REQUESTED

MOTION THAT THE MAXIMUM MILLAGE RATE ALLOWED BY HEADLEE TO SUPPORT THE 2024 BUDGET AS PROVIDED FOR IN REPORT VSB 2023-68 AND BEING MADE A PART OF THIS MOTION BE ADOPTED. (Roll Call)

		<h2 style="margin: 0;">VILLAGE OF SUTTONS BAY</h2> <h3 style="margin: 0;">REPORT VSB -2023-69</h3>	
Prepared:	November 27, 2023	Pages:	1 of 1
Meeting:	December 5, 2023	Attachments:	<input checked="" type="checkbox"/>
Subject:	Budget 2024		

PURPOSE

To provide a brief overview of the attached/proposed 2024 budget.

STAFF COMMENTS

The budget(s) before you were previous presented at committee meetings and are now before you for final consideration and approval. As required, various departments, have all reviewed, approved and recommended adoption of their proposed 2024 budget. A resolution for consideration is attached as is a brief description (below) of our 2024 strategy.

As discussed, we will continue to move forward with incrementally improving our community’s infrastructure. We have had great success with this approach and have been able to improve upon some of our most critical needs. More emphasis will be placed on our water infrastructure this year to meet state mandated testing and to prepare for a water line replacement project. We will be bringing in another employee to assist with our water infrastructure demands, however, they would be required to have high level water licenses and significant experience to qualify.

The budget contains a cost of living raise of 4% for all employees, which is slightly higher than the national average of 3.2%, however, when considering the cost of living in this area, I still believe it is low. In addition, two employees (1-seasonal & 1- part-time) have been awarded a 12% raise to better reflect their successes.

We have increased various application and marina fees. The marina fees were increased to reflect the state waterways rate scale “F” (\$3.00 -\$8.00 increase), and various application review fees have increased to better reflect the cost of reviewing and enforcing applications. STR Fees were increased by 33% in October and will carry over to 2024.

Various 2024 projects include small road drainage improvements (Richter/S. Shore), improvements to Sutton and Waterwheel parks, sign improvements, replacing broken sidewalks, repaving portions of our major and local streets, planting trees and addressing state mandated improvements.

Attached you will find **Resolution #8 of 2023** for your consideration noting the 2024 Budget with revenues in the amount of 3,082,590 based on the estimated millage rate of 8.9858 and expenditures in the amount of \$4,040,527.

ACTION REQUESTED

MOTION TO ADOPT RESOLUTION 8 OF 2023, APPROVING THE 2024 BUDGET AND FEES TO SUPPORT THE 2024 BUDGET, AS DESCRIBED IN REPORT VSB-2023-69 AND BEING MADE A PART OF THIS MOTION. (Roll call).



Village Of Suttons Bay
Leelanau County, MI
Fiscal Year 2024 Annual Budget
Resolution 8 of 2023

WHEREAS, the Village Manager has prepared a budget document to be presented to the Village Council covering the fiscal year commencing January 1, 2024 and ending December 31, 2024: and

WHEREAS, the proposed budget has been placed on file in the Village of Suttons Bay office and made available for public examination; and

WHEREAS, as public hearing upon the adoption of the proposed budget has been held in accordance with state law; and

WHEREAS, a public hearing to fulfill the requirement for a "truth in taxation" hearing has been held; and

Resolved, that to defray the costs of appropriations contained in said budget the estimated sum of \$4,040,527.00 based on the rate 8.9858 mills or such maximum millage rate as authorized by state law, shall be raised in the Village of Suttons Bay Michigan by taxation for municipal purposes for the fiscal period of January 1, 2024 through December 31, 2024 inclusive, in accordance with the Village of Suttons Bay ordinances and laws of the State of Michigan relative to the taxation of real and personal property; further be it

Resolved, that the budget be placed on file in the Office of the Village Clerk and be made a permanent record of the Village of Suttons Bay and is made part of this resolution by reference; further be it

Resolved, that the following appropriations be and are hereby authorized for the fiscal year beginning January 1, 2024.

GENERAL FUND

Departments:

Village Council	\$33,780
Village Manager	\$41,900
Village Clerk	\$10,520
Village Treasurer	\$25,610

Village Hall	\$58,329
Public Safety	\$99,533
Planning & Zoning	\$86,387
Streetlighting	\$14,000
Public Works	\$94,935
Parks & Recreation	\$369,657
Motor Vehicle	\$109,090
Transfers Out	\$390,100
Total General Fund	\$1,333,841
Major Street Fund	\$199,935
Local Street Fund	\$258,846
Sewer Fund	\$921,880
Water Fund	\$466,500
Marina Fund	\$802,745
Property Replacement Fund	\$ 27,250
Downtown Development Authority	\$ 29,530
Total Expenditures:	4,040,527.00

I hereby Certify that the above Resolution was adopted by the Village Council on December 5, 2023, at a meeting of the Village Council held at 420 N. Front Street, Suttons Bay, MI 49682.

