



**VILLAGE OF SUTTONS BAY  
ZONING BOARD OF APPEALS**  
Wednesday, February 16, 2022 5:30 PM  
Suttons Bay Village Hall

**AGENDA**

1. Call to Order
2. Roll Call and Notation of Quorum
3. Approval of Past Meeting Minutes (11/18/2020)
4. Public Comment/Written Communications (concerning items not on the Agenda)
5. Review for Member Conflict of Interest
6. Approval of Agenda
7. New Business
  - a. Review and Approval of 2022 Meeting Dates and Times
  - b. Election of Officers; Chairperson, Vice-Chairperson, & Secretary
8. Adjournment

• ZBA members if you are unable to attend this meeting, please notify the Village Clerk ASAP.

Village of Suttons Bay is inviting you to a scheduled Zoom meeting.

Topic: Zoning Board of Appeals

Time: Feb 16, 2022 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89152367619?pwd=YnN0a3FESFBESGjdmtYSEZncWxEZz09>

Meeting ID: 891 5236 7619

Passcode: 793580

One tap mobile

+13017158592,,89152367619#,,,,\*793580# US (Washington DC)

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Dial by your location

+1 301 715 8592 US (Washington DC)

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+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 891 5236 7619

Passcode: 793580

Find your local number: <https://us02web.zoom.us/j/k6O2dlucp>



ZONING BOARD OF APPEALS  
MEETING MINUTES OF NOVEMBER 18, 2020

The meeting was called to order at 5:30 p.m., by Chairperson Popke.

Present: Jelenik, Perkins, Popke and Smith

Absent: Bahle

Staff present: Fay, Petroskey, and Couturier, Zoning Administrator

Approval of Agenda

Smith moved, Perkins seconded, CARRIED, to approve the Agenda as presented, by an affirmative unanimous roll call vote. Ayes: 4, No: 0.

Approval of Meeting minutes

Smith moved, Perkins seconded, CARRIED, to approve the October 21, 2020 Zoning Board of Appeals meeting minutes, by an affirmative unanimous roll call vote. Ayes: 4, No: 0.

Zoning Board of Appeals By-Laws

Perkins moved, Smith seconded, CARRIED, to accept the ZBA By-Laws as presented, by an affirmative unanimous roll call vote. Ayes: 4, No: 0

Report VSB-2020-52, 2021 Budget

Smith moved, Jelenik seconded, CARRIED, to accept the 2021 Zoning Board of Appeals budget and further recommend it to Council for approval. Ayes: 4, No: 0.

2021 Meeting dates

Perkins moved, Smith seconded, CARRIED to approve the meeting dates as presented, noting the meetings are held on an as needed basis, by an affirmative unanimous roll call vote. Ayes: 4, No: 0.

Announcements

The ZBA will meet in January for election of officers.

Adjournment

Smith moved, Perkins seconded, CARRIED, to adjourn the meeting, by an affirmative unanimous roll call vote. Ayes: 4, No: 0.

Meeting minutes submitted by Shar Fay, Village Clerk.

2022 MEETING SCHEDULE

FOR THE

VILLAGE OF SUTTONS BAY

PLANNING COMMISSION	
January	12 5:00 P.M.
February	9 5:00 P.M.
March	9 5:00 P.M.
April	13 5:00 P.M.
May	11 5:00 P.M.
June	8 5:00 P.M.
July	13 5:00 P.M.
August	10 5:00 P.M.
September	14 5:00 P.M.
October	12 5:00 P.M.
November	9 5:00 P.M.
December	14 5:00 P.M.

DDA	
January	12 9:00am
April	13 9:00am
September	14 9:00am
November	9 9:00am

Quarterly

VILLAGE COUNCIL	
January	*18 5:30 P.M.
February	*22 5:30 P.M.
March	21 5:30 P.M.
April	18 5:30 P.M.
May	16 5:30 P.M.
June	20 5:30 P.M.
July	18 5:30 P.M.
August	15 5:30 P.M.
September	19 5:30 P.M.
October	17 5:30 P.M.
November	21 5:30 P.M.
December	19 5:30 P.M.

\* Tuesday following Holiday

ZBA	
January	19 5:30 P.M.
February	16 5:30 P.M.
March	16 5:30 P.M.
April	20 5:30 P.M.
May	18 5:30 P.M.
June	15 5:30 P.M.
July	20 5:30 P.M.
August	17 5:30 P.M.
September	21 5:30 P.M.
October	19 5:30 P.M.
November	16 5:30 P.M.
December	21 5:30 P.M.

UTILITY / MARINA	
Monday	
January	3 8:10 a.m.
March	7 8:10 a.m.
April	4
June	6 8:10 a.m.
August	1 8:10 a.m.
October	3 8:10 a.m.
November	7 8:10 a.m.

GENERAL SERVICE COMMITTEE	
Tuesdays	
January	4 8:10 a.m.
March	8 8:10 a.m.
April	5
June	7 8:10 a.m.
August	2 8:10 a.m.
October	4 8:10 a.m.
November	8 8:10 a.m.

ADMIN / PERSONNEL	
Wednesdays	
January	5 8:10 a.m.
March	9 8:10 a.m.
April	6 8:10 a.m.
June	8 8:10 a.m.
August	3 8:10 a.m.
October	5 8:10 a.m.
November	9 8:10 a.m.

COMMITTEE OF THE WHOLE- Tuesday	
February	1 8:10 a.m.
May	3 8:10 a.m.
September	6 8:10 a.m.
December	6 8:10 a.m.