Shar Fay, Village Clerk



2024

Fee Schedule

Table of Contents

Page 1	Land Use Application Fees (Residential/Commercial/Industrial)
Page 1	Short Term Rental Fee
Page 1	Planning Commission Application Fees
Page 1	Meeting Request Fees
Page 1	Document Fees (Master Plan/Recreation Plan/Zoning Ordinance)
Page 1	Park Facility Reservation Fees
Page 1	Land Division/Boundary Adjustment Fee
Page 1	Mass Gathering Fee
Page 1	Civil Infraction Fines
Page 1	Driveway/Curb Cut Application Fee
Page 1	Other Application Fees
Page 1	Employee Reimbursement
Page 1	NSF Fee-Returned Check
Page 2	Marina Fees (Seasonal/Transient)
Page 2	Launch Fees
Page 2	Miscellaneous Notes
Page 3	Sewer Fees
Page 3-4	Water Fees
Page 4	Water/Sewer Notes

2024 SCHEDULE OF FEES

RESIDENTIAL LAND USE REVIEW FEES		PLANNING COMMISSION APPLICATION FEES	
Single Family Dwelling	\$100.00	Site Plan Review Level A	
Residential Additions	\$50.00	< 5,000 sq ft addition	\$500.00
Residential Garages	\$50.00	< 5,000 sq ft use permitted by right. See exceptions ZO Section 14-4 (3)	\$500.00
Two Family (Duplex) Dwelling	\$150.00	Amendment to Level A	\$250.00
Multi-Family Dwelling	\$150 + \$25 per unit Each structure	Site Plan Review Level B	
Assessory/Incidental/Other Uses	\$50.00	> 5,000 sq ft (SUP, PUD, Site Condominiums) Section 14-4	\$1,000.00
Home Occupation	\$100.00	Amendment to Level B	\$500.00
Curb Cut / Driveway Permit	\$50.00	(See Note 7)	
Late Permit Fee	2 x the required fee	MEETING FEES	
		Conceptual Review	\$100.00
COMMERCIAL / INDUSTRIAL REVIEW FEES		Zoning Board of Appeals	\$500.00
Commercial Land Use Permit	\$200.00	Petition for Master Plan Amendment	\$2,500.00
Industrial Land Use Permit	\$200.00	Request for Zoning Ordinance Amendment	\$1,000.00
Sign Permit	\$50.00	Request for Map Amendment	\$1,000.00
Late Permit Fee	2 x the required fee	Request for Annexation	\$2,500.00
Short Term Rental Fee	\$600/3 year term	See Note 7	
		PARK FACILITY RESERVATIONS	
OTHER APPLICATION FEES		Bahle Hut /Per Day (See Note 4)	\$100 + \$100 Deposit
Land Division/Boundary Adjustment	\$250.00	North Park	(See Note 5)
Mass Gathering	\$100.00		
Late Permit Fee	2 x the required fee	CIVIL INFRACTION FINES	
DOCUMENT FEES		1st Offense	\$100.00
Master Plan or Recreation Plan	\$30.00	2nd Offense	\$250.00
Zoning Ordinance	\$30.00	3rd Offense	\$500.00
(See Note 6 & 7)		(See Note 9)	
		NSF Fee -Returned Check	Fee Per Statute
		EMPLOYEE REIMBURSEMENT	
		Mileage Reimbursements	Per IRS.gov
		Meal Per Diem	Per GSA.gov

Schedule of Fees (cont)

MARINA SLIP FEES - SEASONAL		MARINA FEES (other fees)	
Seasonal Main Marina Slip Vessels up to 25 ft	\$2,200.00	Waiting List Fee, annual	\$25.00
Seasonal Main Marina Slip, per foot over 25 ft	\$89.00	Pump Out Services	\$10.00
Seasonal Coal Dock Slips Vessels up to 25 ft	\$1,950.00		
Seasonal Coal Dock Slips per foot over 25 ft	\$79.00		
		LAUNCH FEES	
		Launch Fee Annual	\$40.00
		Commercial/Livery Launch Fee Annual	\$200.00 (See Note #8)
		Recreational Per Launch Fee	\$5.00
		Commercial Launch Fee	\$10.00
		MARINA SEASONAL SLIP REFUND PERCENTAGE	
		January 1-February 28	100%
		March 1 to May 14	75%
		May 15-May 31	50%
		June 1 -June 30	25%
		July 1 -end of the season	NO REFUND
Michigan State Waterways Rate-Scale F. All 42' docks min of 40' charge			
NOTES			
NOTE #4	Fee is waived for Suttons Bay Schools during regular scheduled school days.		
NOTE #5	No Fee - Reservations Required		
NOTE #6	Mailing cost are in addition to Document Fees		
NOTE #7	Escrow Fees pursuant to ZO Section 14.2(F) shall apply as indicated		
NOTE # 8	After initial purchase of \$200, additional passes may be added for \$25 per pass.		
NOTE # 9	These Civil Infraction fees do not supersede those listed in an adopted		

NOTES	SEWER FEES	TOTAL COST (PER UNIT)
	Application Review Fee	\$100.00
	System Development Fee	\$5,000.00
*See Note 1 & 2	Tap Fee	\$500.00
	Total Connection Fees	\$5,500.00

Please note: Total connection fees (per unit) are required to be paid at the time of application for sewer.

METER SIZE	READY TO SERVE (MONTHLY FEE)	CAPITAL FEE (MONTHLY)	COMBINED COST
5/8" to 1"	\$17.00	\$24.25	\$41.25
1 ¼ " to 1 ½"	\$57.12	\$81.48	\$138.60
2"	\$105.06	\$149.78	\$254.84
3"	\$241.23	\$344.06	\$585.29
4"	\$433.50	\$618.40	\$1,051.90

NOTES	WATER USAGE FEE (SEWER ONLY)	COST
Per 1,000 Gallons	Metered Water	\$6.63

MULTI-USE & MULTI-FAMILY	READY TO SERVE (MONTHLY FEE)	CAPITAL CHARGE (MONTHLY)	COMBINED COST
PER UNIT	\$17.00	\$24.25	\$41.25

PLEASE NOTE: ESTIMATED FEES ARE BASED ON A 1" METER SIZE PER EACH INDIVIDUAL UNIT

*PLEASE SEE NOTE #3

NOTES	OTHER SEWER FEES	TOTAL COST
Per Gallon	Holding Tank Waste	\$0.06
NON-VILLAGE USER RATE	Sewer and/or Water Monthly service charge, commodity charge, terminated service turn on fee, or any other charge relating to water and/or sewer services for Township parcels shall be 1.5 times the fees or charges for Village residents.	1.5 x RATE

NOTES	WATER FEES	TOTAL COST (PER UNIT)
	Application Review Fee	\$100.00
	System Development Fee	\$3,000.00
	Tap Fee	\$500.00
	Total Connection Fees	\$3,500

Please note: Total connection fees (per unit) are required to be paid at the time of application for water.

METER SIZE	READY TO SERVE (MONTHLY FEE)	CAPITAL FEE (MONTHLY)	COMBINED COST
5/8" to 1"	\$9.58	\$9.00	\$18.58
1 ¼ " to 1 ½"	\$28.95	\$27.24	\$56.19
2"	\$54.80	\$51.54	\$106.34
3"	\$139.50	\$131.12	\$270.62
4"	\$251.10	\$236.89	\$487.99

2024 SCHEDULE OF FEES

MULTI-USE & MULTI-FAMILY	READY TO SERVE (MONTHLY FEE)	CAPITAL CHARGE (MONTHLY)	COMBINED COST
PER UNIT	\$9.58	\$9.00	\$18.58
PLEASE NOTE: ESTIMATED FEES ARE BASED ON A 1" METER SIZE PER EACH INDIVIDUAL UNIT			
*PLEASE SEE NOTE #3			
METER TYPE / NOTES	OTHER WATER FEES	COST	
Metered Water	Per 1,000 gal.	\$2.95	
Irrigation Meter	Monthly Fee	\$5.00	
PLEASE NOTE: THE CUSTOMER IS RESPONSIBLE FOR THE COST OF THE METER, ASSEMBLY AND INSTALLATION			
Analysis	Water Quality Analysis	\$65.00 + COST OF THE TEST	
TURNING ON & TURNING OFF WATER		COST	
During working hours - less than 72 hour notice		\$60.00	
During non-working hours - emergency calls		\$90.00	
Seasonal Off/On - with 72 hour advance notice.		EACH SERVICE	Off \$25/ On \$25.00
Turn Off/On Fee - water service failure to pay		EACH SERVICE	Off \$25/ On \$25.00
<u>Turn on Fee</u> - sewer only customer minimum fee		EACH SERVICE	\$250.00
Late Penalty Fee		10%	
Bulk Water Purchase		\$50.00 plus \$5.90 per 1,000 gallons	
WATER & SEWER NOTES			
NOTE #1	If the actual tap installation cost exceeds the minimum tap fee of \$500.00, the property owner will be required to pay the additional costs on an actual time and material.		
NOTE #2	The Village is responsible for installing the service pipe from the main to property line.		
	The property owner is responsible for installing the building pipe.		
	Services over a 1" in size will have an additional fee based on an additional time and material charge.		
NOTE #3	For buildings with businesses, and no residential units billing for the RTS/CAP charges would be per connection size, regardless of the number of businesses.		
	For buildings with both businesses and residential units, billing for RTS/CAP charges would be one at the 1" connection rate for one less than the number of residential units and one at the connection size rate for the rest of the building, regardless of the number of businesses.		
EXAMPLES		# OF UNITS	COST
SINGLE FAMILY HOUSE		1	UNIT RATE
DUPLEX		2	UNIT RATE
APARTMENT BUILDING (4-UNITS)		4	UNIT RATE COST PER UNIT
BUILDING WITH 1" METER & 5 BUSINESSES		1	UNIT RATE

RESOLUTION OF APPRECIATION TO BY THE BAY GARDEN CLUB

Whereas, By the Bay Garden Club has again dedicated their time, expertise and countless hours to landscaping and beautification within the Village of Suttons Bay , and

Whereas, it is the desire of the Village Council to extend its sincere appreciation to By the Bay Garden Club for their donation of time and expertise to the landscaping and beautification of the Village of Suttons Bay,

Now, Therefore, Be it resolved that the Village Council on behalf of the citizens of Suttons Bay does hereby express its sincere appreciation to By the Bay Garden Club for volunteering their time and knowledge in beautifying the landscape and the planters throughout the Village. You all continue to amaze us!

Moved by:

Supported by:

All those in Favor:

I hereby certify that the foregoing resolution was adopted by the Village Council for the Village of Suttons Bay on December 5, 2023.

Shar Fay, Village Clerk



RESOLUTION OF APPRECIATION TO GREEN SUTTONS BAY

Whereas, Green Suttons Bay has dedicated their time, expertise and countless hours to the rain gardens, planting trees and beautification within the Village of Suttons Bay , and

Whereas, it is the desire of the Village Council to extend its sincere appreciation to Green Suttons Bay for their dedication to our Village,

Now, Therefore, Be it resolved that the Village Council on behalf of the citizens of Suttons Bay does hereby express its sincere appreciation to Green Suttons Bay for volunteering their time and knowledge in beautifying our parks and village streets. Your willingness to give your time and service is greatly appreciated.

Moved by:

Supported by:

All those in Favor:

I hereby certify that the foregoing resolution was adopted by the Village Council for the Village of Suttons Bay on December 5, 2023.

Shar Fay, Village Clerk



2024 MEETING SCHEDULE
FOR THE
VILLAGE OF SUTTONS BAY

PLANNING COMMISSION		DDA		VILLAGE COUNCIL		ZBA	
January	10 5:00 P.M.	January	3 9:00 A.M.	January	*16 5:30 P.M.	January	17 5:30 P.M.
February	14 5:00 P.M.			February	*20 5:30 P.M.	February	21 5:30 P.M.
March	13 5:00 P.M.	March	13 9:00 A.M.	March	18 5:30 P.M.	March	20 5:30 P.M.
April	10 5:00 P.M.			April	15 5:30 P.M.	April	17 5:30 P.M.
May	8 5:00 P.M.	May	8 9:00 A.M.	May	20 5:30 P.M.	May	15 5:30 P.M.
June	12 5:00 P.M.			June	17 5:30 P.M.	June	19 5:30 P.M.
July	10 5:00 P.M.	July	10 9:00 A.M.	July	15 5:30 P.M.	July	17 5:30 P.M.
August	14 5:00 P.M.			August	19 5:30 P.M.	August	21 5:30 P.M.
September	11 5:00 P.M.	September	11 9:00 A.M.	September	16 5:30 P.M.	September	18 5:30 P.M.
October	9 5:00 P.M.			October	14 5:30 P.M.	October	16 5:30 P.M.
November	13 5:00 P.M.	November	13 9:00 A.M.	November	18 5:30 P.M.	November	20 5:30 P.M.
December	11 5:00 P.M.			December	16 5:30 P.M.	December	18 5:30 P.M.
				* Tuesday following Holiday			
UTILITY/MARINA COMM		GENERAL SERVICE COMMITTEE		ADMIN/PERSONNEL COMM		COMMITTEE OF THE WHOLE	
January	8 8:30 A.M.	January	9 8:30 A.M.	January	10 8:30 A.M.	February	6 8:30 A.M.
March	4 8:30 A.M.	March	5 8:30 A.M.	March	6 8:30 A.M.		
April	1 8:30 A.M.	April	2 8:30 A.M.	April	3 8:30 A.M.		
June	3 8:30 A.M.	June	4 8:30 A.M.	June	5 8:30 A.M.	May	7 8:30 A.M.
August	5 8:30 A.M.	August	6 8:30 A.M.	August	7 8:30 A.M.		
October	7 8:30 A.M.	October	8 8:30 A.M.	October	9 8:30 A.M.	September	3 8:30 A.M.
November	4 8:30 A.M.	November	5 8:30 A.M.	November	6 8:30 A.M.		
						December	3 8:30 A.M.